

REGULAR COUNCIL

October 3, 2016

Mayor Henry called the meeting to order at 6:30 p.m.

Clerk made note that Councilmembers Skaug, Haverfield, Levi, White, Bruner, and Raymond were present.

Mayor Henry amended the agenda by adding to the consent agenda approval of 17b (consent agenda) – approval of an on-premise beer and wine license for Treasure Valley Road Runners LLC, located at 105 Municipal Drive and remove the postponed from items #25 - Resolution for Comprehensive Plan Future Land Use Map Amendment from General Commercial to High Density Residential at 347 W. Orchard Avenue for Dean and Daren Anderson and item #26 - First Reading of Ordinance for a Rezone from RML and RS 6 to RMH at 347 W. Orchard Avenue for Dean and Daren Anderson (unfinished business) and request to pass under suspension of rules and to postpone item #32 - Mayor's Teen Council Bylaws Amendment under new business.

MOVED by Haverfield and **SECONDED** by White to **approve the Consent Agenda with the above mentioned amendments; Regular Council Minutes; Bicycle and Pedestrian Advisory Committee Minutes; Board of Appraisers Minutes; Airport Commission Minutes of August 8, 2016; Planning & Zoning Commission Minutes of September 13, 2016 amended; Library Commission Minutes; IT Steering Committee Minutes; department reports, bills paid;** The City Council dispenses with the three (3) reading rule of Idaho Code § 50-902 for all ordinances; **final and preliminary plat approvals:** 1) None; and **authorize** the following **public hearings:** 1) **Modification of Annexation & Zoning Development Agreement with Retail Property Acquisition LLC** and City of Nampa at 2100 12th Avenue Road for Wal-Mart Real Estate Business Trust; **Approve the following agreements:** 1) **Nampa Civic Center** - renew 2nd year janitorial contract with **Clearview Cleaning** for the annual fee of **\$59,520**. No increase in fee was requested by contractor; 2) **Nampa Library** – renew 3rd year janitorial contract with **AMS** (Automated Maintenance Service) for the annual fee of **\$74,400**. No increase in fee was requested by the contractor; **Authorization to Proceed with the Bidding Process:** 1) 39th Street and Garrity Boulevard Intersection Project; 2) Crushed Aggregate for Chip Seal 2017 Project; 3) Amity Avenue and Chestnut HAWK Pedestrian Signal Project; 4) Waterworks Materials 2017 Purchase; Monthly Cash Report; **Resolutions – Disposal of Property with Value Under \$1,000.00:** 1) 911 In-A-Box, consisting of a Server, Network Switch, Phones and Cabling for Police Dept; and **2015-2016 Licenses:** (all licenses subject to police approval): **Mother Earth Micro Brews** - 1428 Madison Avenue – On Premise Beer & Wine; **Treasure Valley Road Runners LLC**, 105 Municipal Drive for a on-premise beer and wine license; **approval of the agenda.** The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

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Ross Hoffman, Assistant Director of Admissions, with Steven Henager who introduced two Nampa women who were each awarded \$15,000 Mayor's Scholarships from Steven Henagar College. Stephanie Whittington and Belinda Guardado wrote essays to compete for the financial awards. Stephanie is working toward a medical specialist associate degree. Belinda plans to

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earn an associate degree in business management and accounting. Both programs will run 20 months.

Public Works Director Michael Fuss presented a staff report to update the council on current projects as follows:

End of 2016 Irrigation Season – Water Division crews will be shutting down the City’s pressurized irrigation system on Friday, October 7.

The majority of Nampa’s irrigation water comes from canals operated by Nampa Meridian, Pioneer, and Boise Kuna Irrigation Districts. Water staff was notified by the underlying districts that delivery of irrigation water to Nampa will end on October 6 and/or October 7. In order to coincide with these underlying districts end of season dates, the City is scheduling the same.

The Mayor’s office issued a press release on September 26 to notify Nampa utility customers of this year’s end of irrigation season.

Excavation and Trenching Policy Update - In follow-up to staff’s presentation of September 6, no questions and/or suggested changes have been received from Council regarding the Excavation and Trenching Policy. Therefore, staff will move forward to implement this Public Works policy the day of this report.

Final National Pollutant Discharge Elimination System Permit Received - After nearly four years of negotiations, staff and the Wastewater Program Management Team (WPMT) are pleased to report the Environmental Protection Agency (EPA) issued the City the final version of the renewed National Pollutant Discharge Elimination System (NPDES) permit. The new permit, which becomes effective November 1, 2016, and expires on October 31, 2021, will establish new limits for phosphorus and temperature discharge at the Nampa wastewater treatment plant. The WPMT and staff are in the process of reviewing the final permit and reviewing EPA’s response to comments submitted by the City and others on the draft permit. An update will be provided to Council when this review has been completed.

Grant Funding Award-Federal Transit Administration Multimodal Projects –

- 2012 the City, in partnership with Valley Regional Transit (VRT) and the Community Planning Association of Southwest Idaho (COMPASS), began competing for Federal Transit Administration (FTA) grants to build bike and pedestrian infrastructure improvements.
- Since then, the City has received \$3,829,000 in grants to design and construct several multimodal projects, most of which are in the vicinity of schools. These FTA grants are

based on 80% federal share with a 20% City share. The majority of the projects have yet to be constructed due to funding backlogs at the FTA.

- In May 2016, Council approved two Sub-recipient Agreements with VRT which stated the City had met the FTA “Pre-Award Authority” milestone, confirming project expenditures are grant reimbursable following funding award, expected in the fall of 2016.
- Subsequently, Council authorized Engineering to move forward with design for the following projects (prior to FTA award).
 - o Nampa High School/Lake Lowell Avenue Roadway Frontage and Pedestrian Improvements (Key # 18977).
 - o Skyview High School/Greenhurst Road Multimodal Improvements (Key # 19069)
 - o Pedestrian Hybrid (HAWK) Signal at Amity Avenue and Chestnut Street.(Key # 12760).
 - o Bike and Walk to Downtown Phase II—Multimodal Pathway (Key # 12760).
- On September 16, 2016, VRT notified the City that FTA grant funding was awarded and available for reimbursement for all of the projects mentioned above.
- In addition, FTA funding was awarded for the South Nampa Multimodal project which includes improvements at the following locations:
 - o Skyview High School—Powerline Road and Blakeslee Drive Rapid Flashing Beacon (RFB) (Key # 19590).
 - o Centennial Elementary—Lake Lowell Avenue and Mason Lane RFB (Key # 19590).
 - o Iowa Elementary—Iowa Avenue Sidewalk and RFB (Key # 19590).
- Staff and City consultant, Paragon Consulting, are in the process of negotiating the Professional Services Agreement for the South Nampa Multimodal Project.

Engineer Division Fiscal Year 2017 Bidding Plan – Tom Points, P.E., City Engineer, Engineering Division, will present the attached Fiscal Year 2017 Bidding Plan on the day of this report (see Attachment A).

