



**Minutes**  
**Regular Meeting of the Board of Trustees**  
**Of Nampa Public Library**  
**June 13<sup>th</sup>, 2016 4:00 pm**

**Roll Call:** Rosie Riley, Debra Holm, Peggy Shaver, and Phil Bence.

**Others in Attendance:** Kathy Wolff and Cheryl Beymer with Nampa Musicale and Dorsey Wheeler of Dorsey Music.

**Staff in Attendance:** Mike Sloan, Beth Neunaber, Theresa Hampton, Michelle Rosenberger, Chris Cooper, Claire Connley, Kelley Grim,

**Approval of the Agenda:** Phil Bence moves, Peggy Shaver seconded, all in approved.

**Special Communications:**

1. Piano proposal: Kathy Wolf and Sherrill Beamer from The Nampa Musicale Club in association with the National Federation of Music Clubs are appealing to the Library Board to install a grand piano in the Multipurpose Room. The association is suggesting a program where teachers, associated with Nampa Musicale, can hold recitals and use the installed piano, which would be donated from Dorsey Music. The Club would cover the cost of tuning as well as any necessary deterrents to protect the instrument from the general public. The average annual expense for keeping a grand piano tuned is roughly \$400-500 per year, which Dorsey and Nampa Musicale would cover. The club requests the consideration of the Board and has suggested a 1 year trial period. The library staff and Board members voice several concerns regarding space, maintenance, protection, and favoring specific groups using the meeting space. Phil Bence has suggested his church at a reduced rate for teachers at Nampa Musicale to use as recital space as an alternative to the library Multipurpose Room. No immediately decision was made; the Board will let the Club know as soon as they make their decision.
2. Internal Board Member Communication Procedures: Peggy Shaver recently communicated with city attorney, Aaron Seable, regarding the proper procedures for Board members to communicate with each other. It was determined that the Library Board is allowed to talk with staff

members to get input on an evaluation. Additionally, Board members are free to email each other as long as no decisions are being made.

**City Council Liaison Report, Paul Raymond:** The Council will have a budget meeting on June 20<sup>th</sup> followed by a public hearing later in August to refine the budget. All Library Board members are encouraged to attend.

**Approval of Minutes:** Phil Bence moves, Peggy Shaver seconded, all in approved.

1. May 9<sup>th</sup> Meeting

**Approval of Bills:** After a brief clarification of bills; Phil Bence moved, Peggy Shaver seconded, all in approved.

1. May 2015

**Director's Report:**

- The Polaris migration has gone smoothly and successfully because of the wonderful NPL staff.
- Workforce Development Project: Chris Cooper contacted Vicki Isakson, Regional Manager of the Idaho Dept. of Labor's Post Falls office who has an established curriculum that the library would like to use. Three faculty members at CWI have already been trained in this curriculum. New members have been recruited for the project and the Idaho Business Review posted a short article about the upcoming program. The program should launch in late September or early October with 5-6 different modules to offer.
- On Thursday June 9, Chris Cooper received a phone call from Finance Director Vikki Chandler, with the City of Nampa. She stated that new construction and annexation revenue estimates were off. She was hoping for about \$800,000 instead the number came to \$515,000; meaning that the 2017 budget is much smaller than originally planned. Vikki proposed a 25% decrease in salary for full-time City of Nampa employees, with the exception of the Library and Parks & Recreation Departments, but this is contingent on the council approving the 3% increase in property tax.

All of this means that the library has to reduce its 2017 budget. The places where the budget could be reduced are eliminating window cleaning, which would give back \$15,000, and the library collection being reduced by \$30,000. The consequences of reducing the collection any further runs the risk of us losing our partnership in the Lynx! Consortium. The Nampa library is under contract to either spend \$3.00 per capita on our collection budget or 10% of our operating budget to keep our partnership. The benefits of being part of the Consortium are nearly endless; without this partnership, patrons would only have access

to the Nampa Library's collection, no borrowing from other libraries or courier service would be available. Additionally, the library would lose discounts from vendors, administrative support, and online services. The Consortium figure should be 215,835, which is 10% of the operating budget; we are now roughly 53,000 short of making that mark. The repercussions of not meeting the terms of the contract could be eviction from the Consortium.

Other revenue streams are currently being explored such as grants and support from the Library Foundation.

Debra Holm has suggested the possibility of charging groups to use the meeting room space. In the future months, the Board will look at changing the policy because it will bring in some revenue and many Idaho libraries charge for-profit groups for meeting space. Director Chris Cooper agrees this idea should be explored with the concern that there would be a certain level of service expected that goes along with that fee; like set-up and supplies for example. Debbie has suggested that the Board revisit the option of charging for room use. It will be added to next month's agenda. Additionally, Phil Bence has asked if cutting hours of operation would help close the budget gap; taking in consideration the general public and their reaction to shortened hours. Phil has also suggested polling the public to see what they would prefer as well as giving patrons due notice.

Library staff has requested that the Board members attend any and all meetings, such as the upcoming City Council Public meeting on Tuesday, June 21, 2016 from 2:00 -2:30 to help support the library's need for increased funds.

- The Library participated in the Parade America on May 21<sup>st</sup> and won 2<sup>nd</sup> place in the civic category.
- Chris Cooper gave Peggy Shaver a tour and orientation of the library last week and Chris would like to make an offer to the rest of the board to do something similar.
- The library is receiving a 40 volume set of books from The Mayflower Society which will be in the genealogy collection and regular circulation. The society will also be having a short film and meeting with several members in period clothing.
- Beth Neunaber gave a brief presentation on the upcoming Water Ways Project.

Committee Reports:

1. Downtown/NDC:
  - NDC is still looking at selling the old library building and the half block across from Brick29. There has been a "reuse appraisal" on one of these sites, which is what it would cost to get things up and running to standards. Additionally, there are a few parking lots downtown the council is considering selling.
2. Foundation: The Foundation is working alongside Chris on the Workforce Development Project. They also have a new logo and are looking at their PR approach as well as writing new grant proposals to support the 2017 budget.

New Business:

1. Committee for director evaluation: Nick Smith said he would serve on the committee and the decision must be made by September.
2. Decision by the board about the piano: The Board is in full support of the library staff and their assessment of hosting a piano. Debra Holm moved to turn down the proposal for the donation of a grand piano, Peggy seconded, all approved.
3. The Board has requested to change the date for the next month's meeting, which will be determined at a later date.

**Adjournment:**