

SPECIAL COUNCIL

July 13, 2021

Mayor Kling called the meeting to order at 8:00 a.m.

Clerk made note that Councilmembers Rodriguez, Bruner, Mutchie, Levi, Haverfield, Bower were present.

Also in attendance were: Deputy City Clerk, Nathan Haveman; Finance Director Doug Racine; Assistant Finance Director, Ed Karass; Assistant Finance Director, Michelle Camper; Assistant Finance Director, Jamie Elsberry; Accounting Specialist I, Chris Ocker; Chief of Staff, Rick Hogaboam; Communication Manager, Amy Bowman; Fire Chief, Kirk Carpenter; Fire Chief Deputy, Nick Adams; Police Chief, Joe Huff, Police Captain, Brad Daniels; Police Captain, Curt Shankel; Police Lieutenant, Eric Skogland; IT Director, Butch Schierman; IT Business/Financial Analyst, Adria McCaw; Director of Building Safety, Patrick Sullivan; Workforce Development Director, Jamie Chapman; Public Works Director, Tom Points; Deputy Public Works Director (transportation), Jeff Barnes; Deputy Public Works Director (Water), Nate Runyan; City Engineer, Daniel Badger; Waterworks Superintendent, Keith Begay; Fleet Superintendent, Doug Adams; Assistant Fleet Superintendent, Shawn Swainston; Public Works Sr. Budget Financial Analyst, Jacob Allen; Parks and Recreation Director, Darrin Johnson; Parks Development-Operations Manager, Jennifer Ayala-Vanderpool; Planning and Zoning Director, Rodney Ashby.

MOVED by Haverfield and **SECONDED** by Rodriguez to **amend the agenda** changing the resolution approving updates to the Employee Handbook to discussion only, the resolution approving changes coming will come forward at a later date. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

❖ (1) New Business ❖

Item #1-1. - Mayor Kling presented the request for the **Facilities** budget.

Doug Racine gave an update on succession planning for NPD Command Staff

MOVED by Bruner and **SECONDED** by to approve the adjustment of \$177,000 in payroll and benefits for NPD command staff. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

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Impact Fee Fund

Fund Summary

	2022 Proposed Budget	2021 Adopted Budget	2020 Actual	2019 Actual
(Revenue)	(11,039,975)	(5,637,000)	(9,409,191)	(3,765,792)
Salaries & Wages	-	-	-	-
Benefits & Taxes	-	-	-	-
Operations & Maintenance	25,000	975,000	334,162	163,222
Capital Expenditures	11,014,975	5,637,000	4,592,672	616,972
Transfers (In)/Out	-	-	-	-
Total Excess/(Deficiency)	-	(975,000)	4,482,357	2,985,597

MOVED by Haverfield and **SECONDED** by Levi to approve the revenue portion of impact fee fund in the amount of \$11,039,975 The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION

CARRIED

Mayor's Teen Council (28055201)

Fiscal Year 2022 Proposed Budget

Description	FY 2022 Proposed Budget	FY 2021 Adopted Budget	FY 21 to FY 22 Fiscal Impact	FY 2020 Actual	FY 2019 Actual
Donations & Sponsors	\$ 3,600	\$ -	\$ 3,600	\$ 5,909	\$ -
Total Revenue	3,600	-	3,600	5,909	-
Interfund Transfer In	2,000	-	2,000	-	-
TOTAL RESOURCES	5,600	-	5,600	5,909	-
Operations & Supplies Expenses	2,000	-	(2,000)	-	-
Conferences	1,600	-	(1,600)	-	-
Travel Transportation	2,000	-	(2,000)	1,968	-
Total Operating Expenses	5,600	-	(5,600)	1,968	-
TOTAL EXPENDITURES	5,600	-	(5,600)	1,968	-
Excess/(Deficiency)	\$ -	\$ -	\$ -	\$ 3,942	\$ -

MOVED by Mutchie and **SECONDED** by Haverfield to approve the budget for the Mayor's Teen Council in the amount of \$5,600 (\$2000 from general fund, the rest will be from fundraising). The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

