

City of Nampa
Regular Council Meeting
January 4, 2016
REGULAR COUNCIL WILL START AT 6:30 P.M.
PUBLIC HEARINGS START AT 7:30 P.M.

Call to Order and Pledge to Flag
Invocation – Pastor Roger Yardon of Celebrate Life Church
Roll Call

All matters listed within the Consent Agenda are considered to be routine by the Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests in which case the item will be removed from the Consent Agenda and placed on the Regular Agenda.

Proposed Amendments to Agenda

Any Items Added Less Than 48 Hours Prior to the Meeting are Added by Council Motion at This Time

Consent Agenda

- 1) Minutes of the Regular Council Meeting of December 21, 2015; Airport Commission Meeting ; the Nampa Bicycle and Pedestrian Advisory Committee Meeting; the Board of Appraisers Minutes; the Planning & Zoning Commission Meeting; the Library Board Meeting; IT Steering Committee Meeting
- 2) Bills
- 3) The City Council Dispenses With the Three (3) Reading Rule of Idaho Code § 50-902 for all Ordinances
- 4) Final Plat Approvals
 - a) NONE
- 5) Authorize Public Hearings
 - a) NONE
- 6) Authorize to Proceed With Bidding Process
 - a) 11th Avenue North Rebuild (Birch to Cherry) Project
 - b) Pump Maintenance Projects (FY16)
 - c) Fitness Equipment at the Nampa Recreation Center
- 7) Monthly Cash Reports
- 8) Licenses for 2015-2016 (All Licenses Subject to Police Approval): Transfer of Beer & Wine License & Addition Liquor for Frank's Restaurant LLC DBA Wing Nutz, 1228 N Galleria
- 9) Approval of Agenda

Adjourn Sine Die

Oath of Office – Council

Roll Call of New Council

Election of Council President

Appointment of Chief of Police

Swearing in Chief of Police

Appointment of Department Heads

Appointment of City Attorney

Recognition of Visitors

Communications

Staff Communications

Finance – Vikki Chandler
Staff Report – Michael Fuss

Unfinished Business

- 1) FIRST Reading of Ordinance Annexing and Zoning to RS6 for 74 S Lancaster Drive for Lucrecia M Prado

New Business

- 1) Authorize Mayor and Public Works Director to Sign Task Order and Contract with Parametrix for North 39th Street & Garrity Boulevard Intersection Project
- 2) Approve Final Report and Financial Summary and Authorize Public Hearing Request for Utility LID 159
- 3) Award Bid and Authorize Mayor to Sign Contract for Secondary Digester No. 1 Joint Repair
- 4) Request Nampa City Council Accept the Bid From Hawkeye Builders for the Amount of \$181,989.10 to Construct Phase 1 of the Edwards Pathway
- 5) Adopt and Authorize Mayor to Sign Resolution Implementing Increase in Domestic and Irrigation Water Utility Rates
- 6) Motion to Adjourn into Executive Session Pursuant to Idaho Code 74-206 (1) (f) To Communicate with Legal Counsel for the Public Agency to Discuss the Legal Ramifications of and Legal Options for Pending Litigation, or Controversies not yet Being Litigated but Imminently Likely to be Litigated. The Mere Presence of Legal Counsel at an Executive Session Does not Satisfy this Requirement

Public Hearings

- 1) Increase in Domestic and Irrigation Water Utility Rates for Needed Operations, Maintenance, and Systematic Replacement of Water and Irrigation Supply and Infrastructure to Provide Continuous and Reliable Utility Services

Adjourn

Next Meeting

- ◆ **Regular Council at 6:30 p.m. – Tuesday, January 19, 2016 City Council Chambers**

Individuals, who require language interpretation or special assistance to accommodate physical, vision, hearing impairments, please contact the Planning Department at Nampa City Hall, (208) 468-5484.

Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the City Clerk.

REGULAR COUNCIL

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Mayor Henry called the meeting to order at 6:30 p.m.

Clerk made note that Councilmembers Raymond, Kren, Bills, Haverfield and Skaug were present. Councilmember White was absent.

Mayor Henry amended the agenda by postponing public hearing #2 - 2015 Amendments to the Nampa Economic Development Redevelopment Plan by the Nampa Development Corporation and items #16 - First Reading of Ordinance Regarding 2015 Amendments to the Nampa Economic Redevelopment Plan by the Nampa Development Corporation and 17 - Approval of Summary of Publication for Preceding Ordinance under new business.

MOVED by Haverfield and **SECONDED** by Raymond to **approve the Consent Agenda with the above mentioned amendments; Council Minutes of December 7, 2015 and Special Council Minutes of June 9, 2015; and Bicycle and Pedestrian Advisory Committee Minutes; Board of Appraisers Minutes; and Airport Commission Minutes; Planning & Zoning Commission Minutes of December 8, 2015; Library Commission Minutes; IT Steering Committee Minutes; department reports, bills paid;** The City Council dispenses with the three (3) reading rule of Idaho Code § 50-902 for all ordinances; **final and preliminary plat approvals:** 1) None; **Authorization to Proceed with the Bidding Process:** 1) None; and **authorize the following public hearings:** 1) None; and **2015-2016 Licenses:** (all licenses subject to police approval): Cash King LLC, 207 11th Avenue North; Vista Pawn, 130 Caldwell Boulevard; Little Antique Shop/Max's Cash Pawn, 319 12th Avenue South; Landmark Café, 3143 East Greenhurst Road, Beer and Wine; Pacific Sushi, 624 12th Avenue South, Beer and Wine; and **Monthly Cash Reports; approval of the agenda.** The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Public Works Director Michael Fuss presented a staff report to update the council on current projects as follows:

Domestic and Irrigation Water Rates Increase Community Open House – The second of two community open houses regarding the proposed domestic and irrigation water rates increase was held on December 15 from 4:00 p.m. to 6:00 p.m. at the Nampa Civic Center. In total, three (3) people attended the open house.

Display boards were again positioned around the room and City staff was available to answer questions. Residential customers utilized a rate calculator to determine what their domestic water bill will be after the first proposed rate increase. In addition, the City's Public Works Director gave a presentation to explain the domestic and irrigation water systems and associated funding needs. The attached (see Exhibit A) "Frequently Asked Questions" was provided to all attendees. Any information gathered from comment sheets will be produced for consideration at

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the public hearing, scheduled to be held before the Nampa City Council, on January 4, 2016, at 7:30 p.m.

Public Open House for 11th Avenue North Reconstruction Project - A public open house was held at Birch Elementary School on Wednesday, December 16, for the 11th Avenue Reconstruction project (see Exhibit B). The open house provided opportunity for area residents to ask questions and provide input.

The reconstruction of 11th Avenue North, between Birch and Cherry Lanes, is scheduled for the summer of 2016. The project will include new asphalt, wider shoulders, and updated pedestrian ramps. Improvements will provide a smoother ride for motorists and improve safety for pedestrians.

Request for Vacation of Oak Avenue – In August of 2014, the Engineering Division reviewed a request from the Nampa Highway District (NHD) for Mission Aviation Fellowship (MAF) to vacate a portion of Oak Avenue, adjacent to Pilatus Lane. This property is located in the City's impact area. Engineering staff opposed the vacation based upon on the depth of the properties north of the Oak Avenue right-of-way and the potential need for access upon future lot development.

Since the original request was received, MAF has purchased all the lots fronting the proposed vacation. Based on this outcome staff no longer opposes the vacation request. If MAF's request is approved by NHD, Engineering staff will request that the full width of right-of-way be retained as easement for future City utilities. A letter is prepared to this effect and is attached as Exhibit C.

Mayor Henry explained that the applicant was not interested in signing the development agreement therefore the annexation and zoning request is with drawn

AN ORDINANCE DETERMINING THAT CERTAIN LANDS, COMMONLY KNOWN AS A PORTION OF 338 W. DOOLEY LANE, NORTH OF THE ROBINSON LATERAL, LAY CONTIGUOUS TO THE CITY LIMITS OF THE CITY OF NAMPA, COUNTY OF CANYON, STATE OF IDAHO, AND THAT SAID LANDS SHOULD BE ANNEXED INTO THE CITY OF NAMPA, IDAHO, AS PART OF THE BC (COMMUNITY BUSINESS) ZONE; DECLARING SAID LANDS BY PROPER LEGAL DESCRIPTION AS DESCRIBED BELOW TO BE A PART OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO; DIRECTING THE CITY ENGINEER AND PLANNING AND ZONING DIRECTOR TO ADD SAID PROPERTY TO THE OFFICIAL MAPS OF THE CITY OF NAMPA, IDAHO; REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS OR PARTS THEREOF IN CONFLICT HEREWITH; AND DIRECTING THE CLERK OF THE CITY OF NAMPA TO

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FILE A CERTIFIED COPY OF THE ORDINANCE AND MAP OF THE AREA TO BE ANNEXED WITH CANYON COUNTY, STATE OF IDAHO AND THE IDAHO STATE TAX COMMISSION, PURSUANT TO IDAHO CODE, SECTION 63-215. (Applicant Steve André dba Storall)

MOVED by Bills and **SECONDED** by Haverfield to **deny the annexation and zoning**. Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the MOTION CARRIED

The following ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, IDAHO, TO PROVIDE **RML (LIMITED MULTI-FAMILY RESIDENTIAL) ZONE DESIGNATION** FOR CERTAIN LANDS, COMMONLY KNOWN AS **1328, 1336, 1344, 1352, 1404, 1412, 1420, AND 1428 S. EDGEWATER CIRCLE**, NAMPA, IDAHO; DETERMINING THAT SAID ZONING IS IN THE BEST INTEREST OF THE CITIZENS AND CONSISTENT WITH THE COMPREHENSIVE PLAN OF THE CITY OF NAMPA, IDAHO; REZONING SAID PROPERTY FROM **RP (RESIDENTIAL PROFESSIONAL)** TO **RML (LIMITED MULTI-FAMILY RESIDENTIAL)**; PROVIDING FOR RECORDATION; INSTRUCTING THE PLANNING DIRECTOR AND/OR CITY ENGINEER TO DESIGNATE SAID PROPERTY AS **RML (LIMITED MULTI-FAMILY RESIDENTIAL)** ON THE OFFICIAL ZONING MAP AND OTHER AREA MAPS OF THE CITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES, RULES AND REGULATIONS, AND PARTS THEREOF, IN CONFLICT HEREWITH. (Applicant Kent Brown representing Himes Investments LLC)

The Mayor declared this the second reading.

The Mayor presented a request to pass under suspension of rules.

MOVED by Skaug and **SECONDED** by Kren to **pass** the preceding ordinance under suspension of rules. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the ordinance duly passed and numbered it **4215** and directed the clerk to record it as required.