Library Director Chris Cooper and Library Service Supervisor Beth Neunaber presented the following report on the Smithsonian Water Ways exhibit:

Water Matters Project Goals

- Raise appreciation for water as a vital resource for life.
- Educate citizens and students about critical resource issues.
- Bring people to an understanding about what water means culturally, socially, spiritually, and to their community;

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- Inspire people to conserve and protect water as an important resource.

Why Water?

- Water is a critical natural resource.
- Water is also a cultural resource. It *means* something to people.
- Many Americans don't always stop to take account of their interconnectedness with water.
- Many communities are recognizing that their water resources are becoming more limited or that those resources are endangered.

Water/Ways Main Themes

- Water is at our core.
- Water shapes things – physically and culturally.
- Water is much more than the wet stuff from the faucet.

Quench

- How We Make Water Work.
 - Electricity and Manufacturing
 - Agriculture
 - Home
 - Flipbook: Water and Work

HIGH DESERT OASIS

The Life-Giving Force of Water in Canyon County

Visitors will see eight panels with a Local focus on Water-related Themes

1. **Nampa – the Early Years**
2. **Indian Creek**
3. **Cultural and Recreational Use of Water**
4. **Agriculture and Irrigation**
5. **Idaho Dept. of Environmental Quality –**

“The Boise Watershed”

1. **City of Nampa, Environmental Compliance –**
“Storm Drain Exhibit” (Where does your water go?)
7. **Idaho Power – *“Caring for the Snake River”***
8. **Deer Flat Wildlife Refuge – *“Wildlife Habitat, Lake Lowell”***

Water/Ways Specs

- 650-700 square feet of floor space
- 5 free-standing exhibition sections
- Will stand in the Nampa Public Library's lobby

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Grant funds, Sponsors & Projected costs

Grants:

\$1,500 – Awarded to Host Sites to use toward exhibit costs
\$ 200 – Awarded to Host Sites for two IHC Speakers Bureau (expert speakers)
Nampa Public Library received a \$1,500, Idaho Humanities mini-grant
Requires \$1,500 match

Sponsorship funds:

\$ 300 – D. L. Evans Bank
\$ 500 – CH2M
\$ 1,000 – Friends of the Nampa Public Library
\$5,000 Total Revenue

Anticipated Costs:

- \$1,700 Equipment & Display costs for local exhibit
- \$1,625 Design & printing of local panels
- \$775 PSA, 30-Second Video
- \$400 Printing, distribution advertising posters
- \$300 Prizes and project costs for Poetry Contest
- \$200 IHC Speakers Bureau
- **\$5000 Total Costs**

Let's Make a Splash!

- **Grand Opening of Water/Ways Exhibit**
 - Sat. 10/22 10:00 a.m.
- **Gary Eller, Songs of Early Idaho Waterways**
 - Tue. 10/25 6:30 p.m.
- **Adam Sowards, Idaho's Water at Work & Play**
 - Sat. 10/29 1:00 p.m.
- **Treasure Valley Water User's Association Panel**
 - Tues. 11/15 6:30 pm

Finance Director Vikki Chandler presented a staff report on the software RFP explaining that the On August 17, 2015, the Mayor and City Council authorized staff to move forward with the acquisition of a new Enterprise Resource Planning system ("ERP") to automate and update the City's finance software and to determine whether such enterprise-wide solutions could also meet the functionality needs of other activities, such as utility billing, payroll and human resources. Staff and the City's consultant, Eide Bailly, have prepared an RFP for dissemination to potential bidders. In anticipation of its issuance, staff is hereby providing the Mayor and Council with this Executive Summary of the RFP and the current progress toward acquiring the software.

Background:

The City's current system environment is de-centralized with several disparate business applications and customized solutions for reporting and integrating portions of financial transactions from the various systems. Not all business applications have been interfaced and therefore duplicate data entry is common. Certain departments within the City have undergone business process improvement activities in order to streamline many of their manual processes however they have encountered limitations with the current business applications environment when trying to automate the remaining manual processes.

The central financial accounting system is Springbrook. Currently more than 20 business applications within the City either provide data to Springbrook or receive data therefrom. IT has had to write more than 80 interfaces to allow imports to and exports from other software City systems and to provide necessary reports. In many cases the same data has to be hand entered 2 or 3 times in order to have it available in all of the necessary systems. Broadly, goal of this project is to acquire a software system that will simplify the process of entering, tracking and reporting necessary information, reduce or eliminate the need for customizations and interfaces and simplifying the IT environment thereby saving money for the City and its taxpayers.

A team has been put together to oversee and guide the process. The team is consists of Tina Combs, Debbie Bishop, Adria McCaw, Carly Oppie, Vikki Chandler, Deborah Spille, Kent Rock, Tom Points, Darrin Johnson and the City's consultant, Shelley Earsley of Eide Bailly (the "Team").

Status:

RFP Development:

Staff and the City's consulting firm, Eide Bailly, have spent the past few months gathering requirements and preparing the RFP. Members of the Team have met with Finance, Human Resources, Utility Billing, Clerks, IT, GIS, Economic Development/Code Enforcement, Airport, Library, Parks and Recreation, Cemetery, Fleet and Public Works to determine and document the City's requirements. Eide Bailly has compiled the information into an RFP which has been reviewed by the affected staff and the Team. Legal has also reviewed the document.

This process has identified the goals and benefits expected from the new ERP solution that are identified in the request for proposals.

The team, with input from affected departments, has also developed evaluation criteria which will be used to evaluate and score the proposals. That information is also included in the RFP.

RFP Issuance and Proposal Timeline:

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The Team intends to issue the RFP on October 4. The calendar for proposal-related activities is shown below.

RFP Activity	Date
RFP Issued	October 4, 2016
Intent to Propose Responses Due by 4:00 pm MDT	October 11, 2016
RFP Questions Due by 1:00 pm MDT	October 13, 2016
City Responses to RFP Questions	October 18, 2016
Proposal Responses Received by 1:00 pm MST	November 10, 2016
Initial Evaluation & Due Diligence	November – December
Product Demonstrations, References & Site Visits	December – January
Final Evaluation & Clarification	January – February
Negotiation & Contract Approval	January – February

Summary:

The project Team has endeavored to gather broad input from all the departments in order to acquire a solution provider, product and services that will best meet the City’s needs for long term. The process is on track to begin implementation by the end of March.

The following Ordinance was read by title:

AN ORDINANCE ENACTED BY THE CITY COUNCIL OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, **CHANGING THE NAME** FOR A PORTION OF *NORTH MIDLAND BOULEVARD* TO *NORTH MERCHANT WAY*; PROVIDING FOR AN EFFECTIVE DATE OF FEBRUARY 1, 2017; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HEREWITH.

The Mayor declared this the third reading.

MOVED by Skaug and **SECONDED** by Haverfield to **pass** the preceding ordinance and summary of publication as presented. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the ordinance duly passed, numbered it **4283** and directed the clerk to record it as required.