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MOVED by Bruner and **SECONDED** by Rodriguez to approve the budget in the amount of \$11,399,750 for revenue side of the Capital Improvement Fund. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Capital Fund (3101010 - 3108030)

Fiscal Year 2022 Proposed Budget

Description	FY 2022 Proposed Budget	FY 2021 Adopted Budget	FY 21 to FY 22 Fiscal Impact	FY 2020 Actual	FY 2019 Actual
Delinq Property Tax Revenue	\$ -	\$ -	\$ -	\$ 4,088	\$ 8,118
Electric Franchise Fees	1,786,541	1,000,000	786,541	1,032,622	1,036,778
Interest Income	55,973	55,973	-	55,250	27,664
Total Revenue	1,842,514	1,055,973	786,541	1,091,961	1,072,560
Transfer in	2,000,000	462,334	(1,537,666)	698,044	-
TOTAL RESOURCES	3,842,514	1,518,307	(2,324,207)	1,790,005	1,072,560
Regular Salaries	-	40,123	40,123	76,774	149,273
PI Payout	-	-	-	1,185	-
Employee Wellness	-	273	273	579	701
Overtime	3,528	-	(3,528)	1,019	2,089
Fica Taxes	-	3,070	3,070	5,531	11,191
Persi	-	4,792	4,792	9,291	17,368
Workers Compensation Insurance	-	84	84	157	428
Health Insurance	-	-	-	18,922	35,021
Unemployment Insurance	-	60	60	41	212
Other Personnel Ins Benefit	-	154	154	395	505
Total Salary & Benefits	3,528	48,557	45,029	113,894	216,788
Operations & Supplies Expenses	-	-	-	32	415
Conferences Training & Travel	-	-	-	-	2,551
Equipment/Vehicles <10K	-	-	-	23,000	62,432
Contractual Services	-	-	-	76,424	169,781
Operating Expenses	-	-	-	99,455	235,179
Transfer out	595,000	-	(595,000)	319,590	324,586
Contingency Reserve	144,000	-	(144,000)	-	-
Capital Expenditures	1,099,986	1,469,750	369,764	925,751	539,055
TOTAL EXPENDITURES	1,842,514	1,518,307	(324,207)	1,458,690	1,315,609
Excess/(Deficiency)¹	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 331,314	\$ (243,049)

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MOVED by Bruner and **SECONDED** by Rodriquez to approve the budget in the amount of \$1,842,514 for the capital fund. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

General Government - Debt Service (4003010)

Fiscal Year 2022 Proposed Budgets

GO Bond Description	FY 2022 Proposed Budget	FY 2021 Adopted Budget	FY 21 to FY 22 Fiscal Impact	FY 2020 Actual	FY 2019 Actual
Fund Balance Budget	\$ 50,500	\$ -	\$ 50,500	\$ -	\$ -
Property Tax Revenue	2,693,350	2,696,350	(3,000)	2,418,236	2,866,695
Delinq Property Tax Revenue	-	-	-	43,537	42,494
Circuit Breaker Tax Revenue	-	-	-	32,752	36,815
Interest Income	-	-	-	8,988	10,392
Total Revenue	2,743,850	2,696,350	(47,500)	2,503,514	2,956,396
TOTAL RESOURCES	2,743,850	2,696,350	(47,500)	2,503,514	2,956,396
Debt Service Principal	2,350,000	2,350,000	-	2,280,000	2,195,000
Debt Service Interest	345,850	345,850	-	414,250	502,050
Debt Service Other Charges	48,000	500	(47,500)	-	400
TOTAL EXPENDITURES	2,743,850	2,696,350	(47,500)	2,694,250	2,697,450
Excess/(Deficiency)	\$ -	\$ -	\$ -	\$ (190,736)	\$ 258,946

MOVED by Bruner and **SECONDED** by Haverfield to approve the budget in the amount of \$2,743,850 for the Debt Service Fund. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Golf Division