The following ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, IDAHO, TO PROVIDE **RP (RESIDENTIAL PROFESSIONAL) ZONE DESIGNATION** FOR CERTAIN LANDS, COMMONLY KNOWN AS **139 N. MIDLAND BLVD**, NAMPA, IDAHO, COMPRISING

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APPROXIMATELY 0.6 ACRES, MORE OR LESS; DETERMINING THAT SAID ZONING IS IN THE BEST INTEREST OF THE CITIZENS AND CONSISTENT WITH THE COMPREHENSIVE PLAN OF THE CITY OF NAMPA, IDAHO; REZONING SAID PROPERTY FROM RS 6 (SINGLE FAMILY RESIDENTIAL - WITH A "REQUIRED PROPERTY AREA" OF AT LEAST 6,000 SQUARE FEET) TO RP (RESIDENTIAL PROFESSIONAL); PROVIDING FOR RECORDATION; INSTRUCTING THE CITY ENGINEER TO DESIGNATE SAID PROPERTY AS RP (RESIDENTIAL PROFESSIONAL) ON THE OFFICIAL ZONING MAP AND OTHER AREA MAPS OF THE CITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES, RULES AND REGULATIONS, AND PARTS THEREOF, IN CONFLICT HEREWITH. (Applicant Larry Downs)

The Mayor declared this the first reading.

The Mayor presented a request to pass under suspension of rules.

MOVED by Kren and **SECONDED** by Bills to **pass** the preceding ordinance under suspension of rules. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the ordinance duly passed and numbered it **4216** and directed the clerk to record it as required.

The following ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, IDAHO, TO PROVIDE **BC** (COMMUNITY BUSINESS) ZONE DESIGNATION FOR CERTAIN PREVIOUSLY UNZONED LANDS, COMMONLY KNOWN AS A PORTION OF **103 SHANNON DRIVE**, NAMPA, IDAHO, COMPRISING APPROXIMATELY **2.519 ACRES**, MORE OR LESS; DETERMINING THAT SAID ZONING IS IN THE BEST INTEREST OF THE CITIZENS AND CONSISTENT WITH THE COMPREHENSIVE PLAN OF THE CITY OF NAMPA, IDAHO; ZONING SAID PROPERTY FROM UNZONED TO **BC** (COMMUNITY BUSINESS); PROVIDING FOR RECORDATION; INSTRUCTING THE PLANNING DIRECTOR AND/OR CITY ENGINEER TO DESIGNATE SAID PROPERTY AS **BC** (COMMUNITY BUSINESS) ON THE OFFICIAL ZONING MAP AND OTHER AREA MAPS OF THE CITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES, RULES AND REGULATIONS, AND PARTS THEREOF, IN CONFLICT HEREWITH. (Applicant Elizabeth Hunt representing Maverik)

The Mayor declared this the first reading.

The Mayor presented a request to pass under suspension of rules.

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MOVED by Haverfield and **SECONDED** by Raymond to **pass** the preceding ordinance under suspension of rules. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the ordinance duly passed and numbered it **4217** and directed the clerk to record it as required.

The following ordinance was read by title:

AN ORDINANCE ENACTED BY THE NAMPА CITY COUNCIL, TO MODIFY THE ANNEXATION & ZONING DEVELOPMENT AGREEMENT TO WHICH THAT CERTAIN REAL PROPERTY COMMONLY KNOWN AS CANYON CREEK SUBDIVISION IS SUBJECT, DESCRIBED IN ORDINANCE NO. 3901 AND RECORDED ON JANUARY 27, 2010, AS INSTRUMENT NO. 2010004254, RECORDS OF CANYON COUNTY, IDAHO, TO REPLACE 11.83 ACRES, MORE OR LESS, OF COMMERCIAL USE WITH SINGLE FAMILY RESIDENTIAL USE IN THE SAME RS 7 (SINGLE FAMILY RESIDENTIAL – WITH A REQUIRED PROPERTY AREA OF 7,000 SQUARE FEET) ZONING DISTRICT, AND TO ALLOW FOR ADDING A POOL AND CHANGING ROOM IN THE COMMON AREA IN THE FIRST PHASE OF DEVELOPMENT; DIRECTING THE CITY PLANNING DIRECTOR TO ALTER THE USE AND AREA MAP ACCORDINGLY; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HEREWITH. (Applicant Iron Mountain Real Estate Inc.)

The Mayor declared this the first reading.

The Mayor presented a request to pass under suspension of rules.

MOVED by Raymond and **SECONDED** by Haverfield to **pass** the preceding ordinance under suspension of rules. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the ordinance duly passed and numbered it **4218** and directed the clerk to record it as required.

Mayor Henry presented a **request for consideration** of a **corrected ordinance #4202** annexing certain lands commonly known as **16294 North Franklin Road** and zoning said property as RMH, correcting an error in the legal description attached to the original ordinance of the development agreement.

MOVED by Bills and **SECONDED** by Haverfield to **approve the consideration of the corrected legal** for the development agreement for corrected ordinance 4202. The Mayor asked all in favor say aye with all councilmembers present voting **AYE**. The Mayor declared the **MOTION CARRIED**

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Mayor Henry presented a request for **reconsideration** of a **denial** of a **rezone** from RS-12 to RD at 1012 East Greenhurst Road for **Jennifer Temple**, 60-child day-care.

MOVED by Haverfield and **SECONDED** by Bills to **allow** the **reconsideration** for the **rezone** and **call for a public hearing at a later date**. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Mayor Henry presented a request to **authorize** the **Mayor** to **sign Fiscal Year 2015 EPA Stormwater MS4 Annual Report**.

Michael Fuss presented a staff report explaining that Stormwater Municipal Separate Storm Sewer System (MS4) Permit Status:

- The Stormwater MS4 permit to discharge expired on October 14, 2014
- On July 7, 2014, the City submitted an application to the Environmental Protection Agency (EPA) for continued coverage under the National Pollutant Discharge Elimination System (NPDES) Phase II permit.
- On October 2, 2014, the EPA issued a letter to the City granting administrative extension under the Permit Year 5 conditions for October 15, 2014, through October 14, 2015.
- Since there were no required program changes during the year of administrative extension, this annual report is similar in content to the Year Five report, submitted to the EPA in January of 2015. A clarification letter was submitted stating the City would continue operations under the Year 5 requirements of the existing permit unless directed otherwise by the EPA.

Activities performed during Year 6, under the administrative extension of the MS4 Permit, focused on the continuation of Public Education and Outreach, Public Involvement and Participation, Illicit Discharge Detection and Elimination, Construction Site Runoff, wet and dry weather screening, Post-Construction Programs, Pollution Prevention/Good Housekeeping, and stormwater outfall monitoring.

The City has made significant progress in meeting the permit's public education and outreach requirements.

- In 2015, a contract was awarded to Langdon Group by the EPA to support continued efforts by Nampa's Stormwater Program. The scope of work (SOW) includes educational outreach, with a significant focus on bilingual outreach, and engagement with the Stormwater Advisory Group.
- In June 2015 the City renewed the Stormwater Education Outreach Memorandum of Understanding (MOU) and SOW for the partnership with the Nampa School

District (NSD) until 2020. The MOU outlines the tasks NSD will complete in an effort to educate students about how they can help reduce pollutants of concern. The increase of community awareness of stormwater issues will result from students passing on knowledge to family, friends, and neighbors.

Public Involvement and Participation efforts included the fifth annual Community Clean-Up Day, Water Education Day, Library Grand Opening, Parks and Recreation Pooch Party, Advocates for Inclusion, the Gardening and Horticulture Winter Workshops, and gave Edible Aquifer presentations to several elementary school classrooms.

- The outreach efforts informed diverse age groups on the importance of stormwater education. These events provided an opportunity to continue working with local businesses while strengthening a valuable partnership within the community.

Continuation of the Illicit Discharge Detection and Elimination Program provided an opportunity to educate City staff on what constitutes an illicit discharge, how to identify it in the workplace and around the community, and how to respond to an active spill or discharge.

- The Environmental Compliance Division staff presented a workshop at the Street Division for City employees on Pollution Prevention/Good Housekeeping procedures.
- Additional educational materials were distributed at various events including the Employee Wellness Fair for City employees and their families. Dry weather screening efforts were continued to meet permit requirement.

On-going fieldwork provided the necessary information to update the City's existing comprehensive storm sewer system map.

- Field verification efforts were conducted as a scheduled activity or as a response to recent storm events.
- This new information allowed staff to make appropriate changes to the current stormwater map.

The Construction Site Runoff Program has continued to grow and mature into a professional program.

- Staff worked diligently to help increase consistent application of MS4 requirements.
- Nampa's Construction Program has progressed as a positive example for other Idaho MS4 permittees.

A Post-Construction Stormwater Management Program (PCSWMP) has been developed to address runoff from new and redevelopment projects.

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- During this permit year, the City developed and distributed fact sheets on the PCSWMP to the construction and development community to ensure proper long-term operation and maintenance of post-construction best management practices and provide education to appropriate target audiences.

The Pollution Prevention/Good Housekeeping program has been developed to prevent or reduce pollutant runoff from municipal operations.

- An Operations and Maintenance Program was created and is implemented by a collaboration of many City departments and divisions.
- Appropriate training has been conducted and will continue with City employees on ways to reduce or eliminate pollution for municipal operations.
- A Stormwater Pollution Prevention Plan (SWPPP) was developed for the Wastewater.

At least once per year, the City must evaluate compliance with the MS4 Permit conditions, the appropriateness of identified Best Management Practices (BMPs), and progress toward achieving the minimum control measures. This task is accomplished through the MS4 Annual Report.

No later than January 15th of each year, the City must submit a NPDES MS4 Annual Report to EPA and DEQ.

MOVED by Bills and **SECONDED** by Haverfield to **authorize the Mayor to sign Fiscal Year 2015 EPA Stormwater MS4 Annual Report.** The Mayor asked roll call vote with all Councilmembers present voting **YES.** The Mayor declared the
MOTION CARRIED

Mayor Henry presented a request to reappoint **Steve Kehoe** to the **Planning and Zoning Commission.**

MOVED by Haverfield and **SECONDED** by Kren to **approve the reappointment of Steve Kehoe** to the **Planning and Zoning Commission.** The Mayor asked all in favor say aye with all councilmembers voting **AYE.** The Mayor declared the
MOTION CARRIED

Mayor Henry presented a request to **appoint Peggy Shaver** to the **Library Board.**

MOVED by Haverfield and **SECONDED** by Raymond to **approve the appointment of Peggy Shaver** to the **Library Board.** The Mayor asked all in favor to say aye with all councilmembers voting **AYE.** The Mayor declared the
MOTION CARRIED

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Mayor Henry presented a request to **appoint Gaye Laughery** to the **Nampa Senior Center Board of Directors** for a three-year term.