The following Resolution was presented:

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RESOLUTION OF THE NAMPA CITY COUNCIL, PURSUANT TO IDAHO CODE § 67-6509(c) **ADOPTING AMENDMENTS TO THE MAP COMPONENT OF THE COMPREHENSIVE PLAN FOR THE CITY OF NAMPA, IDAHO, AN IDAHO MUNICIPAL CORPORATION.** (Applicant Dean & Daren Anderson – 347 West Orchard Avenue)

MOVED by Haverfield and **SECONDED** by Raymond to pass the **resolution** as presented. The Mayor asked for a roll call vote with Councilmembers present voting **YES**. The Mayor declared the resolution passed, numbered it **42-2016**, and directed the clerk to record it as required

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The following Ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, IDAHO TO PROVIDE RMH (MULTIPLE-FAMILY RESIDENTIAL) ZONE DESIGNATION FOR CERTAIN LANDS, COMMONLY KNOWN AS **347 W. ORCHARD AVENUE**, NAMPA, IDAHO; DETERMINING THAT SAID ZONING IS IN THE BEST INTEREST OF THE CITIZENS AND CONSISTENT WITH THE COMPREHENSIVE PLAN OF THE CITY OF NAMPA, IDAHO; **REZONING** SAID PROPERTY FROM **RML** (LIMITED MULTIPLE-FAMILY RESIDENTIAL) AND **RS 6** (SINGLE FAMILY RESIDENTIAL – WITH A “REQUIRED PROPERTY AREA” OF AT LEAST 6,000 SQUARE FEET) TO **RMH** (MULTIPLE-FAMILY RESIDENTIAL); PROVIDING FOR RECORDATION; INSTRUCTING THE CITY ENGINEER TO DESIGNATE SAID PROPERTY AS RMH (MULTIPLE-FAMILY RESIDENTIAL) ON THE OFFICIAL ZONING MAP AND OTHER AREA MAPS OF THE CITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES, RULES AND REGULATIONS, AND PARTS THEREOF, IN CONFLICT HEREWITH. (Applicant Dean & Daren Anderson)

The Mayor declared this the first reading.

Mayor Henry presented a request to pass the preceding Ordinance under suspension of rules.

MOVED by Raymond and **SECONDED** by Levi to **pass** the preceding ordinance under suspension of rules. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the ordinance duly passed, numbered it **4284** and directed the clerk to record it as required.

The following Ordinance was read by title:

AN ORDINANCE ENACTED BY THE NAMPA CITY COUNCIL, TO MODIFY THE **ANNEXATION & ZONING DEVELOPMENT AGREEMENT** TO WHICH THAT CERTAIN REAL PROPERTY COMMONLY KNOWN AS **921 E. COLORADO AVENUE**,

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NAMPA, IDAHO, COMPRISING APPROXIMATELY 1.377 ACRES, MORE OR LESS, IS SUBJECT, DESCRIBED IN ORDINANCE NO. 3579 AND RECORDED ON JUNE 20, 2006, AS INSTRUMENT NO. 200642614, RECORDS OF CANYON COUNTY, IDAHO, AMENDING THE "RECITALS," "CONDITIONS" AND "CONCEPTUAL PLAN" FOUND THEREIN; DIRECTING THE CITY PLANNING DIRECTOR TO ALTER THE USE AND AREA MAP ACCORDINGLY; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HEREWITH. (Applicant Shannon Robnett)

The Mayor declared this the first reading.

The following Ordinance was read by title:

AN ORDINANCE ENACTED BY THE NAMPA CITY COUNCIL, CHANGING THE ZONING DESIGNATION SO AS TO **REZONE** CERTAIN REAL PROPERTY COMMONLY KNOWN AS **16427, 16437, 16451, AND 16463 11TH AVENUE N.**, NAMPA, IDAHO, FROM **RMH** (MULTI-FAMILY RESIDENTIAL) TO **RS 6** (SINGLE FAMILY RESIDENTIAL – WITH A "REQUIRED PROPERTY AREA" OF AT LEAST 6,000 SQUARE FEET), AND TO MODIFY THE "RECITALS" AND "AGREEMENT" SECTIONS OF THE ANNEXATION & ZONING DEVELOPMENT AGREEMENT TO WHICH SAID PROPERTY IS SUBJECT, DESCRIBED IN ORDINANCE NO. 3489 AND RECORDED AS INSTRUMENT NO. 200561243, RECORDS OF CANYON COUNTY, IDAHO, IN CONJUNCTION WITH SAID REZONE; DIRECTING THE CITY PLANNING DIRECTOR TO ALTER THE USE AND AREA MAP ACCORDINGLY; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HEREWITH. (Applicant Glen Rimbey)

The Mayor declared this the first reading.

Mayor Henry presented a request to pass the preceding Ordinance under suspension of rules.

MOVED by Haverfield and **SECONDED** by Levi to **pass** the preceding ordinance under suspension of rules. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the ordinance duly passed, numbered it **4285** and directed the clerk to record it as required.

The following Ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, IDAHO TO PROVIDE **GBE** (GATEWAY BUSINESS ENTERTAINMENT) ZONE DESIGNATION FOR CERTAIN LANDS, COMMONLY KNOWN AS **16200 N. IDAHO CENTER BLVD.**, NAMPA, IDAHO;

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DETERMINING THAT SAID ZONING IS IN THE BEST INTEREST OF THE CITIZENS AND CONSISTENT WITH THE COMPREHENSIVE PLAN OF THE CITY OF NAMPA, IDAHO; REZONING SAID PROPERTY FROM GB1 (GATEWAY BUSINESS) TO GBE (GATEWAY BUSINESS ENTERTAINMENT); PROVIDING FOR RECORDATION; INSTRUCTING THE CITY ENGINEER TO DESIGNATE SAID PROPERTY AS GBE (GATEWAY BUSINESS ENTERTAINMENT) ON THE OFFICIAL ZONING MAP AND OTHER AREA MAPS OF THE CITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES, RULES AND REGULATIONS, AND PARTS THEREOF, IN CONFLICT HEREWITH. (Applicant City of Nampa)

The Mayor declared this the first reading.

Mayor Henry presented a request to pass the preceding Ordinance under suspension of rules.

MOVED by Haverfield and **SECONDED** by Bruner to **pass** the preceding ordinance under suspension of rules. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the ordinance duly passed, numbered it **4286** and directed the clerk to record it as required.

The following Ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, IDAHO TO PROVIDE RA (RESIDENTIAL SUBURBAN) ZONE DESIGNATION FOR CERTAIN LANDS, COMMONLY KNOWN AS **17155, 17175, 17225, AND "0" STAR ROAD, AND "0" CHERRY LANE**, NAMPA, IDAHO, COMPRISING APPROXIMATELY 27.069 ACRES, MORE OR LESS; DETERMINING THAT SAID ZONING IS IN THE BEST INTEREST OF THE CITIZENS AND CONSISTENT WITH THE COMPREHENSIVE PLAN OF THE CITY OF NAMPA, IDAHO; **REZONING** SAID PROPERTY FROM **RS 8.5** (SINGLE FAMILY RESIDENTIAL – WITH A “REQUIRED PROPERTY AREA” OF AT LEAST 8,500 SQUARE FEET) TO **RA** (RESIDENTIAL SUBURBAN); PROVIDING FOR RECORDATION; INSTRUCTING THE CITY ENGINEER TO DESIGNATE SAID PROPERTY AS RA (RESIDENTIAL SUBURBAN) ON THE OFFICIAL ZONING MAP AND OTHER AREA MAPS OF THE CITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES, RULES AND REGULATIONS, AND PARTS THEREOF, IN CONFLICT HEREWITH. (Applicant John Low)

The Mayor declared this the first reading.

