



Nampa Building Safety Department

MANUFACTURED/MOBILE HOMES

BUILDING PERMIT GUIDE



NAMPA

I D A H O

411 3rd Street S.

Nampa, Idaho 83651

208-468-5435

Fax#: 208-468-5439

www.cityofnampa.us

Patrick Sullivan, C.B.O.
Building Safety Director

**MANUF. HOME/MOBILE HOME
BUILDING PERMIT APPLICATION
CITY OF NAMPA**

411 3rd Street South, Nampa, ID 83651-3721
Phone - (208) 468-5435, Fax - (208) 468-5439
Patrick Sullivan C.B.O., Building Safety Director
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Performance Bond- \$7500.00 if placed on foundation
**FULL PLAN REVIEW FEE WILL BE CHARGED
AT TIME OF APPLICATION**

FOR OFFICE USE

Permit Application Number: _____

Date: _____ Rec'd By: _____
Amt Rec'd \$: _____ Check # _____ Cash

Project Address: _____ Project Value: \$ _____

Legal Description: Lot _____, Block _____, Subdivision _____

Mobile Home Park Name: _____ Space #: _____

Owner:

Address: _____ City _____ State _____ Zip _____

Phone: _____ Fax: _____ Mobile: _____ E-Mail: _____

Contractor: _____ **REGISTRATION #** _____ **Contact Name:** _____

Address: _____ City _____ State _____ Zip _____

Phone: _____ Fax: _____ Mobile: _____ E-Mail _____

Architect/Designer: _____ **Contact Name:** _____

Address: _____ City _____ State _____ Zip _____

Phone: _____ Fax: _____ Mobile: _____ E-Mail: _____

Manufactured Home - New Used
Installer: _____

Year of Model: _____
Installers License Number: _____

Unit Make: _____

Unit Model: _____

Type of Skirting: _____ Unit Width: _____

Unit Length: _____

Permanent Foundation
 Standard Set up _____
 Factory installed solid fuel burning appliances
Manufacture: _____
Model: _____

Living Space: Square Feet: _____
 Attached Garage: Square Feet: _____
 Covered Patio/Carport: Square Feet _____

Separate permits are required for Plumbing, Electrical, and Mechanical. Permits must be pull by a license contractor.

Notice: All permits expire after 180 days from the date of permit issuance or the date of the last inspection.

Declaration: Applicant hereby certifies that the information provided is true and correct to the best of their knowledge.

Owner or Owners Authorized Agent: _____ **Date:** _____

Residential Plan Review Submittal Checklist (to be completed by applicant and staff)

Staff Only Applicant Only

MOBILE HOMES (8 1/2"x11" size site plan acceptable)

- **Site Plan** - All site plans must be to not less than 1/20 scale and include lot lines, easements, drainage, north arrow, lot corner and foundation elevations
- **Set-up Details** -Manufacturers installation instructions

MAUFACTURE HOMES (min. 18"x24", max. 24"x36")

- **Site Plan** - All site plans must be to not less than 1/20 scale and include lot lines, easements, drainage, north arrow, lot corner and foundation elevations
- **Foundation Plan**—Reinforcement (required only for foundations exceeding 2 feet in height), ventilation, frost wall for stoops of other appendages.
- **Energy Compliance**-Manufactured home shall meet the requirements of the 2009 IECC
- **Flood Plane** - Flood plane certificate for all projects built within Nampa's designated flood plain areas.
- **Erosion/Sediment/Stormwater Management Plan** - completed application

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- **ANY MANUFACTURED HOME/MOBILE HOME CONSTRUCTED PRIOR TO JUNE 15, 1976 SHALL MEET THE REHABILITATION REQUIREMENTS OF THE STATE OF IDAHO, PRIOR TO RELOCATION WITHIN THE CITY LIMITS OF NAMPA. DOCUMENTATION SHALL ACCOMPANY THIS PERMIT APPLICATION.**
 - **PERFORMANCE BOND OF \$7500.00 MUST BE SUBMITTED WITH APPLICATION. ONLY FOR MANUFACTURED HOMES.**
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ADDITIONAL INFORMATION

- Fences and other miscellaneous projects only require the completion of the building permit application and a minimal review.
- Additional permits are required for any electrical, plumbing and mechanical installations.
- Permit applications are reviewed in the order in which they are received, so in order to avoid any delays make sure that all of the required information is provided.