MOVED by Haverfield and **SECONDED** by Kren to **approve the appointment of Gaye Laughery** to the **Nampa Senior Center Board of Directors**. The Mayor asked all in favor to say aye with all councilmembers voting **AYE**. The Mayor declared the
MOTION CARRIED

The following resolution was presented:

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NAMPA, A MUNICIPAL CORPORATION OF IDAHO, AUTHORIZING THE DISPOSITION OF CERTAIN CITY PROPERTY. (Parks)

MOVED by Haverfield and **SECONDED** by Raymond to pass the **resolution** as presented. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the resolution passed, numbered it **44-2015** and directed the clerk to record it as required

MOTION CARRIED

Mayor Henry presented a request to **authorize the Mayor and Public Works Director to sign a task order and contract with Paragon Consulting for Midland Boulevard and Roosevelt Avenue Intersection Project.**

Michael Fuss presented a staff report explaining that the intersection of Midland Boulevard and Roosevelt Avenue has been identified as a priority intersection in need of capacity and safety improvements.

The Nampa Citywide Transportation Plan indicates the intersection warrants capacity improvements based on current traffic volumes and recommends signalization (Table 24: Intersection Capacity Rankings, Short Term; 2010 - 2019).

The Final Draft Nampa Impact Fee Study and Capital Improvement Plan identifies Midland and Roosevelt as one of thirteen priority intersections recommended for Impact Fee funding.

Total project FY-16 budget is \$900,000 of which \$700,000 is from Impact Fees and \$200,000 is from Streets.

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Engineering interviewed three consultants for professional services and selected Paragon Consulting, Inc. based on their skill set, technical experience, public involvement expertise, and knowledge of City standards and processes. Paragon has successfully designed several intersections in Nampa, most recently the Midland Boulevard and Lone Star Road signal.

Paragon submitted a Scope of Work to provide design, bid support and engineer of record services (see Exhibit B) for the amount of \$59,630.00 which is 7.1% of the construction estimate.

Engineering has reviewed the Scope of Work and recommends approval.

Design will start immediately and construction is anticipated in late FY16 to early FY17.

MOVED by Bills and **SECONDED** by Raymond to **authorize the Mayor and Public Works Director to sign a Task Order and contract with Paragon Consulting for Midland Boulevard and Roosevelt Avenue Intersection Project in the amount of \$59,630 time and materials not to exceed.** The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Mayor Henry presented a request to **authorize the Mayor and Public Works Director to sign a Task Order and contract with SPF Water Engineering for Pump Maintenance Projects (FY16).**

Michael Fuss presented a staff report explaining that each year as part of the City's Asset Management program, the Waterworks Division identifies pumps and motors for preventative maintenance.

For fiscal year 2016 (FY16), the Waterworks Division has identified ten (10) irrigation pumps and one (1) domestic water pump for preventative maintenance.

SPF Water Engineering (SPF) was selected to provide the initial testing, specifications for each station, preparation of the construction bid package and post-construction testing of each station.

The Pump Maintenance Projects (FY16) is funded by the Water Division out of their operational funds. There is approximately \$183,000 available to accomplish this project.

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<i>Design & Testing</i>	\$ 28,700
<i>Observation Estimate</i>	\$ 12,000
<i>Construction Estimate</i>	\$ 138,000
Total	\$ 178,700

SPF Water Engineering has provided a Scope of Work and Labor Estimate to provide design and testing services for \$28,700.

MOVED by Raymond and **SECONDED** by Skaug to **authorize the Mayor and Public Works Director to sign a Task Order and contract with SPF Water Engineering for Pump Maintenance Projects (FY16) in the amount of \$28,700 time and materials not to exceed.** The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Mayor Henry presented a request to **authorize the Mayor and Public Works Director to sign a task order and contract with Keller Associates for Union Pacific Railroad Overpass Deck Repairs (Kings Road and Amity Avenue) Project.**

Michael Fuss presented a staff report explaining that the Kings Road and Amity Avenue overpasses (Exhibit A) were identified as requiring maintenance during routine asset inspection in December 2014. The decks have been in service for approximately eight (8) years and are beginning to wear. Routine deck maintenance is an effective way to extend the useful life of the two (2) overpasses.

Keller Associates (Keller) has been selected by interview to design the project and assist the City with bidding and construction requests for information.

Keller will evaluate the current state of the decks and determine the appropriate surface treatment to meet the City's goals.

The UPRR Overpass Deck Repairs (Kings Road & Amity Avenue) project has an approved FY16 Streets Division budget of \$243,694.

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Design and Survey	\$ 38,585
<i>Observation Estimate</i>	<i>\$ 16,000</i>
<i>Construction Estimate</i>	<i>\$ 194,955</i>
Total	\$ 249,540

Keller has provided an initial Scope of Work and Labor Estimate to provide design, survey and construction support services for \$38,585.

MOVED by Bills and **SECONDED** by Kren to **authorize the Mayor and Public Works Director to sign a task order and contract with Keller Associates for Union Pacific Railroad Overpass Deck Repairs (Kings Road and Amity Avenue) Project in the amount of \$38,585 time and material not to exceed.** The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Mayor Henry presented a request to **authorize the Mayor and Public Works Director to sign a task order and contract with T-O Engineers for Western Regional Lift Station Parallel Force Main Project.**

Michael Fuss presented a staff report explaining that the Western Regional is the largest lift station (LS) in the City in terms of number of pumps, total capacity, total horsepower and force main diameter (18-inch). The LS currently pumps into a single force main which is projected to reach full capacity by 2040. In addition, no viable pump-around solutions are available for most of the alignment during a failure.

The project will install a parallel force main (18-inch) from the Western Regional LS to the waste water treatment plant. The additional force main will provide near term redundancy and long term capacity. When the area around the LS is fully developed, both force mains will be needed to handle the inflows.

T-O Engineers (T-O) was selected to complete the initial planning and design of the project as well as assist the City with bidding and construction requests for information. T-O is a regional engineering firm with offices in the City of Nampa.

The Western Regional LS project has an approved FY16 Wastewater budget of \$700,000.

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A construction estimate cannot be made at this time due to the many unknowns with the project. Once T-O completes the concept design, a planning level estimate will be determined. Any funds anticipated to be left over from FY16 will be rolled to FY17.

Design & Inspection	\$ 78,540
<i>Construction Estimate</i>	\$ -
Total	\$ 78,540

T-O Engineers has provided an initial Scope of Work and Labor Estimate to provide design and construction support services for \$78,540.

MOVED by Bills and **SECONDED** by Raymond to **authorize the Mayor and Public Works Director to sign a task order and contract with T-O Engineers to provide design and construction support services for Western Regional Lift Station Parallel Force Main Project in the amount of \$78,540 time and materials not to exceed.** The Mayor asked for a roll call vote with all Councilmembers present voting **YES.** The Mayor declared the **MOTION CARRIED**

The following ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, **ANNEXING A PORTION OF THE PIONEER IRRIGATION DISTRICT INTO THE MUNICIPAL IRRIGATION DISTRICT OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, AND CHANGING THE BOUNDARIES THEREOF; AND DIRECTING THE CITY ENGINEER TO ALTER THE USE AND AREA MAP ACCORDINGLY.**

The Mayor declared this the first reading.

The Mayor presented a request to pass under suspension of rules.

MOVED by Haverfield and **SECONDED** by Raymond to **pass the preceding ordinance under suspension of rules.** The Mayor asked for a roll call vote with all councilmembers present voting **YES.** The Mayor declared the ordinance duly passed and numbered it **4219** and directed the clerk to record it as required.

Mayor Henry presented a request to **approve the Summary of Publication** for the preceding ordinance.

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MOVED by Kren and **SECONDED** by Haverfield to **approve** the **Summary of Publication** for the preceding Ordinance. The Mayor asked all in favor say aye with all Councilmembers present voting **AYE**. The Mayor declared the

MOTION CARRIED

Mayor Henry presented a request to **authorize** the **Mayor** to **sign** an **agreement** to Waive First Right of Refusal and Terminate Lease with Dionne Properties, LLC; and sign a Nampa Municipal Airport Land Lease Agreement with Gregory Chavez; and a Memorandum of Lease for Recording Agreement with Gregory Chavez for Lot 2238 at the Nampa Municipal Airport.

Michael Fuss presented a staff report explaining that on August 5, 2003, Dionne Properties, LLC signed a 30 year land lease for Lot 2238.

On December 5, 2015, Airport Staff received a letter from Dionne Properties, LLC (Lessee) offering Nampa Municipal Airport first right of refusal.

The Lessee also made known they had received an offer to purchase the land lease, with improvements, from Gregory Chavez.

On December 5, 2015, Gregory Chavez submitted a lease application and paid associated processing fees.

On December 14, 2015, Lessee signed and returned the notarized termination agreement.

- The termination agreement is contingent upon the sale of the land lease with improvements.

On December 10, 2015, Gregory Chavez signed and returned the notarized Land Lease Agreement and Memorandum of Lease.

On December 14, 2015, the Nampa Airport Commission moved to recommend that City Council authorize the Mayor to sign the Agreement to Waive First Right of Refusal and Terminate Lease with Dionne Properties (see Exhibit A), and sign new Nampa Municipal Airport Land Lease Agreement (see Exhibit B), and Memorandum of Lease for Recording agreement (see Exhibit C) with Gregory Chavez effective January 1, 2016, for Lot 2238.

MOVED by Haverfield and **SECONDED** by Bills to **authorize** the **Mayor** to **sign** an **agreement** to Waive First Right of Refusal and Terminate Lease with Dionne Properties, LLC; and sign a Nampa Municipal Airport Land Lease Agreement with Gregory Chavez; and a Memorandum of Lease for Recording Agreement with Gregory Chavez, for Lot 2238 at the

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Nampa Municipal Airport. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

The following resolution was presented:

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NAMPA, A MUNICIPAL CORPORATION OF IDAHO, AUTHORIZING THE **DISPOSITION OF CERTAIN CITY PROPERTY**. (Ridgecrest Golf Course)

MOVED by Haverfield and **SECONDED** by Kren to pass the **resolution** as presented. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the resolution passed, numbered it **45-2015** and directed the clerk to record it as required

MOTION CARRIED

The following resolution was presented:

Michael Fuss presented a staff report explaining that the Fleet Services Division has identified the following underutilized vehicles in its Division and request the following assets be declared as surplus property in order to facilitate disposal:

Item	Serial Number	Estimated Value
1995 Chevrolet C1500 Pickup	1GCEC14H1SZ223181	\$1,200.00
2000 Ford Ranger Pickup	1FTYR14V8YPB06705	\$1,500.00

The vehicles will be traded in and the value received will be used to offset the purchase price of a new call-out truck for Fleet Services. The purchase of the new truck was approved in the fiscal year 2016 budget.

Continuing maintenance and repair of these assets is not within the City's best interest due to lack of utilization.

Disposal falls within Public Works Fleet Services guidelines for funding, acquisition, maintenance, replacement and disposal of City fleet vehicles.