Mayor Henry presented a request to pass the preceding Ordinance under suspension of rules.

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MOVED by Raymond and **SECONDED** by Haverfield to **pass** the preceding ordinance under suspension of rules. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the ordinance duly passed, numbered it **4287** and directed the clerk to record it as required.

The following Ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, **VACATING** THOSE CERTAIN TEN AND TWELVE FOOT UTILITY, DRAINAGE AND IRRIGATION EASEMENTS LOCATED ALONG THE REAR PROPERTY LINE OF **814 TRINE LOOP** IN THE TRINITY HILLS SUBDIVISION NO. 3, IN THE CITY OF NAMPA, CANYON COUNTY, IDAHO, AND DIRECTING THE CITY ENGINEER TO ALTER THE USE AND AREA MAP ACCORDINGLY; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF IN CONFLICT HEREWITH. (Applicant Donald & Kendra Taylor)

The Mayor declared this the first reading.

Mayor Henry presented a request to pass the preceding Ordinance under suspension of rules.

MOVED by Skaug and **SECONDED** by Haverfield to **pass** the preceding ordinance under suspension of rules. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the ordinance duly passed, numbered it **4288** and directed the clerk to record it as required.

The Mayor's Teen Council bylaws amendment was postponed until the next regular Council meeting of October 17, 2016.

Mayor Henry presented a request to **authorize** the **Mayor** and **Public Works Director** to **sign Task Order and Contract** with **T-O Engineers** for professional services on the 2nd & 3rd St. South (between 12th & 16th Ave. South) Rebuild Design.

Michael Fuss presented a staff report explaining that the 2nd & 3rd St. South Rebuild Design between 12th & 16th Ave. South (Exhibit A) was identified for rebuild as part of the City's asset management program. It is a road rebuild project that will improve the roadway, pedestrian crossings and aging waterworks hydrants and valves within the project limits.

The selection process was based on a scoring matrix that engineering staff used to rank potential projects. The 2nd St. South and 3rd St. South projects were ranked and both were in the top 10 projects considered to be improved.

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In an effort to reduce costs and reduce the impact to downtown businesses, these two projects were combined.

The proposed schedule includes design within FY17 and construction FY18.

TO Engineers has been selected by interview to design the project and assist the City with the bid process.

The 2nd & 3rd St. South Rebuild Design between 12th & 16th Ave. South project has an approved FY17 Streets Division budget of \$200,000.

TO Engineers has provided an initial Scope of Work and Labor Estimate to provide design and services for \$207,108 (Exhibit B).

The \$7,108 exceeding the budget will be funded from anticipated savings from other streets construction projects.

MOVED by Skaug and **SECONDED** by Haverfield to **authorize** the **Public Works Director** and **Mayor** to **sign Task Order and Contract** for professional services on the 2nd & 3rd St. South Rebuild Design between 12th & 16th Ave. South project in the amount of \$207,108 (T&M N.T.E.). The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Mayor Henry presented a request to **authorize** the **Mayor** and **Public Works Director** to **sign Task Order and Contract** with **Keller Associates** for professional services on the North Franklin Boulevard and East Karcher Road Intersection project.

Michael Fuss presented a staff report explaining that North Franklin Boulevard and East Karcher Road Intersection project is a conceptual design that will identify potential improvements at the intersection. The project is on a busy freight corridor and is shown as a critical urban freight corridor per COMPASS (see attached Exhibit A). The project is eligible for federal freight funds due to the urban freight corridor designation.

This project will support economic opportunity in Nampa by reducing delay to freight at this intersection. The design consultant will be tasked to review improvements in delay for motorist and freight for both a roundabout and signal. The data from the analysis will be brought to the City Council for a decision on either a roundabout or signal design.

The North Franklin Boulevard and East Karcher Road Intersection project (Exhibit B) is identified as part of the City's Transportation Masterplan as a dual lane roundabout.

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The North Franklin Boulevard and East Karcher Road Intersection project has an approved FY17 Streets Division budget of \$30,000.

Keller Associates has been selected by interview to develop a conceptual plan for the intersection.

Keller Associates has provided an initial Scope of Work and Labor Estimate to provide design and services for \$29,605 (Exhibit B).

MOVED by Haverfield and **SECONDED** by Bruner to **authorize** the **Public Works Director** and **Mayor** to **sign Task Order and Contract** for design services on the North Franklin Boulevard and East Karcher Road Intersection project in the amount of \$29,605 (T&M N.T.E.). The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Mayor Henry presented a request to **authorize** the **Mayor** and **Public Works Director** to **sign Task Order and Contract** with **Paragon Consulting** for professional services on the 11th Avenue North/Industrial Road Reconstruction project.

Michael Fuss presented a staff report explaining that the Engineering Division, as part of the Public Works Asset Management Program, identified 11th Avenue North (from Garrity Boulevard to Comstock Avenue), Industrial Road (from Franklin Boulevard to 11th Avenue North) and 20th Street (from Industrial Road to the end) to be reconstructed in FY17 (see Vicinity Map - Exhibit A).

The roadway asphalt roadway surface is failed, with an average pavement condition index (PCI) of approximately 28 (0-44 failed to 100-excellent).

Engineering has met with the Boise Valley Railroad and is partnering to rebuild five severely deteriorated railroad crossings on 11th Avenue North near the intersection of Industrial Road.

This section of roadway is part of a critical freight route, connecting truck traffic from I-84 to adjacent industrial zones and downtown Nampa. Rebuilding the roadway and railroad crossings will save approximately \$160,000 per year in freight and commuter delay time.

The project includes the following improvements:

- Full roadway reconstruction including road ballast, asphalt surfacing and some shoulder widening for pedestrian safety.
- Rapid Flashing Beacon (RFB) crosswalk on 11th Avenue to provide access to Snake River Elementary and Stampede Park.

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- ADA pedestrian ramp and sidewalk improvements to close critical pedestrian gaps along 11th Avenue.
- Repair or replacement of deteriorated storm water facilities.
- If funding is available, a new 12” water line will be installed in Industrial Avenue from 20th Street North to Franklin Boulevard—replacing a deteriorated and undersized line.

Engineering interviewed T-O Engineers, Paragon Consulting and JUB Consulting for professional services. Paragon scored highest based on their roadway and utility design experience, understanding of the existing site conditions, desire to innovate (for efficiency and cost savings), and public involvement experience.

Paragon submitted a scope of work (Exhibit B) in the amount of \$146,735 which is 11% of the estimated construction cost.