Fund Summary

	2022 Proposed Budget	2021 Adopted Budget	2020 Actual	2019 Actual
(Revenue)	(3,815,085)	(2,800,800)	(3,202,802)	(2,679,661)
Salaries & Wages	625,755	515,007	504,851	476,042
Benefits & Taxes	284,760	301,938	261,877	244,101
Operations & Maintenance	1,923,475	1,448,227	1,475,014	1,377,340
Capital Expenditures	761,000	644,000	101,500	192,226
Transfers (In)/Out	220,095	166,811	160,913	148,100
Total Excess/(Deficiency)	-	(275,183)	698,647	241,852

Personnel Summary

Position	2022	2021	2020
Golf Professional	2.00	2.00	2.00
Assistant Golf Professional	3.00	2.00	1.00
Pro Shop Staff	0.00	0.00	1.00
Superintendent - GOLF	2.00	2.00	2.00
Assistant Golf Superintendent	2.00	2.00	2.00
Equipment Mechanic	2.00	2.00	2.00
Total	11.00	10.00	10.00

MOVED by Haverfield and **SECONDED** by Rodriquez to approve the budget in the amount of \$3,797,085 for the Golf Enterprise Fund. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Development Services Fund

	Actual FY19	Actual FY20	Adopted Budget FY21	Proposed Budget FY22	% Change from FY20
Revenue					
Charges For Services	64,753	72,452	158,000	162,000	2.53%
Licenses & Permits	4,511,784	5,523,249	3,440,000	5,093,000	48.05%
Interest Income	120,171	119,157	42,000	1,800	-95.71%
Misc Revenue	4,902	2,634	5,000	19,300	286.00%
Other Financing Source	-	-	3,500	-	-100.00%
Fund Balance Budget	-	-	827,595	981,134	18.55%
Total Resources	4,701,610	5,717,492	4,476,095	6,257,234	39.79%
Expenditures					
Salaries	1,147,479	1,220,332	1,861,680	2,318,318	24.53%
Benefits & Taxes	501,151	673,239	805,650	999,147	24.02%
Operations & Maint	611,722	825,206	850,797	2,355,559	176.86%
Capital Outlay	65,899	1,686,268	239,000	100,430	-57.98%
Depreciation	-	89,070	-	-	0.00%
Transfers Out	500,235	513,071	718,967	480,180	-33.21%
Total Expenditures	2,826,487	5,007,186	4,476,095	6,253,634	39.71%
Less Asset Transfers	-	(1,642,734)	-	-	0.00%
Total Net Expenditures	2,826,487	3,364,452	4,476,095	6,253,634	39.71%
Total Ending Balance	1,875,124	2,353,041	-	3,600	

MOVED by Haverfield and **SECONDED** by Rodriquez to approve the budget in the amount of \$5,111,791 for Development Services. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

MOVED by Mutchie and **SECONDED** by Haverfield to appoint Cliff Long as the director of development services. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Planning & Zoning

Fund Summary

	2022 Proposed Budget	2021 Adopted Budget	2020 Actual	2019 Actual
(Revenue)	(1,141,843)	(161,500)	(166,567)	(161,296)
Salaries & Wages	455,576	425,971	389,081	369,573
Benefits & Taxes	231,058	191,664	188,655	172,523
Operations & Maintenance	346,718	106,125	74,601	73,858
Capital Expenditures	-	-	-	-
Transfers (In)/Out	108,491	232,226	-	(60,000)
Total Excess/(Deficiency)	-	(794,487)	(485,771)	(394,659)

MOVED by Mutchie and **SECONDED** by Rodriquez to approve the budget in the amount of \$1,141,843 for Planning & Zoning. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Water Fund

Fund Summary

	2022 Proposed Budget	2021 Adopted Budget	2020 Actual	2019 Actual
(Revenue)	(14,650,424)	(9,987,106)	(21,930,843)	(17,896,741)
Salaries & Wages	1,623,926	1,590,503	1,308,345	1,324,368
Benefits & Taxes	804,577	513,509	860,720	701,483
Operations & Maintenance	6,339,951	4,802,049	3,968,870	2,896,244
Capital Expenditures	5,693,470	3,016,840	2,588,892	1,338,531
Depriciation Expenditures	-	-	3,351,541	3,011,582
Debt Service	316,050	266,050	99,369	105,784
Transfers (In)/Out	(127,550)	54,413	(3,685,131)	(1,253,633)
Total Excess/(Deficiency)	-	(256,258)	13,438,237	9,772,382