Fleet Services and disposal team recommend disposal via trade-in through a local car dealer against the budget amount of \$55,000.

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A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NAMPA, A MUNICIPAL CORPORATION OF IDAHO, AUTHORIZING THE **DISPOSITION OF CERTAIN CITY PROPERTY**. (Vehicle Maintenance)

MOVED by Haverfield and **SECONDED** by Kren to pass the **resolution** as presented. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the resolution passed, numbered it **46-2015** and directed the clerk to record it as required

MOTION CARRIED

The following resolution was presented:

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NAMPA, A MUNICIPAL CORPORATION OF IDAHO, AUTHORIZING THE DESTRUCTION OF CERTAIN CITY RECORDS. (Finance)

MOVED by Haverfield and **SECONDED** by Skaug to pass the **resolution** as presented. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the resolution passed, numbered it **47-2015** and directed the clerk to record it as required

MOTION CARRIED

The first reading of the following ordinance and approval of the summary of publication was postponed due to postponing the public hearing

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NAMPA, IDAHO APPROVING THE 2015 AMENDMENT TO THE *NAMPA ECONOMIC DEVELOPMENT REDEVELOPMENT PLAN BY THE NAMPA DEVELOPMENT CORPORATION*; SETTING FORTH FINDINGS; AUTHORIZING THE CITY CLERK TO TRANSMIT A COPY OF THIS ORDINANCE AND OTHER REQUIRED INFORMATION TO COUNTY, STATE AND OTHER OFFICIALS; PROVIDING FOR A LIMITATION ON ACTIONS AGAINST THE AMENDMENTS AFTER 30 DAYS FROM THE EFFECTIVE DATE OF THE ORDINANCE; PROVIDING FOR A WAIVER OF THE READING RULES; PROVIDING FOR SEPARABILITY; AND PROVIDING AN EFFECTIVE DATE.

The Mayor opened a public hearing for **adoption** and **approval** of submission of **PY2014 CDBG CAPER** (End Year Report) to HUD.

Jennifer Yost presented a staff report explaining that at the end of each program year, the City must prepare a **Consolidated Annual Performance and Evaluation Report** (CAPER) to provide

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information to HUD and citizens about the year’s accomplishments. This information allows HUD, City officials, and the public to evaluate the City’s performance and determine whether the activities undertaken during the year helped to meet the City’s five-year goals and to address priority needs identified in the Consolidated Plan and the Annual Action Plan.

In the following documents you will find the financial summary and project status for Program Year 2014. This project period is from October 1, 2014 to September 30, 2015.

The financial summary form identifies the allocations that were made for PY 2014 projects, including all the final amendments as of September 30. In PY 2014, the City allocated over \$900,000 in projects to PY 2014 and prior year projects.

The project status form identified all projects funded in PY 2014 and projects from previous years still open. The form identifies the expected number of beneficiaries, allocated funding, status as of the end of the program year (September 30, 2015), amount drawn for the project and any funding remaining to be drawn. Of PY 2014 allocation, just over \$524,000 was expended in PY 2014 projects, not including Program Income retained by the Meals on Wheels Program.

Over the course of the program year, a significant number of City sponsored projects were completed with the seven critical needs housing repairs, 2012 Downtown Fund, West Park ADA Improvements, three historic facades and two code enforcement officers working in low income neighborhoods. Seven old projects remain open at the time of the report. As per HUD guidelines, a project cannot be closed until beneficiaries are realized. During this program year, the City expended approximately \$570,000 in CDBG for all projects. The bulk of other expenditures were for the activities under the Public Service Projects, Design Services for the Downtown ADA Improvements, the Family Justice Center improvements and administration of the CDBG program.

A public hearing is scheduled for the City Council meeting on December 21, 2015 when you will be asked to vote on the approval for submission of the PY 2014 CAPER.

2014 CDBG ALLOCATION FINANCIAL SUMMARY

Category	Project Name	CDBG	Program Income	Prior Year Reallocation
Administration & Planning	CDBG Admin & Planning	\$115,406	\$2,000	
Public Service	Community Family Shelter	\$40,000		
	CATCH, Inc.	\$20,000		
	Meals on Wheels	\$20,000	\$1700	
Housing	Housing Rehabilitation Program	\$130,000	\$4000	
	Brush Up Nampa	\$10,000		
Community Development	Code Enforcement	\$141,000		

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	Downtown ADA Improvements	\$197,980.67		
	West Park ADA Improvements	\$5263.33		
	Family Justice Center Improvements	\$52380		
TOTAL		\$732,030	\$7700	

SOURCE COMPONENTS OF 2014 ACTION PLAN FUND
ALLOCATION

2014 CDBG Entitlement Grant:	\$732,030
Program Income Retained by Sub recipient	\$ 1,700
Program Income Retained by City of Nampa	\$ 6,000
<u>TOTAL REVENUE ALLOCATED:</u>	\$739,730

DISTRIBUTION OF FUNDS			
Sector	Maximum Expenditure Allowed	Actual Expended and % Of Allowable	
	Per Regulation	\$ Amount	% Percentage
Program Planning and Administration (20% of Entitlement & Current Year Program Income)	\$151,031.23	\$118,376.69	15.68%
Public Services (15% of Entitlement & Prior Year Program Income)	\$114,347.14	\$91,159.78	11.96%
Housing and Community Development	NA	\$338,810.55	NA

Previous Year Program Income Retained by Subrecipient	\$1,277.64
Previous Year Program Income Retained by City of Nampa	\$29,006.64
Previous Year Total Program Income	\$30,284.28
Current Year Program Income Retained by Subrecipient	\$1,277.64

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Current Year Program Income Retained by City of Nampa

\$21,848.50

Current Year Total Program Income

\$23,126.14

Projects	Location	Beneficiary Households (HH)/ Individual (Ind.)	Allocated Funding (Including Amendments)		Project Status	Actual Amount Drawn To Date		Amount Remaining To Draw
			CDBG Award	Program Income		CDBG Award	Program Income	
Salvation Army – Community Family Shelter, Operations	1412 4 th St. S. City-wide	171 Ind. 75 HH	\$45,000.00		Completed 9/30/15	\$45,000.00	_____	_____
Mercy Medical Center – Meals on Wheels	City-Wide	141 Ind.	\$25,000.00	\$1,700	Completed 9/30/15	\$25,000.00	\$1,277.64	_____
CATCH of Canyon County – CATCH Inc.	City-Wide	61 Ind. 15 HH	\$20,000.00		Completed 9/30/15	\$14,340.84	_____	_____
City of Nampa – Downtown Sidewalks & Trees	City-wide	0 Ind	\$248,701.46		Extended till 9/30/16	\$19,343.20	_____	\$229,358.26
City of Nampa – West Park ADA Improvements	City-Wide	50,559 Ind	\$5,263.33		Completed 9/30/15	\$5,263.33	_____	_____
City of Nampa – Family Justice Center Improvements	City-Wide	1,203 Ind 300 HH	\$77,380.00		Extended till 9/30/16	\$44,710.20	_____	\$32,669.80
City of Nampa – Loan Program (Repair & ADA)	City-wide	7 HH	\$70,000.00		Completed 9/30/15	\$28,086.00	_____	_____
City of Nampa – Housing Rehab Programs Admin	City-Wide	N/A	\$53,304.13	\$4,105	Completed 9/30/15	\$30,576.24	\$19,953.50	_____
City of Nampa-Brush-Up Nampa Admin	City-wide	13 HH	\$10,000		Completed 9/30/15	\$9,822.81	_____	_____
Code Enforcement – Neighborhood	N.R.S.A. & NNU District	5067 HH 902 Notices	\$142,500		Completed 9/30/15	\$124,544.80	_____	_____
City of Nampa – Historic Facades	Slum & Blight	3 of 4 Businesses	\$60,000		Extended till 9/30/17	\$37,537.00	_____	\$22,462.73
City Administration / Fair Housing / Planning Activities	City-wide	N/A	\$116,500	\$1,895	Completed 9/30/14	\$118,376.69	\$1,895.00	_____
TOTAL:			\$873,648.92	\$7,700		\$502,601.11	\$23,126.14	\$284,490.79

Chart 1: 2014 ACTION PLAN PROJECT STATUS

PROJECTS STILL OPEN FROM PREVIOUS PROGRAM YEARS OR WITH ACTIVITY THIS PROGRAM YEAR							
Projects	Location	Beneficiary Households/Individual	Allocated Funding	Project Status	Amount Drawn To Date	Amount Left to Drawdown	

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City of Nampa – 2010 Trail Design Services	LMI Neighborhood	0 of 1 Trails	\$20,000.00	Extended till 9/30/18	\$18,413.70	\$0.00
City of Nampa – 2010 Crosswalk Signalization Design Services	LMI Neighborhood	0 of 1 Signal	\$41,024.92	Extended till 9/30/16	\$41,024.92	\$0.00
City of Nampa – 2010 Job Creation Set Aside TeCenter	City-wide	0 of 6 Jobs	\$50,000.00	Extended till 9/30/17	\$33,638.44	\$16,361.56
City of Nampa – 2011 Job Creation Set Aside	N.R.S.A	0 of 6 Jobs	\$50,000.00	Canceled	-----	-----
CDI – Old Mercy Hospital Façade Rehabilitation	NNU District	NA	\$50,000.00	To be Canceled in 2016	-----	-----
City of Nampa – 2012 Bike & Walk to Downtown	NNU, NRSA & Slum & Blight Area	50,559 Ind	\$115,959.00	Extended till 9/30/16	-----	\$115,959.00
City of Nampa – Wastewater Improvement Design	City-wide	50,559 Ind	\$224,505.29	Extended till 9/30/19	\$224,505.29	-----
City of Nampa – 2013 Job Creation Set Aside	City-wide	0 of 6 Jobs	\$50,000.00	Extended till 9/30/16	\$0.00	\$50,000.00
City of Nampa – 2013 Downtown Fund	Slum & Blight Area	1 Utility Boxes	\$25,000.00	Extended till 9/30/16	\$3,735	\$21,264.80
TOTAL:			\$626,489.21		\$321,317.35	\$203,585.36

Other Projects with Activity in PY 2014

2012 Downtown fund- A total of five utility boxes were wrapped in vinyl with art from local artists. The utility box wrap acts as a deterrent for graffiti and vandalism. Additionally one Information Sign/Kiosk was completed with these funds. Project Closed.

2013 CATCH – Final draw was processed for last program year activity during this program year. It was closed upon completion of the draw. Project Closed.

Terry Reilly Medical Clinic Acquisition – The clinic was built with non-CDBG funding and they opened the doors in April 2015. Project Closed.

No one appeared in favor of or in opposition to the request.