Project cost estimates:

Design consulting	\$ 146,735.00
Construction Engineering & Inspection (CE&I)	\$ 125,000.00
Estimated construction cost	\$ 1,328,265.00
<i>Total estimated cost</i>	<i>\$ 1,600,000.00</i>

Total FY-17 Streets budget is \$1,600,000.

In an effort to improve the consistency, quality of inspection services and possibly reduce costs, Engineering is pursuing a regional CE&I consulting contract to oversee multiple and diverse projects and therefore it is not included in this Scope of Work.

Engineering Division has reviewed the Scope of Work and Labor Estimate and recommends approval.

MOVED by Haverfield and **SECONDED** by White to **authorize** the **Mayor** and **Public Works Director** to **sign Task Order** for professional services between the City of Nampa and **Paragon Consulting** for 11th Avenue North / Industrial Road Reconstruction Project in the amount of \$146,735 (T&M N.T.E.). The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Mayor Henry presented a request to **authorize** the **Mayor** and **Public Works Director** to **sign Task Order and Contract** with **Forsgren Associates** for professional services on the 16th Avenue Overpass Deck Repairs project.

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Michael Fuss presented a staff report explaining that the 16th Ave. overpass over the UPRR tracks has been restricted to loads under 7 tons per axel in 2015 after an inspection from ITD found that several girders were too narrow to handle modern truck loads. The girders on the north side of the bridge need to be reinforced to remove the restriction. In addition, the project will include an epoxy overlay to extend the deck life.

The detour route is approximately one mile to 11th Ave. North, which may be a short distance but the economic impact to the trucking industry is large. The 16th Ave. N. Overpass has an average daily traffic (ADT) of 16,000 vehicles, of which 3% are trucks. At an estimated cost of \$2.50 per truck mile (per FHWA data), the detour adds approximately \$456,000 in annual operating costs to the trucking industry.

For fiscal year 2017 (FY 17) the Street Division has funded these repairs with approximately \$500,000.

Forsgren Associates was selected to provide design for plans and specifications to reinforce the girders and construct the epoxy overlay.

Forsgren Associates has provided a Scope of Work to provide design and construction engineering services for \$114,700 (Exhibit A).

MOVED by Skaug and **SECONDED** by Haverfield to **authorize** the **Mayor and Public Works Director** to **sign Task Order and Contract** with **Forsgren Associates** to provide professional services for the 16th Ave Overpass Deck Repairs Project in the amount of \$114,700 (T&M N.T.E.). The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Mayor Henry presented a request to **authorize** the **Mayor and Public Works Director** to **sign Task Order and Contract** with **SPF Water** for professional services for the Pump Maintenance (FY17) projects.

Michael Fuss presented a staff report explaining that each year as part of the City's Asset Management program the Waterworks Division identifies pumps and motors for preventative maintenance.

For fiscal year 2017 (FY17) the Waterworks Division has identified ten (10) irrigation pumps and one (1) domestic water pump for preventative maintenance. In addition, two alternates will be included for electrical upgrades which could not be awarded last year due to budget constraints. (see Exhibit A).

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SPF Water Engineering (SPF) was selected to provide the initial testing, specifications for each station, preparation of the construction bid package and post-construction testing of each station.

The Pump Maintenance Projects (FY17) is funded by the Water Division out of their operational funds. There is approximately \$234,309 available to accomplish this project.

- o Design & Testing \$18,000
- o Observation of Construction \$22,800
- o Idaho Power Estimate \$14,000
- o Electrical Estimate \$28,000

SPF Water Engineering has provided a Scope of Work and Labor Estimate to provide design and testing services for \$40,800 (Exhibit B).

MOVED by Bruner and **SECONDED** by Haverfield to **authorize** the **Mayor and Public Works Director** to **sign Task Order and Contract** with **SPF Water Engineering** to provide professional services for the Pump Maintenance Projects (FY17) in the amount of \$40,800 (T&M N.T.E.). The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Mayor Henry presented a request to **authorize** the **Mayor and Public Works Director** to **sign Task Order and Contract** with **JUB Engineers** for professional services on the Idaho Center Boulevard Reconstruction (College of Western Idaho – Cherry Lane) project.

Michael Fuss presented a staff report explaining that the Engineering Division, as part of the Public Works Asset Management Program, identified Idaho Center Boulevard from CWI to Cherry lane to be reconstructed in FY17 (see Vicinity Map - Exhibit A).

The average pavement condition index along the roadway is approximately 21 and in a failed condition (zero-failed to 100-excellent).

This principal arterial carries nearly 10,000 vehicle trips per day and provides regional access from I-84 to North Nampa destinations.

The project includes the following improvements:

- o Full roadway reconstruction including road ballast, asphalt surfacing and shoulder widening for pedestrian safety.
- o New 12” water line in from CWI to the intersection of Cherry Lane to improve water quality and fire flow capacity.

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- Shoulder and potential lane widening at the intersection of Cherry Lane and Idaho Center Boulevard to improve traffic capacity and overall safety.
- Upgrade the existing Purdam Gulch Drain culvert as part of the storm water asset management program.

Engineering interviewed T-O Engineers, Paragon Consulting and JUB Consulting for professional services. JUB scored highest based on their roadway and utility design experience, understanding of the existing site conditions, desire to innovate (for efficiency and cost savings), and public involvement experience.

JUB submitted a scope of work (Exhibit B) in the amount of \$79,591 which is 17% of the estimated construction cost.

Project cost estimates:

Design consulting	\$ 79,591.00
Construction Engineering & Inspection (CE&I)	\$ 40,000.00
Estimated construction cost	<u>\$ 380,409.00</u>
<i>Total estimated cost</i>	<i>\$ 500,000.00</i>

Total FY-17 Streets budget is \$500,000.

In an effort to improve the consistency, quality of inspection services and possibly reduce costs, Engineering is pursuing a regional CE&I consulting contract to oversee multiple and diverse projects and therefore it is not included in this Scope of Work.

Engineering Division has reviewed the Scope of Work and Labor Estimate and recommends approval.

MOVED by Haverfield and **SECONDED** by Skaug to **authorize** the **Mayor** and **Public Works Director** to **sign Task Order** for Professional Services between the City of Nampa and JUB Engineers for the Idaho Center Boulevard Reconstruction (College of Western Idaho-Cherry Lane) in the amount of \$79,591.00, Time and Materials Not to Exceed. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the **MOTION CARRIED**

Mayor Henry presented a request to **authorize** the **Mayor** and **Public Works Director** to **sign Task Order and Contract** with **MSA Consulting** for professional services on the Roosevelt Avenue/1st Street South Waterline Upgrades project.

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Michael Fuss presented a staff report explaining that the Engineering Division, as part of the Public Works Asset Management Program, identified the following deteriorated and undersized water lines to be replaced (see Vicinity Map - Exhibit A):

- o Roosevelt Avenue (Holly Street – 23rd Avenue South)
- o 1st Street South (20th Avenue South – 23rd Avenue South)
- o 22nd/23rd Street Alley (Roosevelt Avenue – 1st Street South)

The improvements, identified in the Nampa Water System Master Plan, will increase fire flow, improve water quality and proactively replace the undersized and deteriorated pipe and appurtenances.

