

# Temporary Parking Use Permit for Outdoor Dining/Special Events

Parking Enforcement & Downtown Nampa MainStreet Association

500 12<sup>th</sup> Avenue South  
Nampa, ID 83651  
208.468.5419

APPLICANT INFORMATION							
Applicant Name:					Application Date:		
Name of Organization:					Phone:		
Mailing Address:					City:		
Email Address:				State:		Zip:	
USAGE INFORMATION							
Proposed Start Date:				Proposed End Date:			
Hours of Operation:	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Number of Parking Spaces Requested:				Number of Seats Located in Outdoor Seating Area:			
Please Give a Brief Statement Describing the Use and Including Refuse Disposal Plan:							
ADDITIONAL PERMITS REQUIRED							
<b>Please indicate any activities that trigger additional permitting</b>							
Will alcohol be served?	<input type="checkbox"/> NO <input type="checkbox"/> YES If yes, please indicate the business/entity licensed to serve alcoholic beverages. The named business/entity <i>may</i> be required to purchase an Alcohol Catering Permit from the City of Nampa Clerks Office, 208.468.5415.  Name of Business/Entity: _____						
Will a Platform be Constructed?	<input type="checkbox"/> NO <input type="checkbox"/> YES If yes, a design drawing must be submitted to Nampa Building Department for approval. A building permit <i>may</i> be required. You will be notified if a building permit is required.						

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**THE FOLLOWING INFORMATION MUST BE SUBMITTED WITH THIS APPLICATION:**

**Site Plan:** Indicating proposed location of the outdoor dining area, along with seating layout for all tables and chairs, and location of all entrances, exits, trees, shrubbery, trash receptacles, and the like.

**Detailed furniture location and information:** Indicating the construction and appearance of all furniture to be used with in the outdoor dining area. Provide cut sheets or pictures demonstrating they type of barricades, landscaping or other features that will be utilized to define the outdoor dining area and enhance the aesthetic appeal of the area.

**LIABILITY AND INSURANCE REQUIREMENTS:**

Provide copy of your general comprehensive liability insurance insuring against claims, demand, or actions arising out of or in connection with the existence of any and all construction equipment and/or vehicles placed in the construction area. The policy of insurance shall require the insurer to defend, indemnify and hold the city harmless from any and all claims for injury or damage, and shall pay on all judgements, cost or expenses which the city may incur or suffer by reason of granting a permit in connection with the erection, alteration, maintenance, repair, removal, or existence of such items. Such policy of insurance shall provide liability coverage for bodily injury, death and property damage of not less than one million dollars (\$1,000,000.00) combined single limit during any one occurrence for injury to or death of any one or more persons and for property damage or destruction suffered as a result of the existence of such street furniture and shall name the City of Nampa as an additional insured. Such insurance shall (i) contain an endorsement that such policy shall remain in full force and effect notwithstanding that the insured has released its right of action against any party before the occurrence of a loss; (ii) name the City of Nampa as an additional insured party; and (iii) provide that the policy shall not be cancelled, terminated or materially amended without at least forty-five (45) days prior written notice [fifteen (15) days if due to nonpayment of the premium] to the City of Nampa. Prior to the issuance or renewal of the permit, evidence satisfactory to the City of Nampa of the payment of all premiums od such policy, shall be delivered to the City of Nampa for review. As a condition subsequent to the issuance of the permit, the permit holder shall maintain the required insurance at all times while the permitted item or items are located in the sidewalk area.

**APPLICANT ACKNOWLEDGEMENT:**

I the undersigned, do hereby agree to comply with the following; 1) the sidewalk and walkway areas will be maintained in a clean and safe condition; 2) the required open portion of the sidewalk will be kept free from any obstructions or encroachments pertaining to the dining use; 3) the proposed outdoor dining area will comply with all conditions of City Code 7-2-6 and Resolution 11-2012; and 4) the location and number of tables, spacing of tables, and access to and within the outdoor dining area will meet all Building Codes, Americas with Disabilities Act, and Federal ADA requirements for accessibility; 5) in no event shall the operation of the outdoor dining area reduce the open portion of the sidewalk to less than five (5) feet in width.

Additionally, I the undersigned, do hereby certify that the information contained in this application and addendums (if applicable) has been furnished to me and is true and correct. I understand that any untrue, inconsistent or misleading information shall be cause for the refusal to grant, or the revocation of, any license to operate in the City of Nampa. I have read and understand by obligations under appropriate Nampa Ordinances respective to the permit(s) for which I am applying. I further certify that if any of the foregoing information changes during the course of the permit, I will notify the City of Nampa, within seven (7) days of such change.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

**INSTRUCTIONS**

**Complete this application and return it to the Downtown Nampa MainStreet Office**

Jay Snyder  
[snyderj@cityofnampa.us](mailto:snyderj@cityofnampa.us)  
208.468.5419  
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Nampa, ID 83651

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**(office use only)**

Reviewed By:	<input type="checkbox"/> City Clerk <input type="checkbox"/> Main Street <input type="checkbox"/> Police Department	<input type="checkbox"/> Parking Services <input type="checkbox"/> Engineering <input type="checkbox"/> Building		
Approval City Clerk By:			Date:	
Approval Main Street By:			Date:	
Approval Police By:			Date:	
Approval Parking Enforcement By:			Date:	
Approval Engineering By:			Date:	
Approval Building By:			Date:	
Right of Way Permit Obtained:	<input type="checkbox"/> YES <input type="checkbox"/> NO	Building Permit Obtained:	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Terms / Conditional Approval:				