MOVED by Bills and **SECONDED** by Haverfield to **close the public hearing**. The Mayor asked all in favor to say **aye** with all councilmembers present voting **AYE**. The Mayor declared the

MOTION CARRIED

MOVED by Bills and **SECONDED** by Raymond to **approve the City of Nampa’s Community Development Block Grant Program Year 2014 Consolidated Annual Performance and Evaluation Report (CAPER)** for submission to U.S. Housing & Urban Development. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the

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MOTION CARRIED

The public hearing for a **2015 amendments** to the **Nampa Economic Development Redevelopment Plan** by the Nampa Development Corporation was postponed at the request of the City Attorney.

Mayor Henry opened a public hearing for **annexation and zoning to RS 6 for 74 South Lancaster Drive for Lucrecia M Prado.**

Lucrecia Prado was in attendance but did not speak.

Norm Holm presented the following staff report:

Planning & Zoning Commission Recommendation: Approval, subject to the stated Engineering recommended condition.

Zoning & Planning History: The applicant has requested annexation and zoning with a request submitted to connect the property to city irrigation service.

Status of Applicant: Owner

Annexation Location: 774 S Lancaster Dr

Proposed Zoning: RS 6 (Single Family Residential – 6,000 sq. ft.)

Total Size: .281 acres or 12,227 sq. ft.

Existing Zoning: County R1 (Single Family Residential)

Comprehensive Plan Designation: Medium Density Residential

Applicable Regulations: In order for a property to be annexed it must be contiguous with the city limits or be enclaved by other properties so annexed. This property is a very small part of a 30-parcel 75.24 acre enclaved area along the east side of S Middleton Rd.

Existing Uses: Existing single family residential parcel.

Public Utilities:

8” water main in W Young Ave

30” sewer main in W Young Ave at the intersection of S Freemont St

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6" irrigation main in S Lancaster Dr at 67 S Lancaster Dr and east of the easterly property line approximately 101 feet between 75 and 79 S Rockhurst Way

Public Services: Police and fire already service city incorporated areas surrounding the location.

Physical Site Characteristics: Existing single family residential home site

Transportation: Access to the property is via S Lancaster Dr

Correspondence: No correspondence has been received from area property owners or others either opposing or supporting the annexation and zoning request.

From a land use standpoint the location is shown on the comprehensive plan "future land use map" as being compatible with the zoning that has been requested. If the Planning & Zoning Commission votes to recommend to the City Council approval of this request the following findings are suggested:

1. The requested annexation area is part of a 30-parcel 75.24 acre enclaved area along the east side of S Middleton Rd.
2. The area can reasonably be assumed to be available for the orderly development of the City with the City limits having grown into the area and the adjacent lands have been annexed and developed.
3. The proposed zoning conforms with the city's comprehensive plan future land use map for medium density residential land use and is reasonably compatible with existing and land uses in the area.
4. The property owner desires annexation in order to be eligible to connect the property to City irrigation service.

If the Planning & Zoning Commission votes to recommend approval of the annexation and zoning to the City Council staff recommends the following conditions of approval as stated by Engineering:

- 1) Owner pays, or makes arrangements to pay, standard connection fees as per the attached fee estimate.

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- a. Pressure irrigation service to be installed by City of Nampa Water Division crews at a location agreed on between the owner and the Water Division. Extension of service into the property shall be by owner at owner's expense.

No one appeared in favor of or in opposition to the request.

MOVED by Skaug and **SECONDED** by Raymond to **close the public hearing**. The Mayor asked all in favor to say **aye** with all councilmembers present voting **AYE**. The Mayor declared the

MOTION CARRIED

MOVED by Bills and **SECONDED** by Raymond to **annexing and zoning to RS 6 for 74 South Lancaster Drive for Lucrecia M Prado** and authorize the City Attorney to draw the appropriate ordinance. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

The Mayor opened a public hearing for **rezone from GB-1 to BC at 16217 Idaho Center Boulevard for Westside Body Works by Architect Dale Binning**.

Dale Binning presented the request.

Norm Holm presented the following staff report:

1. Rezone from GB 1 (Gateway Business 1) Zone to BC (Community Business)

This application is a package proposal which combines a Rezone request with a Conditional Use Permit request. The Commission voted last month to recommend to the Council that you approve the Rezone portion of the application package. In succession, the Commission then voted to approve the Conditional Use Permit (CUP). Both approvals invoked a requirement to comply with various stipulated Conditions of Approval advocated by Staff.

Subsequently, an appeal of the Conditional Use Permit decision was filed (within the requisite 15 calendar days) by a party opposed to the Project proposal. The filing of the appeal has presented something of a procedural paradox as related to this matter. On the one hand, although the Commission approved the CUP, said permit may be argued to yet lack standing because the entitlement afforded by the CUP, of necessity, ultimately hinges upon the Rezone being approved and the ordinance associated with the Rezone being passed and published, to be later recorded. Accordingly, following that logic, there is, as of yet, nothing fully official in the way of a CUP to appeal.

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Conversely, if the CUP approval is considered currently valid, then the Appellant(s), if they were going to file an appeal, had to do so within 15 calendar days of the date of the CUP's approval. An appeal has been filed.

Thus, the Council is now presented with a pair of decision path options. Council may either:

- 1) Hear the Rezone on the 21st and, if approved, cause Staff to notice a future appeal hearing to address the CUP's approval by the Commission; or,
- 2) The Council may elect to postpone/defer action on the Rezone (open the hearing and then vote to continue – not taking testimony) until such time as the hearing for the Appeal may be scheduled before Council which may then hear both the Rezone request and the CUP Appeal in the same meeting in “package” form. (Legal counsel acknowledges the propriety of either approach, preferring the latter for efficiency's sake.)

History/Commentary: The Nampa City Planning and Zoning Commission, during their regularly scheduled public hearing of November 24, 2015, after receiving testimony and reviewing your application, voted to recommend to the City Council that they approve the above referenced rezone request. The Commission made their recommendation contingent on Applicant/development compliance with varying Conditions of Approval. The Commission's decision was split. Opposition to the proposal was expressed by nearby land owners. A copy of the Commission hearing minutes is hereto attached. Since the Commission meeting, a draft Development Agreement designed to provides use control assurances to the City regarding the application(s). Furthermore, additional visual illustrations of the proposed facility have been provided to Staff; copies of the same are hereto attached. Also, as noted above, an appeal of the Commission's decision has been filed with the City.

10-2-3 (C) Annexations and/or Rezones/Zoning assignments must be reasonably necessary, in the interest of the public, further promote the purposes of zoning, and be in agreement with the adopted Comprehensive Plan for the neighborhood.

(PERTAINING TO THE APPROXIMATELY .97 ACRES OF LAND REQUESTED TO BE REZONED):

Zoning: Regarding Applicant's Proposed/Desired Rezone Request, Staff finds:

1. **Surrounding Zoning:** That City GB 1 zoning encompasses the Property, City IL zoning overlays one Property to the west whose presence predates both the Empire Business Park development and, more notably, the GB 1 zoning district; and,

2. **Immediately Surrounding Land Uses:** On the west: open land, offices, a building and RV component supplier and a future mini-storage uses; to the east, the Idaho Center’s parking lot; to the north a car dealership, open land and a church; to the south, a drive-thru restaurant set and car dealerships; and,
3. **Reasonable:** That it may be variously argued that consideration for rezoning the Property is reasonable given that: a) the City has received an [acceptable] application to amend its official zoning map by the Property owner; and, b) rezoning is a legally recognized legislative act long sanctioned under American administrative law; and, c) within the City of Nampa, rezoning is a long standing (and code sanctioned) practice; and, d) the Property is eligible by law for rezoning; and,; and, that the Property adjoins an arterial right-of-way (Idaho Center Boulevard) as well as mixed uses on other sides; and, f) City utility services are available to the Property; and, g) emergency services are available to the Property; and, h) the rezone request is supported by the City’s adopted Comprehensive/Master Plan setting of “Highway Commercial”;

That it may alternatively be argued that notwithstanding the above, rezoning of the Property to BC in an area surrounded by GB 1 would be a form of “spot zoning” – although both districts are effectually commercial in nature/description and the Comprehensive Plan supports some form of commercial zoning for the Property; and,

4. **Public Interest:** That Nampa has determined that it is in the public interest to provide commercial development opportunities. Expressions of that policy are made in Nampa’s adopted Comprehensive/Master Plan as well as embodied in its decisions to date regarding similar applications. General commercial land use types are allowed or allowed with a Conditional Use Permit within the BC Zone. The proposed Auto Body Repair shop is one such use; and,
5. **Promotion of Zoning Purpose(s):** Among the general (and Nampa endorsed) purposes of zoning is to promote orderly, systematic development and patterns thereof which preserve and/or enhance public health, safety and welfare. Included in our zoning regulations, therefore, are development standards governing allowable land uses, building architecture, building setbacks, building heights, provision of parking and service drives, property landscaping, signage controls, street lighting regulations, etc. We find that the Project proposes an ordered development plan – varying details of the same will be, in the future, addressed through the design review and building permit review processes subsequent to any zoning land entitlement. To the contrary, it may be argued that the use is not fully compatible with the majority of nearby land uses (i.e., the stigma associated with body shops – appearance, noise, industrial nature, etc.); and,

6. **Comprehensive Plan:** The currently adopted Comprehensive Plan designates the Property as being within a “Highway Commercial” setting. Current zoning of the Property (GB 1) coincides with that setting as does the proposed BC zoning.

Regarding the “Highway Commercial” setting/district, the Plan states that, “This land use would be located off highway interchanges, major arterials and some collectors, based upon design and function, which provide access to major commercial development that accommodates large volumes of traffic (traffic ordinate business). These land uses will be more intense than other commercial land uses. Portions of these areas could be re-developed over time into Transit-Oriented Developments that would also include residential uses; design and development standards are recommended that would help to make developments within existing commercial districts more attractive, engaging and accessible places. This would include development of multiple access points to disperse traffic, and a complete system of internal streets, sidewalks and pedestrian and bicycle paths to provide circulation within the district and connections to the surrounding roadway and bicycle route system. Examples include: big box projects, major shopping center, hospitals, retail, services, drive-in restaurants, office complexes, institutes of higher learning and other destination land uses”; and,

7. **Services:** Utility and emergency services are or can be made available to the Property. Current fire flow at the location is better than 2,000 gallons per minute per Engineering...

In summary, the Property may be zoned BC, but nothing will [ultimately] force the Council to do so as it acts in its quasi-judicial capacity to decide on the proper land use zone/district to assign to the Property. Given the findings noted above, however, BC zoning is certainly an “entertainable” zone unless deemed an inappropriate “spot zone”. A draft Development Agreement document (and explanation letter) has been provided by the Applicant’s legal counsel to assuage concerns that appertain to the Rezone request.

Public/Agency/City Department Comments:

Any correspondence from agencies or the citizenry regarding this application package [received by noon December 16, 2015] is hereafter attached to this report.

Note: Any relevant, recommended department/agency requirement(s) are customarily imbedded into the recommended Conditions of Approval made a part of this report...