The project will install approximately 8,100 feet of 12” pipe along with new valves and hydrants. Engineering interviewed Keller & Associates, MSA Consulting and SPF Engineering for professional services. MSA scored highest based on their utility design experience, understanding of the existing site conditions, desire to innovate (for efficiency and cost savings), and public involvement strategies.

MSA submitted a scope of work (Exhibit B) in the amount of \$160,067 which is 13% of the estimated construction cost.

Project cost estimates:

Design consulting	\$ 160,067.00
Construction Engineering & Inspection (CE&I)	\$ 100,000.00
Estimated construction cost	<u>\$ 1,206,813.00</u>
<i>Total estimated cost</i>	<i>\$ 1,466,880.00</i>

Project funding summary:

FY16 Water Enterprise (Rollover)	\$ 116,880.00
FY17 Water Enterprise	<u>\$ 1,350,000.00</u>
<i>Total FY17 Funding</i>	<i>\$ 1,466,880.00</i>

In an effort to improve the consistency, quality of inspection services and possibly reduce costs, Engineering is pursuing a regional CE&I consulting contract to oversee multiple and diverse projects and therefore it is not included in this Scope of Work.

Engineering Division has reviewed the Scope of Work and Labor Estimate and recommends approval.

MOVED by Haverfield and **SECONDED** by Bruner to **authorize** the **Mayor** and **Public Works Director** to **sign Task Order** for Professional Services between the City of Nampa and MSA Consulting for the Roosevelt Avenue/1st Street South Waterline Upgrades in the amount of

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\$160,067.00, Time and Materials Not to Exceed. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the
MOTION CARRIED

Mayor Henry opened a **public hearing** for the **Sale of 129 2nd Avenue North** as Surplus Property.

Economic Development Director Beth Ineck presented a staff report explaining that the request The City of Nampa awarded \$67,667.60 of Community Development Block Grant funds to Neighborhood Works in 2005 to establish low income housing in North Nampa. The funding was specific to land acquisition. Following the initial release of the floodplain map from FEMA in December 2006 the property was quitclaimed to the City. The property is located in the 100 year floodplain which made it unattractive for the housing project. The CDBG interest was bought out from the Building Department and Police Department funds. At that time Building had identified a need for space for storage and Police were looking at the potential of a site to house the PAL program.

We have recently received private development interest in the 1.161-acre property. Police and Building no longer have an interest in any potential development of the site for city use. Properties in the area of similar size without improvements have an assessed value from \$1.76 - \$2.02 per square foot.

No one appeared in favor of or in opposition to the request.

MOVED by White and **SECONDED** by Levi to **close the public hearing**. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the
MOTION CARRIED

MOVED by Bruner and **SECONDED** by White to **approve the sale of 129 Second Avenue North** as surplus property for auction on October 5, 2016. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the
MOTION CARRIED

Mayor Henry presented a request to **authorize the Mayor to sign an Encroachment Agreement with Idaho Arts Charter School**.

Michael Fuss presented a staff report explaining that the Idaho Arts Charter School recently opened a new school located on a portion of the old Broadmore golf course.

Core-PC is working with the school to provide connectivity between the existing school on 6th Street North and the new school.

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In order to improve the wireless signal between the two sites they would like to place a wooden pole in the right of way for 6th Street North. The pole would be located between the curb and sidewalk (see Exhibit A).

The proposed pole location does not conflict with any City utilities and is not located in the vision triangle.

Engineering does not oppose granting the requested encroachment agreement.

MOVED by Skaug and **SECONDED** by Haverfield to **authorize** the **Mayor** to **sign** the **Encroachment Agreement** (Exhibit B) with Idaho Arts Charter School. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the
MOTION CARRIED

Mayor Henry presented a request to **award bid** and **authorize** the **Mayor** to **sign contract** for the **East Greenhurst Road Stoddard Path Signals** project.

Michael Fuss presented a staff report explaining that this project will address intersection related crashes near the intersection of the Stoddard Pathway and E. Greenhurst Road, especially pedestrian incidents.

It was made possible through a cooperative effort between the City of Nampa, ITD and COMPASS and is another incremental step toward the city's continued efforts to provide a safe, efficient and sustainable transportation system.

Funding is through the Community Choices Transportation Alternative Program (TAP) grant program administered by ITD.

Council authorized the formal bidding process for the project on September 6, 2016.

The project includes the installation of a Rectangular Rapid Flashing Beacon (RRFB), lighting, pavement markings, signage, parking lot improvements and ADA ramps.

The City solicited formal bids for the project in accordance with TAP funding requirements and three (3) contractors responded with the following bids:

- Hawkeye Builders Inc. \$221,004.00
- Knife River Corporation Northwest \$233,557.00
- Staker & Parsons Companies \$254,890.00

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A question was raised by the apparent high bidder regarding the identification of all subcontractors per language in bid package.

Legal counsel and ITD have agreed that the City proceed with the bid award to the apparent low bid as the intent of the language in question is to ensure compliance with Idaho Code 67-2310, specifically the listing of specialty sub-contractors; Electrical, HVAC and Plumbing.

The project funding is summarized as follows:

- o Total estimated project costs

Design	\$36,336
Construction	\$202,431
Construction Inspection	\$26,074
Total	\$264,841

- o Total funding

Federal (89.97%)	\$238,293
City Match (10.03%)	\$26,548
Total	\$264,841

Notice to proceed for construction is expected in mid-October.

Construction is anticipated to begin in mid-October with completion in December 2016.

MOVED by Haverfield and **SECONDED** by Raymond to **award bid** to **Hawkeye Builders, Inc.** in the amount of **\$221,004.00** and **authorize** the **Mayor** to **sign contract** for the **East Greenhurst Road**, Stoddard Path Signals project. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the
MOTION CARRIED

The following Ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, ANNEXING A PORTION OF THE NAMPA MERIDIAN IRRIGATION DISTRICT INTO THE MUNICIPAL IRRIGATION DISTRICT OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, AND CHANGING THE BOUNDARIES THEREOF; AND DIRECTING THE CITY ENGINEER TO ALTER THE USE AND AREA MAP ACCORDINGLY.

The Mayor declared this the first reading.

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Mayor Henry presented a request to pass the preceding Ordinance under suspension of rules.

MOVED by White and **SECONDED** by Haverfield to **pass** the preceding ordinance and summary of publication as presented. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the ordinance duly passed, numbered it **4289** and directed the clerk to record it as required.

The following Ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, **ANNEXING** A PORTION OF THE **PIONEER IRRIGATION DISTRICT** INTO THE MUNICIPAL IRRIGATION DISTRICT OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, AND CHANGING THE BOUNDARIES THEREOF; AND DIRECTING THE CITY ENGINEER TO ALTER THE USE AND AREA MAP ACCORDINGLY.

The Mayor declared this the first reading.

