

**SPECIAL NAMPA AIRPORT COMMISSION
APRIL 13, 2016**

The meeting was called to order at 2:00 pm by Chairman Mark Miller

Roll Call:

- Members Present: Mark Miller, Brent Ross, Tom Howard, Russ Sperry
- Council Liaison:
- Members Absent: Gene Clark
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Proposed amendments to the agenda; None

Staff Report:

Monte Hasl, Airport Superintendent, presented the following staff report:

- Open Units; Wait List: Fuel Report.
- Airfield Conditions; RWY/TWY & Apron in good shape; RWY/TWY lighting systems operating normally; PAPI, operating normally; AWOS operating normally.
- Wildlife Hazard Assessment is ongoing; this week the consultants are conducting a nighttime spotlight survey as well as small animal trapping.
- Miscellaneous; ITD Aeronautics has initiated a pavement survey; Annual city hangar fire extinguisher inspection is complete; Hangar 0450 maintenance is complete; Weed/Rodent Control is ongoing; Mowing to begin next week; No unauthorized vehicles; NOTAMS, crane west of airfield.
- Upcoming Conferences.
 - Idaho Airport Management Association – April 18-19 Sun Valley.

AIRPORT BUSINESS

Review Building Plans for Gary Bartlow Lots 2004-2008 – Gary Bartlow presented the Commission with his final building plans. He is ready to move forward and would like approval from the Commission so that he may now begin working with the City Building Department for a permit to build.

The Airport Superintendent indicated the drainage plans have been reviewed and approved by J.U.B. Engineers. Commissioner Howard questioned Mr. Bartlow on the coloring of the hangar, if the finished building would be the same as what is reflected in the drawings. Mr. Bartlow indicated the colors will be similar to what is printed on the plans.

MOVED by Ross and seconded by Sperry;

The Airport Commission hereby approves of the building plans for lots 2004, 2006, 2008 and move to stamp and sign the plans so that they may move onto the Building Department.

MOTION CARRIED

Request from Gary Bartlow: Approve new Standard Land Lease and Memorandum of Lease with Gary Barlow for Lot #2004 for a 60'w x 64'd hangar; term of agreement 04-19-2016 to 04-30-2036; Lot #2006 for a 60'w x 64'd hangar; term of agreement 04-19-2016 to 04-30-2036; Lot #2008 for a 60'w x 72'd hangar; term of agreement 04-19-2016 to 04-30-2036. – The Airport Superintendent presented the Commission with the three new lease agreements for Mr. Bartlow. The Commission discussed the leases.

MOVED by Howard and seconded by Ross;

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The Airport Commission hereby recommends the City Council Authorize the Mayor to sign Nampa Municipal Airport Land Lease Agreement with Gary Bartlow effective April 19, 2016, for Lot 2004, 2006 and 2008

MOTION CARRIED

Review Bartlow concept for future hangars – Gary Bartlow presented the Commission with a concept drawing of two executive style hangars that he would like to see at the Nampa Airport. He would like to see a facility at Nampa that will attract jet clients who may be looking for overnight parking along with office space and even overnight crew quarters. He envisions the facility offering jet fuel for sale with a discount. At this point he is trying to get a feel for what kind of interest and support this type of facility would have at Nampa.

The Airport Superintendent reported he did speak with our Helena FAA rep today; the current Master Plan shows a parking lot is planned in one of the locations Mr. Bartlow is considering. We have been advised we can work around this. The FAA did advise they are against apartments on the airfield.

The Commission discussed Mr. Bartlow's idea and indicated the location he has envisioned may not be the best spot but look forward to working with Mr. Bartlow in this concept plan.

Request from Precision Flight Training (Arlyn Miller) to sign first amendment to the lease changing the name to Wings 'N' Rotors – The Airport Superintendent presented the lease amendment to the Commission. The City Attorney's office drafted the amendment. The Commission discussed the amendment.

Commissioner Howard MOVED and seconded by Sperry;

The Airport Commission hereby recommends the City Council authorize the Mayor to sign the First Amendment to the lease for Precision Flight Training.

MOTION CARRIED

Discuss FY17 Budget – The Airport Superintendent presented the FY 17 budget to the Commission. The Commission reviewed the revenue and expenses. The Commission indicated staff should contact Idaho Power to see if Idaho Power could participate in the cost for upgrading the hangar lights. The Commission also suggested staff should look at the replacement vehicle for the Airport. Staff currently is budgeting for something similar to a Chevy Colorado. The Commission feels if the cost is not significantly more the vehicle should be at least a ¾ ton and four wheel drive.

MOVED by Howard and seconded by Ross to **adjourn** the meeting.

MOTION CARRIED

Chairman Mark Miller adjourned the meeting at 2:43 PM

Passed this 19th day of May, 2016



COMMISSION CHAIRMAN



AIRPORT SUPERINTENDENT, SECRETARY