Should the Council vote to approve the requested Rezone, Staff would then suggest that the Council consider imposing the following minimal Condition(s) of Approval against the requested Project/Developer:

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Rezone/Development Agreement Related:

Generally:

1. [Optional] That the Applicant, as Owner/Developer, [shall] enter into a Development Agreement with the City of Nampa. The Agreement shall contain such conditions, terms, restrictions, representations, exhibits, acknowledgments and timelines as necessary to facilitate development of the Property as contemplated by the Applicant and agreed to and conditioned by the City through its Council or executive departments or outside agencies properly involved in the review of the Applicant's requests. Inclusively, the Agreement shall contain any/the concept development plans proposed by virtue of this application [Project] submittal as accepted, or accepted with required changes, by the City's Council...

Councilmembers asked about spot zoning.

City Attorney Mark Hilty said that there are a couple of components to spot zoning. One of those has to do with the Comprehensive Plan and whether the zone to be designated to for the property is inconsistent with the Comprehensive Plan which is an interesting question in this case because the Comprehensive Plan is a little more general with respect with this area.

Gateway Business in our Comprehensive Plan covers the zone that is there GB-1 but also the business commercial zone that is being sought.

As I read spot zoning law, the concept that the court looks for in analyzing an allegation of spot zoning is whether your zoning decision is based on an overall desire to develop this portion of your town in a certain direction or whether you didn't start with overall planning perspective but you started with a use and you said what we are interested in is a barber shop not what zone do we need in order to have a barber shop at this location and you pick a zone to accommodate a barber shop that doesn't have to do with overall planning. It has to do with an effort to accommodate a particular use.

I think as you hear the testimony in this application, the question is, would a change of zone at this location be consistent with an overall Comprehensive Plan for the vicinity? Or are we really looking at how to pick a zone that works for a particular use?

Those appearing in favor of the request were: Ron Wolfe, 2014 Sand Crest Loop; Tim Wallace, 1040 River Heights.

Those appearing in opposition to the request were: Dyan Chacon, 5744 North Big Cedar Avenue, Meridian; Dave Evans, 7761 West Riverside, Garden City; Tanner Corwin, 5707 East

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Gate Boulevard; Thayne Fisher, 9250 Fairview Avenue, Boise; Tamara Thompson, 462 East Shore Drive, Eagle.

Tim Wallace addressed the Council.

City Attorney Mark Hilty explained that this time is for rebuttal of questions that were raised in the testimony phase.

Dale Binning presented a rebuttal.

MOVED by Kren and **SECONDED** by Haverfield to **close the public hearing**. The Mayor asked all in favor to say **AYE** with all councilmembers present voting **AYE**. The Mayor declared the

MOTION CARRIED

Councilmember Raymond and Councilmember Kren stated that they had spent time setting up the GB zone and were not willing to change the zone.

Councilmember Skaug told Mr. Wallace that no one was questioning your integrity or your quality of your business but that it just doesn't fit in this area.

Councilmember Bills stated that he would abstain from voting.

MOVED by Skaug and **SECONDED** by Raymond to **deny the rezone from GB-1 to BC at 16217 Idaho Center Boulevard for Westside Body Works by Architect Dale Binning**. The Mayor asked for a roll call vote with Councilmembers Kren, Haverfield, Raymond and Skaug voting **YES**. Councilmember Bills **ABSTAINED** from voting and Councilmember White was **ABSENT**. The Mayor declared the

MOTION CARRIED

Mayor Henry opened a public hearing for a **variance** of required **10 foot side yard setback** for **17132 North Wylie Place** for Robert Mickelson.

Robert Mickelson presented the request.

Norm Holm presented the following staff report:

Requested Action: Variance of North Side Yard Setback

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Purpose: To construct a new dwelling on the lot with a setback of 5' from the north side property line.

Explanation: The applicant seeks to construct a new dwelling on the lot with a setback of 5' from the northerly property line. He provides the following narrative:

We are requesting a 5-foot setback instead of the minimum 10-foot setback on the North side of the home. The lot (Lot 15/ Block 1) on the North side next to our lot is owned by the City of Nampa and classified according to the plat and Memorandum of Understanding (MOU) that this lot is the dedicated well lot.

There will not be any homes constructed on this lot therefore leaving a large empty lot easily accessible for emergency vehicles and other parties needing access. In addition, we propose that a permanent restriction be placed on the property that a gate in the fence on the North side must be installed and maintained. This would guarantee emergency vehicle access to the rear of the house and lot. This helps insure that no public interest would be harmed by the issuance of this variance.

The approval of this variance request would allow the maximum development potential of the lot without having a negative impact on traffic safety.

The approval of this variance request would permit me to construct a home on the property reasonably consistent in size and character with other homes being built in the same neighborhood.

Lot 8 / Block 1
17097 N Wylie Place
2323 Sq. Ft.
3 Bedroom / 3 Bathroom / 3 Car Garage
Year Built: 2015
Builder: Intermountain West Homes

Lot 14/ Block 1
17169 N Wylie Place
2720 Sq. Ft.
4 Bedroom / 2.5 Bathroom / 3 Car Garage
Under construction
Builder: Riverwood Homes

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The proposed use for this property will not change the spirit of the neighborhood, nor infringe on a neighboring property owner's rights, use, or enjoyment of the land.

Status of Applicant: Owner

Existing Zoning: RS 8.5 (Single Family Residential 8,500 sq. ft.)

Location: 17132 N Wylie Place

Size of Property: The lot is .2 acres or 8,724 sq. ft. in area.

Surrounding Land Use and Zoning:

North- City of Nampa Well Lot, RS 8.5

South- Single Family Residential, RS 8.5

East- Single Family Residential, RS 8.5

West- Single Family Residential, RS 8.5

Comprehensive Plan Designation: Medium Density Residential

Applicable Regulations:

10-24-1: [Variance] Purpose:

The City Council is empowered to grant variances in order to prevent or to lessen practical development difficulties, unique site circumstances and unnecessary physical, geographical hardships inconsistent with the objectives of zoning as would result from a literal interpretation and enforcement of certain bulk or quantifiable regulations prescribed by zoning ordinance.

A variance shall not be considered a right or special privilege, but may be granted to an applicant only upon a showing of undue hardship because of: a) special characteristics applicable to the site which deprive it of privileges commonly enjoyed by other properties in the same zone or vicinity, and b) the variance is not in conflict with the public interest. Hardships must result from special site characteristics relating to the size, shape or dimensions of a site or the location of existing structures thereon, from geographic, topographic or other physical conditions, or from population densities, street locations or traffic conditions or other unique circumstances.

Variances are not intended to allow something that others do not have a permitted right to do. The purpose of a variance is to provide fair treatment and to see that individuals are not penalized because of site characteristics beyond their control. (Ord. 2140; and. Ord. 2978)

10-24-2: Actions:

- A. **Granting Of Variance Permit:** The council may grant a variance permit with respect to requirements for fences and walls, site, area, width, frontage, depth, coverage, front yard, rear yard, side yards, outdoor living area, height of structures, distances between structures or landscaped areas as the variance was applied for or in modified form if, on the basis of application, investigation and evidence submitted, the Council concludes the following:
1. Literal interpretation and enforcement of the regulation would result in practical difficulty or unnecessary physical hardship inconsistent with the objectives of the zoning ordinance.
 2. There are extraordinary site characteristics applicable to the property involved or to the intended use of the property which do not apply generally to other properties classified in the same zoning district.
 3. Literal interpretation and enforcement of the regulation would deprive the applicant of privileges enjoyed by the owners of other properties classified in the same zoning district.
 4. The granting of the variance will not constitute a grant of special privilege inconsistent with the limitations on other properties classified in the same zoning district.
 5. The granting of the variance will not be detrimental to the public health, safety or welfare or materially injurious to properties or improvements in the vicinity.

Section 10-8-6 D. for the RS District: "All properties used for single-family detached dwellings that lack alley access to their rear yards shall have a minimum ten foot (10') side yard setback on/along one side of the property (to provide access to the rear yard)."

Transportation: The property is accessed from Cherry Lane via N Wylie Place.

Environmental, Aesthetics/Landscaping: The dwelling and property is comparable with that of the other dwellings and properties existing in the neighborhood.

Citizen Input: At the time of the preparation of this staff report no letters or personal expressions of opposition to or support for the granting of the variance have been received from any neighboring property owners or residents.

To justify a Variance request, an applicant must argue successfully to the Council that there is some aspect of their property that physically, topographically, or, otherwise based on code

Regular Council
December 21, 2015

requirements, puts them at a disadvantage in trying to accomplish what they wish (e.g., develop their land) in comparison to like properties. And where a site is clear of obstructions, easily or already flat graded (i.e., not adversely, topographically affected by a river, a highway or a mountain in the way, etc.), and, is of minimal dimensions per zoning code to be “buildable”, then it is difficult to argue that a hardship is present that is not brought on by the applicant’s proposed design.

If the City Council believes that there is no real topographical hardship associated with a variance application, then the applicant must argue that there is a “unique site circumstance” sufficient to justify their request. In times past, Variance Permits have been issued on a case by case basis where a unique situation could be determined to exist.

The *applicant* argues:

- 1) Approval would allow the maximum development potential of the lot without having a negative impact on traffic safety, 2) Approval would permit him to construct a home on the property reasonably consistent in size and character with other homes being built in the same neighborhood, 3) The proposed use for the property would not change the spirit of the neighborhood, or infringe on a neighboring property owner's rights, use, or enjoyment of the land, and 4) No homes will be constructed on the adjacent well lot therefore leaving the subject lot easily accessible for emergency vehicles and other parties needing access from the north side. In addition, a permanent restriction is proposed to be placed on the property that a gate in the fence on the North side must be installed and maintained. This would guarantee emergency vehicle access to the rear of the house and lot. This helps insure that no public interest would be harmed by the issuance of this variance.

It will be up to the City Council to determine whether or not the applicant’s rationale qualifies as a unique site circumstance providing the required justification for approval. The City Council is at liberty to either approve or deny. And, the vote should not be construed as setting precedent, but consistency in the community/neighborhood and between applications is a desirable goal when dealing with case by case variance requests.

The proposed variance, if approved, would allow the applicant to build a new dwelling with three bedrooms along that side situated within 5’ of the northerly property line. A 10’ setback would normally be required along that side as the south garage side setback of the dwelling is also proposed at 5’. As stated above *“All properties used for single-family detached dwellings that lack alley access to their rear yards shall have a minimum ten foot (10’) side yard setback on/along one side of the property (to provide access to the rear yard).”*

Regular Council
December 21, 2015

Should the City Council vote to approve this requested setback variance staff recommends the following condition of approval:

- 1) The applicant shall comply with all applicable requirements as may be imposed by City divisions/departments appropriately involved in the review of this request, e.g. Nampa Fire, Building, Planning & Zoning and Engineering, etc., as the Variance approval shall not have the effect of abrogating requirements from those City divisions/departments.