PLAN REVIEW TURN AROUND TIMES

- The estimated time for a residential plan review is 15 days. This is contingent upon the submittal of a complete set of plans and specification along with all of the required supporting documents. Exception - Projects proposed on parcels of land that are not part of a platted subdivision will take longer.

CODES ADOPTED

- 2012 Residential Building Code
- 2012 Energy Conservation Code
- 2014 National Electrical Code
- 2012 International Mechanical Code
- 2012 International Fuel Gas Code



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Compliance Notice for Site Development and Erosion, Sediment & Fugitive Dust Control On Construction Sites and Right-of-Way Less Than One Acre

Building Permit #		EROSION PERMIT #	
DATE OF APPLICATION:	PROPOSED START DATE:	PROPOSED END DATE:	
CONTRACTOR:	PHONE#		
RESPONSIBLE PERSON	RP CERTIFICATE #	EXPIRATION Date:	CELL/PHONE#
REPERSONABLE PERSON ADDRESS:	PHONE #	CELL #	
JOB SITE STREET ADDRESS		CROSS STREET	
DESCRIPTION OF WORK:		LOT, BLOCK, SUBDIVISION NAME	

* The Certified Responsible Person (s) must possess a valid City of Boise Responsible Person Certification number. Responsible Person Training Class information is available upon request. The Responsible Person shall be on site during all construction or grading activity.

CONDITIONS OF APPROVAL

This General Permit application must be submitted with a Specific Construction Site Discharge Plan with BMP details and signed by a plan designer. This General Permit application is for the construction, demolition, or site development of a project less than one acre in size. The approval of this permit does not relieve the applicant from complying with any and all Federal or State laws and regulations. In the event the applicant fails to provide adequate control under the provisions of this permit, the Public Works Department reserves the right to require additional control measures as necessary OR require the preparation and implementation of an erosion and sediment control plan.

GRADING

At any location where sediment-laden run-off may exit the property, perimeter, controls will be installed to prevent sediment from being transported off-site. Any sediment transported off-site to roads or road rights-of-way including ditches shall be removed. Any damage to ditches shall be repaired and stabilized to original condition. Grading shall not impair surface drainage, create an erosion hazard or create a source of sediment to any adjacent watercourse or property owner.

OPERATIONS

A temporary access road shall be provided at all sites. The applicant is responsible for preventing the tracking of mud or dirt upon the public right-of-ways, and the cleanup should tracking occur. Construction ramps shall not be placed in a manner as to interfere with or block the passage of stormwater runoff. No materials or supplies shall be placed on the public right-of-way (streets or sidewalks) unless permitted. Control measures shall be in place to prevent particulate matter from becoming airborne from any construction activity or operation. Stormwater inlet structures shall be protected from sediment during construction.

Control measures shall be implemented for proper disposal of construction and building wastes; paint and other chemicals used during construction and site cleanup.

STABILIZATION

Temporary stabilization of the construction site shall be completed to the surface of all disturbed areas within 10 days of clearing or inactivity in construction. When in-channel work is conducted, the channel shall be stabilized before, during and after work. Swales or other areas that transport concentrated flow will be stabilized with erosion control matting or sod.



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EXPIRATION OF PERMIT

Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within one hundred eighty (180) days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of one hundred eighty (180) days after the work is commenced.

OTHER CONDITIONS OF APPROVAL

I have read and agree to the terms and conditions of this Permit. I certify that I have the authority to obligate my company to these terms and conditions

Applicant's Name: _____

Applicant's Title: _____

Applicant's Signature: _____

Date: _____

Permit Fee: \$58.00 + \$5.00 (base permit fee) = \$63.00