MOVED by Rodriquez and **SECONDED** by Mutchie to approve the budget in the amount of \$15,648,404 for Waterworks. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Irrigation Fund

Fund Summary

	2022 Proposed Budget	2021 Adopted Budget	2020 Actual	2019 Actual
(Revenue)	(8,711,334)	(5,836,063)	(11,521,665)	(8,326,924)
Salaries & Wages	-	-	-	-
Benefits & Taxes	-	-	-	-
Operations & Maintenance	2,843,173	2,295,255	1,969,525	1,939,953
Capital Expenditures	4,698,750	3,676,101	1,861,745	1,690,183
Transfers (In)/Out	1,169,411	1,404,215	1,340,878	494,598
Total Excess/(Deficiency)	-	(1,539,508)	6,349,517	4,202,190

MOVED by Haverfield and **SECONDED** by Bower to approve the budget in the amount of \$8,711,334 for the Irrigation Fund. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Wastewater

Fund Summary

	2022 Proposed Budget	2021 Adopted Budget	2020 Actual	2019 Actual
(Revenue)	(77,787,957)	(41,871,340)	(26,368,083)	(21,390,548)
Salaries & Wages	2,364,923	1,731,625	1,488,226	1,424,497
Benefits & Taxes	1,105,399	771,402	930,617	718,093
Operations & Maintenance	5,554,417	4,533,776	4,611,793	5,147,587
Capital Expenditures	58,700,184	31,576,181	7,464,898	10,589,322
Depriciation Expenditures	-	-	5,392,370	5,031,240
Debt Service	1,959,621	1,959,621	317,878	341,323
Transfers (In)/Out	1,699,036	2,288,953	(6,177,956)	(9,357,390)
Total Excess/(Deficiency)	6,404,377	(990,218)	12,340,257	7,495,876

MOVED by Bruner and **SECONDED** by Haverfield to approve the budget in the amount of \$71,383,579 for Wastewater. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Environmental Compliance

Fund Summary

	2022 Proposed Budget	2021 Adopted Budget	2020 Actual	2019 Actual
(Revenue)	(193,143)	(111,462)	(82,837)	(47,050)
Salaries & Wages	277,572	433,855	361,207	379,239
Benefits & Taxes	133,795	173,865	190,317	159,306
Operations & Maintenance	419,199	541,335	394,479	285,080
Capital Expenditures	-	79,000	47,923	-
Transfers (In)/Out	(637,422)	(1,037,594)	167,249	228,972
Total Excess/(Deficiency)	-	(79,000)	(1,078,337)	(1,005,547)

MOVED by Mutchie and **SECONDED** by Bruner to approve the budget in the amount of \$943,660 for Environmental Compliance. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Sanitation Fund

Fund Summary

	2022 Proposed Budget	2021 Adopted Budget	2020 Actual	2019 Actual
(Revenue)	(13,309,297)	(12,375,442)	(12,600,603)	(11,385,811)
Salaries & Wages	-	-	-	-
Benefits & Taxes	-	-	-	-
Operations & Maintenance	11,444,297	10,580,669	10,905,671	9,908,564
Capital Expenditures	-	-	-	-
Transfers (In)/Out	1,865,000	1,794,773	1,694,932	1,477,247
Total Excess/(Deficiency)	-	-	-	-

MOVED by Bruner and **SECONDED** by Haverfield to approve the budget in the amount of \$13,309,297 for The Sanitation Fund. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Utility Billing Fund Summary

	2022 Proposed Budget	2021 Adopted Budget	2020 Actual	2019 Actual
(Revenue)	(1,678,867)	(1,426,645)	(1,419,970)	(1,171,964)
Salaries & Wages	529,430	448,216	406,159	343,633
Benefits & Taxes	251,239	200,272	230,602	154,279
Operations & Maintenance	639,882	582,468	563,485	508,901
Depreciation Expenditures	-	-	16,408	16,408
Transfers (In)/Out	258,318	195,689	304,377	75,942
Total Excess/(Deficiency)	-	-	(101,060)	72,801