Those appearing in favor of the request were: Reg Dobbs, 2595 Hungry Creek, Meridian.

No one appeared in opposition to the request.

MOVED by Bills and **SECONDED** by Haverfield to **close the public hearing**. The Mayor asked all in favor to say **aye** with all councilmembers present voting **AYE**. The Mayor declared the

MOTION CARRIED

MOVED by Bills and **SECONDED** by Skaug to **approve the variance** of required **10 foot side yard setback** for **17132 North Wylie Place** for Robert Mickelson. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the

MOTION CARRIED

Mayor Henry opened a public hearing to **increase of Parks and Recreation Fees** for 2016.

Parks and recreation Director Darrin Johnson presented his staff report explaining that the Parks and Recreation Department's goal was to have reasonable fees allowing for maximum participation while meeting financial obligations. Only a limited number of services are recommended for an increase. Recommended fee are based on professional staff input along with researching what fees other communities charge.

No one appeared in favor of or in opposition to the request.

MOVED by Bills and **SECONDED** by Kren to **close the public hearing**. The Mayor asked all in favor to say **aye** with all councilmembers present voting **AYE**. The Mayor declared the

MOTION CARRIED

MOVED by Bills and **SECONDED** by Haverfield to **approve the rate increases** as presented. The Mayor asked for a roll call vote with Councilmembers Raymond, Kren, Haverfield, Bills voting **YES**. Councilmember Skaug voted **NO** and Councilmember White was **ABSENT**. The Mayor declared the

Regular Council
December 21, 2015

MOTION CARRIED

The following resolution was presented:

A RESOLUTION OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, AUTHORIZING FEE INCREASES FOR THE NAMPA PARKS AND RECREATION DEPARTMENT EFFECTIVE JANUARY 1, 2016.

MOVED by Kren and **SECONDED** by Haverfield to pass the **resolution** as presented. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the resolution passed, numbered it **48-2015** and directed the clerk to record it as required

MOTION CARRIED

The Mayor adjourned the meeting at 8:44 p.m.

Passed this 4th day of January, 2016.

MAYOR

ATTEST:

CITY CLERK

CONSENT TO BID
11TH AVENUE NORTH REBUILD
(Birch Lane to Cherry Lane)

- Engineering, as part of the FY16 Public Works Asset Management Program, identified 11th Avenue North from Birch Lane to Cherry Lane as a failed roadway and in need of rehab or reconstruction.
- Project improvements include new gravel base, asphalt surfacing, ADA pedestrian ramps, Rapid Flashing Beacon (RFB) crosswalk, miscellaneous concrete repair, signage, pavement markings and 5' wide asphalt shoulders (see Exhibit A).
- \$850,000 is budgeted for the project through FY16 Streets/Pavement Management.
- On September, 21st 2015 Council approved a professional services Task Order with J.U.B. Engineers to provide survey, design, bidding and construction engineering & inspection services.

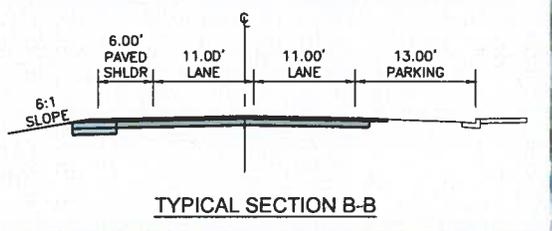
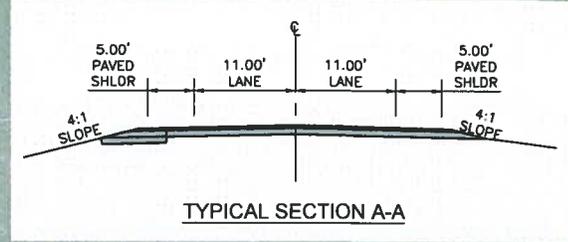
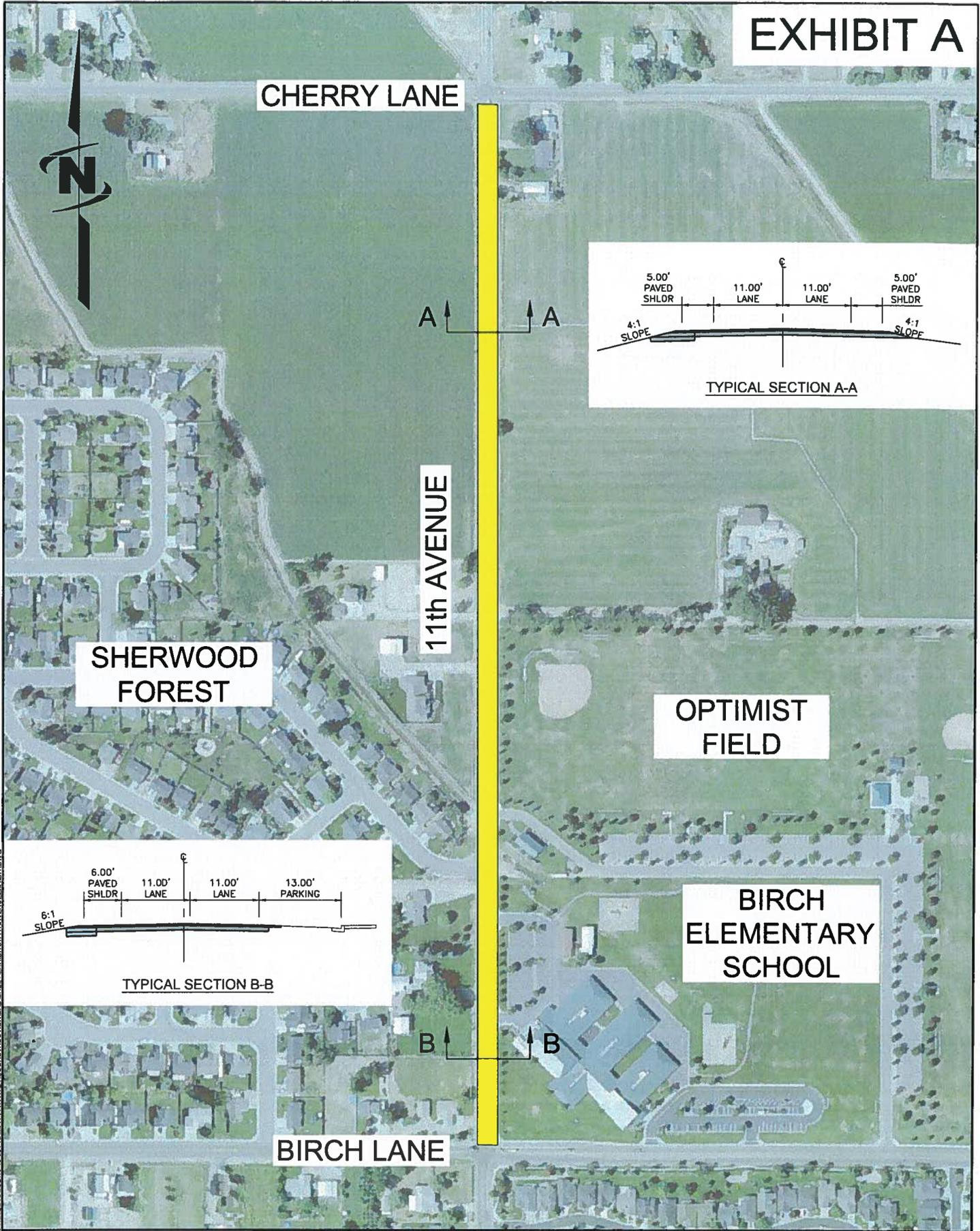
- Estimated project costs are:

Engineering Construction Services	\$ 125,961.00
Construction Estimate	<u>\$ 650,000.00</u>
Total Estimate	\$ 775,961.00

- Engineering held a successful public open house to communicate and seek input from stakeholders including nearby residents, Birch Elementary School and Optimist Football League. Public involvement efforts will continue throughout the project.
- Construction is anticipated to begin in the summer of 2015.
- Minor gravity irrigation system improvements are necessary (estimated \$10,000 or less) and must be completed prior to the irrigation start up in April. Engineering will prepare a design quote and hire a contractor to complete this work by the end of March.
- Engineering would like to bid soon to take advantage of competitive winter bidding environment.
- Engineering Division recommends authorization of this bid process.

REQUEST: Council authorize Engineering Division to proceed with the formal bid process for the 11th Avenue North Rebuild (Birch Lane to Cherry Lane).

EXHIBIT A



Plot Date: 12/28/2015 1:08 PM, Plotted By: Matt Spake
 Date Created: 8/24/2015 8:00 AM, Project: 11TH AVE RECONSTRUCTION, CAD SHEET: EXHIBIT A, 11TH AVENUE EXHIBIT.DWG

REUSE OF DRAWINGS
 THIS DOCUMENT, AND THE IDEAS AND DESIGNS INCORPORATED HEREIN, AS AN INSTRUMENT OF PROFESSIONAL SERVICE, IS THE PROPERTY OF J-U-B ENGINEERS, INC. AND IS NOT TO BE USED, IN WHOLE OR PART, FOR ANY OTHER PROJECT WITHOUT THE EXPRESS WRITTEN AUTHORIZATION OF J-U-B ENGINEERS, INC.

NO.	REVISION DESCRIPTION	BY	APR.	DATE

FILE: 11THAVENUEEXHIBIT
 JUB PROJ. #:
 DRAWN BY: MCS
 DESIGN BY:
 CHECKED BY: TAB
 J-U-B ENGINEERS, INC.
 LAST UPDATED: 12/28/2015



CITY OF NAMPA
11th Avenue North Reconstruction
 Birch Ln to Cherry Ln
 Project Limits Exhibit

EXHIBIT
A

CONSENT TO BID PUMP MAINTENANCE PROJECTS (FY16)

- Each year as part of the City's Asset Management program the Waterworks Division identifies pumps and motors for preventative maintenance.
- For fiscal year 2016 (FY16) the Waterworks Division has identified ten (10) irrigation pumps and one (1) domestic water pump for preventative maintenance (see Exhibit A).
- SPF Water Engineering (SPF) was selected to provide the initial testing, specifications for each station, preparation of the construction bid package and post-construction testing of each station.
- The Pump Maintenance Projects (FY16) are funded by the Water Division out of their operational funds. There is approximately \$183,000 available to accomplish this project.

Design & Testing	\$ 28,700
<i>Observation Estimate</i>	\$ 12,000
<i>Construction Estimate</i>	\$ 138,000
Total	\$ 178,700

- SPF Water Engineering has provided an engineer's estimate and the Engineering Division recommends proceeding with the formal bidding process.

