

NAMPA AIRPORT COMMISSION
February 8, 2021

The meeting was called to order at 5:30 pm by Chairman Beverly

- Members Present: Wayne Thiel
- Members Present via Videoconference/Phone: Dr. David Beverly, Aaron Bear, Aubree Miller, Mark Miller
- Members Absent: None
- Ex-Officio Members Present: Monte Hasl, Airport Superintendent; Jeff Barnes, Deputy Public Works Director

1-Administrative

Item 1-1 Action Item: Election of Chairman and Vice- Chairman for 2021 (*City Code Title 2 Chapter 7 Section 3 Airport Commission Organization*)

MOVED by M. Miller and seconded by Bear to **nominate Aubree Miller for the 2021 Commission Chairman and Dr. David Beverly for the 2021 Commission Vice Chairman.**

Chairman Beverly asked all in favor to say aye with all Commissioners present voting **AYE**.

MOTION CARRIED

Commissioner Beverly turned the meeting over to Chairwoman A. Miller.

Item 1-2 Action Item: Approval of the minutes from the 12-14-20 Regular Meeting.

MOVED by Bear to **approve the minutes** for the December 14, 2020 Airport Commission Meeting and seconded by Beverly.

Chairwoman A. Miller asked all in favor to say aye with all Commissioners present voting **AYE**.

MOTION CARRIED

Item 1-3: Commissioner Reports: None.

2-Staff Report/Discussion Update

Item 2-1: Staff Report: Monte Hasl, Airport Superintendent presented the following staff report:

- Open Units; Wait List; Fuel Report.
- Airfield Conditions: RWY/TWY & Apron in good shape; RWY/TWY lighting systems operating normally; PAPI operating normally, alignment checked/cleaned; AWOS quarterly inspection went well. The AWOS was down for a couple of days, the power supply went down and has been replaced. The AWOS is now operating normally.
- Routine Administrative/Maintenance: Jon is prepared for winter operations; Rodent/FOD (Foreign Object Debris) control ongoing.
- Projects: The Happy Valley/Victory roundabout construction is ongoing and is anticipated to be complete by 5/1; Hangar 0140 door replacement is progressing.

Currently the number one unfunded project on the airfield is asphalt. He has been investigating a gate access system. An upgrade to a basic card system will cost approximately \$3,000 per gate. This would

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only be an access system and not an access tracking system. For a system that provides access and tracking the cost would be closer to \$5,000 per gate.

Hangar doors are dependent upon individual need.

Perimeter fencing repairs, replacement and new fencing is another project. Fencing can be worked into the AIP (Airport Improvement Program) funding schedule.

The terminal building heater and roof are near their respective end of life. The heat system will cost \$20,000 for replacement. The roof and the heater could require replacement at any time.

The Commission inquired about the pavement. Has a schedule been established? The Superintendent indicated an asset management plan is being created. Funding is the biggest issue at this time. The pavement management plan needs to be realistic and doable.

DPWD Barnes noted that Commissioner Beverly has asked for a pavement management plan and unfunded project plan. Staff is currently working on this. He is anticipating a draft budget will be ready for the Commissions review at the March meeting.

The DPWD advised the Pavement Management Plan breaks the airfield down into seven zones made up of 23,000 sqyd each. Pavement replacement and sealcoat pricing is a bit higher due to FAA spec for pavement. He will investigate spec options. If you were to take 10,000 sqft at \$10/sqft for patching the need would be \$100,000. He was able to walk some of the City owned pavement, the good news is that the subgrade does not appear to be failing. This means a total rebuild would not be required. He will have more numbers with the draft budget.

Commissioner M. Miller inquired if it would be more cost effective to eliminate some of the asphalt that is not needed for hangar access. The Airport Superintendent indicated he will look into this; he is not sure if breaking up the pavement into apron sections will provide a cost benefit.

Chairman A. Miller inquired if fencing is currently on the CIP (Capital Improvement Plan). The Airport Superintendent advised the CIP is set for the next five years. The fencing is not currently on the CIP. The Commission would like the CIP to include fencing. The Airport Superintendent also noted the area around the new roundabout at Happy Valley and Victory will need some fencing modifications and additions.

Commissioner M. Miller also inquired about the expansion area taxilane design; he was under the impression the layout could be flexible. Toby Epler, J-U-B Engineers, advised the Commission the first two rows are set due to the topography. Once we are into the farm area the design has more flexibility.

Item 2-2: Staff Report: Jeff Barnes, Deputy Public Works Director (DPWD): A draft budget will be coming out soon for the Commission to review. Unfunded projects will be included in the draft budget.

The Terminal Area Concept Plan (TACP) is wrapping up. He anticipates having the final plan ready to present at the next Commission Meeting.

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The entire Airport is now planned out; Master Plan, Terminal Area Plan, and the roadways around the Airport have been planned as well.

The Commission indicated they would like to set defined criteria for the commercial lots along Municipal Drive.

3-Airport Improvement Program (AIP) – Grant Update

Item 3-1: AIP-29 (Phase 2 Environmental Study for Purchase of Land in the Runway 11 RPZ) – Toby Epler, J-U-B Engineers, updated the Commission on the Planning for the Environmental Assessment (EA) for the Land Purchase in the Runway 11 Runway Protection Zone (RPZ) Project, Phase 2. The FAA legal team is now reviewing the EA. Once the FAA signs off on the report, the EA will be published in the federal register for 60 days.

Item 3-2: AIP-32 (Taxiway Design Project) – Toby Epler, J-U-B Engineers, updated the Commission on the Taxiway/Taxilane Design Project. J-U-B has submitted the preliminary design to the FAA for review and comment. Once the FAA comments, J-U-B will finalize the design. Funding is still not available for 2021 for construction.

4-Airport Business – Discussion Items

Item 4-1: None

5– Airport Business – Action Items

Action Item 5-1: Contract with JUB for utility design. The Airport Superintendent presented the contract to the Commission. J-U-B would design the sewer and water infrastructure for the expansion area. The deliverable will be a bid ready package.

Commissioner M. Miller inquired if the utility improvement is AIP eligible. The Superintendent advised the Commission that utilities are not AIP eligible. The cost of the utility installation will be recouped in the lease.

MOVED by Bear and seconded by Thiel to recommend the Deputy Public Works Director sign the contract with J-U-B Engineers for the utility design in the expansion area.

Chairman A. Miller asked all in favor to say aye with all Commissioners present voting **AYE**.

MOTION CARRIED

Action Item 5-2: Reservation Extension for Spirit of Flight Foundation for Lot 2425. The Airport Superintendent presented the extension request to the Commission. Staff is recommending a six-month extension.

MOVED by M. Miller and seconded by Thiel to grant a 6-month reservation extension to Spirit of Flight Foundation for Lot 2425.

Chairman A. Miller asked all in favor to say aye with all Commissioners present voting **AYE**.

MOTION CARRIED

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MOVED by M. Miller and seconded by Bear to **adjourn** the meeting.

Chairman A. Miller asked all in favor to say aye with all Commissioners present voting **AYE**.
MOTION CARRIED

Chairman A. Miller adjourned the meeting at 6:09 PM

Passed this 8th day of March 2021

COMMISSION CHAIRMAN



AIRPORT SUPERINTENDENT, SECRETARY