Mayor Henry presented a request to pass the preceding Ordinance under suspension of rules.

MOVED by Raymond and **SECONDED** by White to **pass** the preceding ordinance and summary of publication as presented. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the ordinance duly passed, numbered it **4290** and directed the clerk to record it as required.

Mayor Henry presented a request to **authorize** the **Finance Director** to **sign** a **Contract** with **Onvia** for **Internet Based Procurement Process System**.

Vikki Chandler presented a staff report explaining that the service is free and that the City Attorney advised to sign a contract with Onvia which is an internet-based electronic information system designed to process, distribute, and archive information pertaining to the procurement process of the Institution. We will be placing the RFP on this sight.

MOVED by Haverfield and **SECONDED** by Bruner to **authorize** the **Finance Director** to **sign** a **Contract** with **Onvia** for **Internet Based Procurement Process System**. The Mayor asked all in favor say aye with all Councilmembers present voting **AYE**. The Mayor declared the **MOTION CARRIED**

Mayor Henry presented a request to **authorize** the **Mayor** to **sign** **HNPSB Parking Garage Deck Sealing Project Contract** – pre-bid award requested.

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Facilities Supervisor Brian Foster presented a staff report explaining that the Facilities Development, as part of Building Safety and Facilities Development, is charged with maintaining City property. The funds for this project have already been approved for \$40,000.

Facilities will hold a bid opening on October 6th, 2016 at 2:00 pm. This Bid Award is to ask for pre-approval of the contract for the Mayor to sign as soon as the bids are received and the lowest responsible bid is determined. This is a little unusual, but the timing of this project is critical. Work must begin immediately upon awarding the contract so that the sealing product is applied before temperatures drop too much. If we miss our window to apply the sealing product, then another winter may cause even more degradation of the conditioned space below the parking deck. The bids for this project will come in on October 6th and work to begin as soon as the Mayor signs the contract. Unfortunately, if we wait for the next City Council meeting for the approval, it may be too late to apply the sealing product, that's why we are requesting pre-approval from the Council to give the Mayor the ability to sign the contract on or about October 7th so that work can begin immediately.

Contract costs will be paid out of the approved FY17 Facilities budget. The funding for the project is through:

FY17 Facilities Development

Contract is anticipated to begin in October, 2016.

Contractor will be required to provide necessary bonds, insurance and other documents before the agreement can be executed and the Notice to Proceed issued.

Bids received will be reviewed, licenses verified, and Facilities will award the bid to the contractor that can meet the specifications of the job and recommend award to the lowest bidder.

Councilmembers asked questions of staff.

MOVED by Skaug and **SECONDED** by Haverfield to **award pre-approval of contract**, and **authorize Mayor Henry to sign contract** with lowest responsible bidder for the HNPSB Parking Garage Deck Sealing Project and not to exceed budget amount \$40,000. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the **MOTION CARRIED**

Mayor Henry presented a request to **authorize** the Mayor to **sign a second year HVAC maintenance contract** with **RM Mechanical** with increase in annual fee.

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Brian Foster presented a staff report explaining that Facilities Development, as part the Department of Building Safety and Facilities Development, is charged with maintaining and improving City property. Per the terms of the contract, Facilities Development recommends extending another year of service to current contractor, RM Mechanical, Inc. for HVAC Maintenance and Repair Services. Additional assets have been added to the service agreement for FY17 and negotiations for the additional services have taken place. The contract has been reviewed by the City attorney office. The contractor will provide all management, supervision, labor, materials, supplies, and equipment, and plans, schedules, coordinates and assures effective performance of all services described herein.

A meeting was held to negotiate any changes in terms for the new FY17. Also, if the contractor had any price changes or questions about the contract, then those were addressed as well.

Contract costs will be paid from Facilities Budget for FY17 and from various other City budgets which are participating in the HVAC Maintenance and Repair service agreement.

The contract shall commence on October 1, 2016 and conclude on September 30, 2017.

Contractor will be required to provide necessary bonds, insurance and other documents before the agreement can be executed.

MOVED by Skaug and **SECONDED** by Haverfield to **authorize another 1-year contract with RM Mechanical, Inc.** for the **HVAC Maintenance and Repair for Various Locations** and authorize Mayor Henry to sign contract with RM Mechanical, Inc. for the HVAC Maintenance and Repair for the City of Nampa, Various Locations not to exceed contract budget amount of \$61,890.50. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

The following Resolution was presented:

Fleet Superintendent Doug Adams presented a staff report explaining that the Streets Division has recently identified four (4) vehicles of various makes and models for disposal and/or replacement.

Street staff requests the following vehicles be declared as surplus property in order to facilitate disposal:

Item	Serial Number	Estimated Value
1986 Kenworth L700	3NMLL29XXGF702330	\$15,000
1996 GMC Savana G3500 Van	1GTFG25R1T1018286	\$3,500
2007 Sterling SC8000 (Elgin Whirlwind Sweeper)	49HAADB57DX61657	\$35,000
2005 Sterling SC8000 (Elgin Whirlwind Sweeper)	49HAADB65DN99888	\$35,000

Disposal falls within Public Works Fleet Services guidelines for funding, acquisition, maintenance, replacement and disposal of City fleet assets.

Street and Fleet Services Divisions, and disposal team recommend disposal via disposition.

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NAMPA, A MUNICIPAL CORPORATION OF IDAHO, AUTHORIZING THE DISPOSITION OF CERTAIN CITY PROPERTY. (Street Department)

MOVED by Skaug and **SECONDED** by Haverfield to pass the **resolution** as presented. The Mayor asked for a roll call vote with Councilmembers present voting **YES**. The Mayor declared the resolution passed, numbered it **43-2016**, and directed the clerk to record it as required

MOTION CARRIED

Mayor Henry presented a request to **authorize** the **Mayor** to **sign Interlocal Contract for Cooperative Purchasing Agreement** with **HGACBuy**, and Authorize Immediate Piggyback Purchase of Two New Schwartz Street Sweepers under HGACBuy Contract, and 3) Authorize Immediate Piggyback Purchase of One (1) 2017 Chevy 1 Ton Cargo Van under State of Idaho Contract for Street Division.

Doug Adams presented a staff report explaining that for continued citywide street maintenance and street lighting, Street Division requests the purchase of a 2017 Chevy 1 Ton Cargo Van and two new Schwartz Street Sweepers through the piggyback bidding process.

The piggyback process allows any governmental agency to use the bid of another governmental agency to establish the price for procurement, provided that the initial process satisfied the public bidding rules and the supplier is willing to honor the price

The van will be purchased from Edmark Chevrolet under State of Idaho Contract Number SBPO 16200405.

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The new sweepers (cab and chassis) are proposed to be purchased off of the HGACBuy Contract Number SW04-16 via piggyback purchasing. The HGACBuy program has been vetted by the City's legal counsel.

HGACBuy is a cooperative purchasing program, similar to GSA and NJPA, that works with local governments such as a state agency, county, municipality, special district, or other political subdivision of a state, or a qualifying non-profit corporation (providing one or more governmental function or service) and possesses legal authority to enter into the contract.