MOVED by Mutchie and **SECONDED** by Levi to approve the budget in the amount of \$1,678,867 for Utility Billing. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Fleet Services Fund Summary

	2022 Proposed Budget	2021 Adopted Budget	2020 Actual	2019 Actual
(Revenue)	(8,110,117)	(1,835,817)	-	-
Salaries & Wages	660,246	599,194	-	-
Benefits & Taxes	239,027	266,530	-	-
Operations & Maintenance	490,072	606,235	-	-
Capital Expenditures	6,178,335	-	-	-
Debt Service	284,454	-	-	-
Transfers (In)/Out	257,983	229,263	-	-
Total Excess/(Deficiency)	-	134,596	-	-

MOVED by Bruner and **SECONDED** by Rodriguez to approve the budget in the amount of \$8,110,117 for Fleet Services. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

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Engineering Services

Fund Summary

	2022 Proposed Budget	2021 Adopted Budget	2020 Actual	2019 Actual
(Revenue)	(3,157,167)	(195,000)	(402,716)	(350,793)
Salaries & Wages	1,744,081	1,457,702	1,226,586	1,028,453
Benefits & Taxes	790,495	661,953	581,818	469,100
Operations & Maintenance	622,591	378,140	373,116	510,880
Capital Expenditures	-	-	68,937	22,540
Transfers (In)/Out	-	(2,240,658)	(2,427,294)	(2,339,771)
Total Excess/(Deficiency)	-	(62,137)	579,554	659,591

MOVED by Haverfield and **SECONDED** by Levi to approve the budget in the amount of \$3,157,167 for Engineering. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Special Council
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Grant Fund - All Others (280: 20101-20103, 30202-30404, 35101-55101, 60201-65102, 75101-80901)

Fiscal Year 2022 Proposed Budget

Description	FY 2022 Proposed Budget	FY 2021 Adopted Budget	FY 21 to FY 22 Fiscal Impact	FY 2020 Actual	FY 2019 Actual
Rent & Lease Income	\$ -	\$ -	\$ -	\$ -	\$ 10
Misc. Revenue	-	-	-	15,000	-
Donations & Sponsors	119,405	119,405	-	151,514	79,291
Grant Revenue	2,042,220	4,611,125	2,568,905	937,144	2,543,551
Contracted Services Revenue	1,711,330	-	(1,711,330)	20,261	175,354
Fund Balance Budget	(30,000)	72,000	102,000	-	-
Receivables Write-Off	-	-	-	-	(41,130)
Total Revenue	3,842,955	4,802,530	(959,575)	1,123,919	2,757,076
Transfers In	-	-	-	-	141,130
TOTAL RESOURCES	3,842,955	4,802,530	959,575	1,123,919	2,898,206
Regular Salaries	-	-	-	-	2,000
Overtime	-	-	-	-	1,950
Total Salary & Benefits	-	-	-	-	3,950
Operations & Supplies Expenses	40,500	42,500	2,000	56,243	33,412
Fleet Services	-	-	-	-	538
Marketing/Public Relations	-	-	-	45	-
Conferences Training & Travel	3,000	15,000	12,000	732	13,957
Contractual Services	48,905	48,905	-	136,927	533,945
Total Operating Expenses	92,405	106,405	14,000	193,946	581,853
Capital Expenditures	3,750,550	4,696,125	945,575	365,895	2,657,135
TOTAL EXPENDITURES	3,842,955	4,802,530	(959,575)	559,841	3,242,939
Excess/(Deficiency)	\$ -	\$ -	\$ -	\$ 564,077	\$ (344,733)

MOVED by Levi and **SECONDED** by Rodriguez to approve the budget in the amount of \$3,842,955 for Grants all other. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Council had discussion on changes to the Personal Leave Policy and changes to benefits package

MOVED by Levi and **SECONDED** by Haverfield to **adjourn** the **meeting** at 11:55 a.m. The Mayor declared the

MOTION CARRIED

Passed this ??? day of ??? 2021.

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MAYOR

ATTEST:

NAMPA CITY CLERK