HGACBuy is less than GSA by \$1,308, and less than NJPA by \$20,980, for both sweepers. HGACBuy cab/chassis and sweeper are all maintained by Peterbilt in Boise. The cab is Peterbilt, and their mechanics have been to the Schwartz Sweeper School for the A9 Monsoon. All warranty work in one location. This local vendor is also available for training and to address any questions, concerns or issues.

MOVED by Skaug and **SECONDED** by Levi to **authorize** the **Mayor** to **sign Interlocal Contract** for Cooperative Purchasing agreement with HGACBuy. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the
MOTION CARRIED

MOVED by Skaug and **SECONDED** by White to **authorize immediate piggyback purchase** of two (2) new Schwartz Street Sweepers (cab/chassis and sweepers) under HGACBuy Contract Number SW04-16, not to exceed total estimated purchase price of \$600,000.00, and Authorize immediate piggyback purchase of one (1) 2017 Chevy 1 Ton Cargo Van from Edmark Chevrolet under State of Idaho Contract Number SBPO 16200405, not to exceed total estimated purchase price of \$30,000.00 for Street Division. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the
MOTION CARRIED

Mayor Henry presented a request to **authorize** the **Mayor** to **sign an agreement** for the **Transfer of Wastewater Treatment Capacity** with **The Amalgamated Sugar Company, LLC** for Wastewater Division.

Michael Fuss presented a staff report explaining that the in October 2015 The Amalgamated Sugar Company, LLC (TASCO) was assessed a Capacity Optimization Fee (COFee) in accordance with the Wastewater Industrial Incentive Policy.

In November 2015 TASCO and Public Works staff started discussions about mitigation options for the COFee.

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In 2016 TASC0 completed facility improvements that reduced the immediate need for utilization of all permitted capacity.

Together, Public Works staff and TASC0 developed an Agreement for the Transfer of Wastewater Treatment Capacity (see Attachment 1). Results of this agreement are:

- o TASC0's Industrial Waste Acceptance Permit (IWAP) will be reduced by 2,000 lbs of Biochemical Oxygen Demand (BOD)
- o TASC0 is estimated to save \$32,000 in 2016 COFee charges
- o Nampa will reserve 2,000 lbs of BOD for fiscal year 2017 for TASC0's potential use
- o Any reserved capacity not reissued to TASC0 prior to September 30, 2017, will remain with the City.

This agreement was structured to align with the City's Wastewater Industrial Incentives Policy. It creates an alternative to fiscal year 2016 COFee for TASC0 and reduces capital investments at the wastewater treatment plant.

The effective date of the agreement is September 30, 2016.

Public Works staff supports approval of the agreement.

MOVED by Haverfield and **SECONDED** by Raymond to **authorize** the **Mayor** to **sign** the **Agreement** for the **Transfer of Wastewater Treatment Capacity** with **The Amalgamated Sugar Company, LLC** for Wastewater Division. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the
MOTION CARRIED

Mayor Henry presented a request to **allocate Funds Using General Government and Impact Fees** for the Immediate Purchase of **Two (2) SWAT TRT Vehicles**, and 2) Authorize Fleet Services and Nampa Police Department to Move Forward with Publication of a Request for Proposals to Solicit Most Qualified Vendor Based on Performance, not Necessarily Lowest Cost, for Nampa Police Department.

Doug Adams presented a staff report explaining that for the fiscal year 2017 budget, Public Works Fleet Services Division had identified the need to replace the aging Nampa Police Department (NPD) Special Weapons and Tactics (SWAT) Tactical Response Team's (TRT) bus, a 1997 Windsport Monterey Class "A" motorhome.

The fiscal year 2017 Form 50, in the amount of \$113,000.00, for the acquisition of one (1) new vehicle to replace the aging TRT bus was not recommended for funding. However, the failure

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rate for this vehicle has now reached 100% as during the last three consecutive SWAT callouts the bus has broken down each time. The need for replacement is now an emergent need.

Moving towards Total Fleet Management for established guidelines for funding, acquisition, maintenance, replacement and disposal of City fleet vehicles, Fleet Services has identified the following vehicle for immediate replacement:

Unit No.	Description	Estimated Disposal Value
1149	1997 Windsport Monterey	\$ 2,500.00
Totals		\$ 2,500.00

Disposal of the TRT bus identified in the above chart is recommended by Staff.

Through a collaborative dialogue between Fleet Services and the NPD, the needs and functionality requirements of an effective SWAT team vehicle arrangement were thoroughly discussed.

The results of in-depth discussions exposed short comings of the current singular motorhome type vehicle. A specifically designed SWAT vehicle, capable of transporting ten fully equipped team members with necessary tools to perform the assigned task, is needed.

The current SWAT team consists of 17 active members and is expected to reach 20 members in the near future.

Fleet Services Division proposes to purchase two (2) new SWAT TRT vehicles, custom built to fill the needs of the NPD.

A two vehicle solution to address the growth of the SWAT team solves the critical issue of inadvertently maintaining a single point of failure within the fleet. A single larger vehicle would continue to expose the SWAT team level of service to unforeseen downtime due to circumstances outside of the control of Fleet Services.

One vehicle will be purchased using general government funds, the second is to be procured utilizing impact fees.

The new vehicles are to be purchased using the Request for Proposals (RFP) process for solicitation of qualified vendors to design, construct, and build as per specifications set forth by the NPD and Fleet Services.

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MOVED by White and **SECONDED** by Levi to **allocate funds using general government and impact fees** for the immediate purchase of two (2) **SWAT TRT vehicles**. Estimated cost for each new TRT vehicle is expected to be \$125,000.00 for a total expenditure of \$250,000.00, and Authorize Fleet Services and NPD to move forward with publication of an RFP to solicit the most qualified vendor based on performance, not necessarily lowest cost, for the Nampa Police Department. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

MOVED by Haverfield and **SECONDED** by White to **adjourn into Executive Session** at 7:44 p.m. Pursuant to Idaho Code 74-206(1) (f) To Communicate with Legal Counsel for the Public Agency to Discuss the Legal Ramifications of and Legal Options for Pending Litigation, or Controversies not yet Being Litigated but Imminently Likely to be Litigated. The Mere Presence of Legal Counsel at an Executive Session Does not Satisfy this Requirement as provided in [chapter 1, title 74](#), Idaho Code. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

MOVED by Haverfield and **SECONDED** by Bruner to **conclude the Executive Session** at 8:25 p.m. during which discussion was held regarding Communicating with Legal Counsel for the Public Agency to Discuss the Legal Ramifications of and Legal Options for Pending Litigation, or Controversies not yet Being Litigated, but Imminently Likely to be Litigated pursuant **Idaho Code 74-206 (1) (f)**. The Mayor asked all in favor to say aye with all Councilmembers saying **AYE**. The Mayor declared the

MOTION CARRIED

The Mayor adjourned the meeting at 8:26 p.m.

Passed this 17th day of October, 2016.

MAYOR

ATTEST:

CITY CLERK