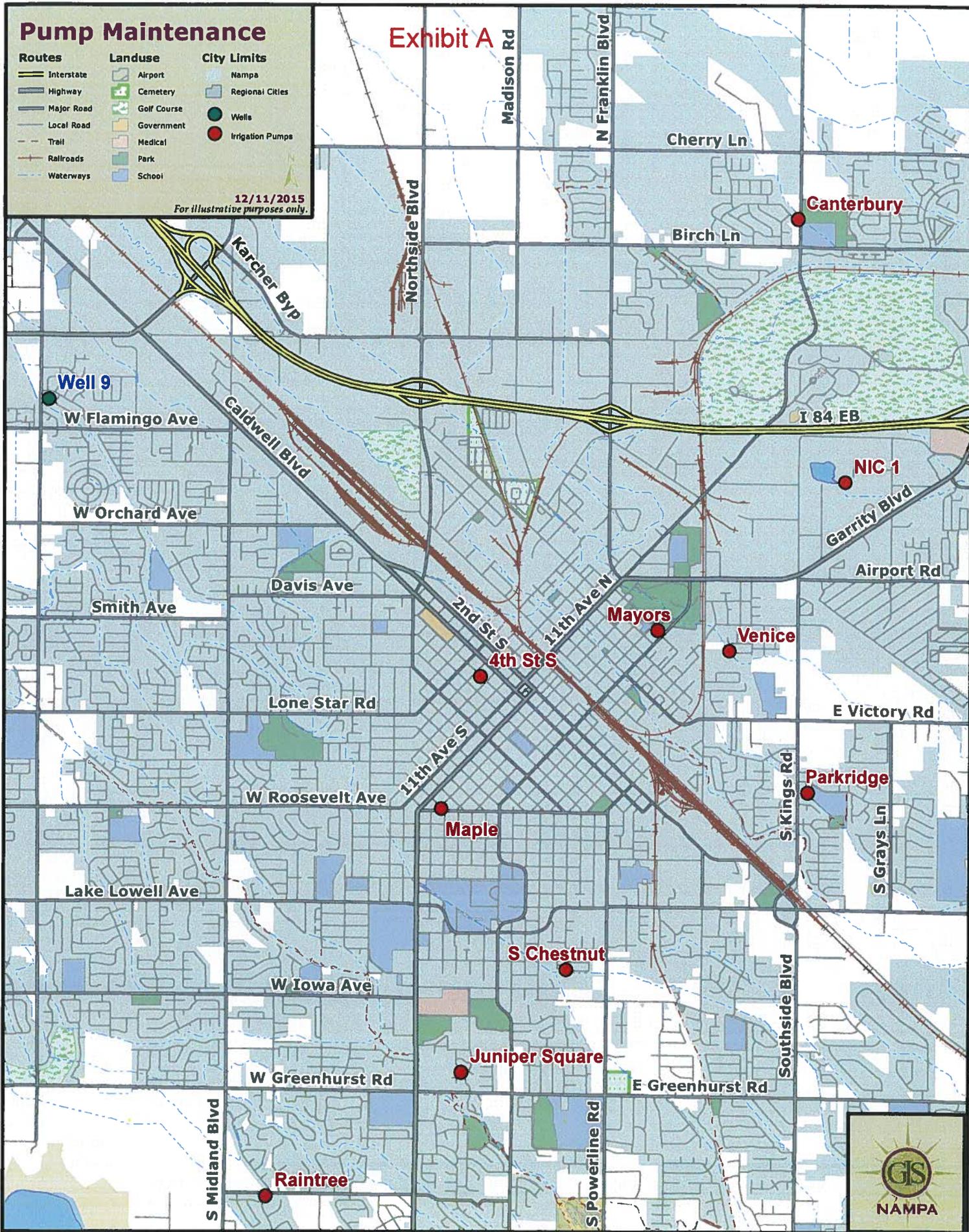
REQUEST: Authorize the Engineering Division to proceed with the formal bidding process for the Pump Maintenance Projects (FY16).

Pump Maintenance

- | Routes | Landuse | City Limits |
|------------|-------------|------------------|
| Interstate | Airport | Nampa |
| Highway | Cemetery | Regional Cities |
| Major Road | Golf Course | Wells |
| Local Road | Government | Irrigation Pumps |
| Trail | Medical | |
| Railroads | Park | |
| Waterways | School | |

12/11/2015
For illustrative purposes only.

Exhibit A





DATE: January 4, 2016

TO: Mayor Henry & Nampa City Council

FROM: Darrin Johnson, Director Parks and Recreation

SUBJECT: Proceed with Bidding Process for Nampa Rec Center Fitness Equipment

In FY 2015 Nampa City Council authorized a budget of \$300,000 to purchase fitness equipment. Funding to purchase the equipment comes from Nampa Recreation Center user fees. We were delayed selecting and ordering the equipment in FY 2015 so we will roll the money over and purchase the equipment in FY 2016.

Nampa Parks and Recreation Requests Nampa City Council authorization to proceed with bidding process.



CITY OF NAMPA
FINANCE DEPARTMENT

Vikki Chandler - Finance Director
(208) 468-5737

January 4, 2016

TO: City Council
CC: Mayor Bob Henry
FR:  Vikki Chandler, Finance /Director
RE: Finance Workshop

During the past year, a Finance Committee of three council members met with me a few times to discuss various issues prior to bringing them to Council. Eventually that caused a question about open meeting requirements and some discomfort among other council members. Therefore, I am proposing that I meet with all of Council as needed to discuss policy and reporting at regular council meetings; if a longer time is needed then we should hold a workshop.

At this time I would like Council to identify time during the first or second week of February when a Finance Workshop could be held to consider the following agenda:

- I. Finance Policies and Cash Position
- II. Draft of FY 2015 Financial Report
- III. 1st Quarter FY 2016 Financial Report
- IV. LID Management and Financial Position

Thank you for your consideration.

CITY OF NAMPA
REGULAR COUNCIL
JANUARY 4, 2016
STAFF REPORT BY PUBLIC WORKS DEPARTMENT
MICHAEL FUSS, P.E., PUBLIC WORKS DIRECTOR

Environmental Compliance Division Superintendent

Very sad news was received from the family of Cheryl Jenkins, the City's Environmental Compliance Division Superintendent. Cheryl passed away on Thursday, December 24, following an extended illness. She will not only be missed by her family, but by all City employees who had the privilege to work with her.

Update to Public Works Department Staffing

- Initial interviews for the City Engineer position have been completed. Subsequent evaluations are ongoing and second interviews are being scheduled
- Budget Analyst Cody Puckett, Public Works Administration, submitted his resignation. His last day of employment is December 31. Cody's professionalism and performance has been outstanding and the bar has been raised. A Senior Budget Analyst position will be posted. City Staff have enjoyed working with Cody and wish him the very best in his new endeavor
- The Environmental Compliance Superintendent position will be posted

Public Involvement Summary for Domestic and Irrigation Water Rates Increase

A public involvement summary report has been prepared (see Attachment 1) regarding recommended domestic and irrigation water rates increase. The summary captures activities by City staff and consultants, and comments received from key stakeholders and community members. Highlights from this report will be presented at the public hearing, scheduled for the same day as this report, before Nampa City Council at 7:30 p.m.

Street Division Snow Removal Update

Street Division staff continues their effort in maintaining City streets. Crews have been plowing, applying sand, and Magnesium Chloride (MgCl₂) when temperatures allow. If temperatures are below .25°F the MgCl₂ will refreeze and cause more issues. The following highlights man hours and material used through December 25, 2015:

Snow/Water Event No. 1**Report for November 23-30, 2015**

Task and/or Material	Hours	Gallons	Yards
Overtime	31.45		
Regular Hours	16.00		
Total Hours	47.45		
Water Issues		10,000	
MgC12		575	
Sand			8.5

Snow/Water Event No. 2**Report for December 17-18, 2015**

Task and/or Material	Hours	Gallons	Yards
Overtime	67.0		
Regular Hours	72.0		
Total Hours	139.0		
Water Issues		8,000	
MgC12		8,190	
Sand			195.0

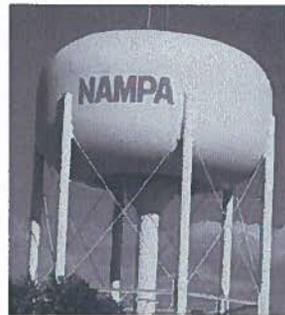
Snow/Water Event No. 3**Report for December 23-25, 2015**

Task and/or Material	Hours	Gallons	Yards
Overtime	50.0		
Regular Hours	13.0		
Total Hours	63.0		
Water Issues		0	
MgC12		9,450	
Sand			149.0

Fiscal Year 2016 TOTALS**November 23, 2015 – December 25, 2015**

Task and/or Material	Hours	Gallons	Yards
Overtime	148.45		
Regular Hours	101.00		
Total Hours	249.45		
Water Issues		18,000	
MgC12		18,215	
Sand			352.50

Domestic Water and Irrigation Rate Increase



Public Involvement Summary December 2015

Overview

The City of Nampa is facing rising costs for both its domestic and irrigation water systems. For many years Nampa's water systems have worked silently without substantial reinvestment. Unfortunately, infrastructure eventually must be replaced. Twenty-six percent (121 miles) of Nampa's domestic water pipe will have reached the end of its useful life by the year 2040. In order to avoid daunting emergency repairs Nampa needs to dramatically increase its systematic replacement of old pipes. Funding increases are also needed to upgrade pumps, increase water supply, and to maintain reliable water service.

In 2014, the City of Nampa completed master plans for its domestic and irrigation water systems. These plans determined the current state of the systems and noted future needs. After master plan projects were identified, a cost of service study was prepared to determine how best to generate the additional \$61.3 million needed for capital improvement projects. The cost of service study found that all domestic and irrigation rates and fees will need to increase. The study also looked at various customer groups to ensure that the burden is equitably shared.

Public Comment Period

Information about needed water improvements and proposed domestic and irrigation rate increases was shared with utility customers from October to December of 2015. The following is a list of outreach and involvement activities.

- **Special City Council meeting** on October 8, 2015 to share findings from the cost of service study and rate analysis.
- **Water and irrigation rate increase webpage** active since mid-October, 2015.
- **Engineering Policy Manual and Construction Standards Advisory Group** on October 22, 2015. Information about the water and irrigation rate study and proposed hookup fee increase was shared with this developer committee.
- A short message about the proposed rate increases along with an invitation to community open houses was included in all **City of Nampa utility bills** from mid-October through December, 2015.
- A presentation detailing proposed hook-up fee increases was given to the **Snake River Building Contractors Board** on November 5. The group declined a presentation to their entire association.
- **Commercial customers** with consumption over 35,000 cubic feet were sent a **mailing** in early December describing the proposed rate increases. The mailing included a Frequently Asked Question sheet.
- **Community open houses** detailing the proposed rate increases were held on November 17 and December 15, 2015.

This document outlines the preparation, notification and outcome of these public involvement activities.

Notification

Utility customers were notified about the public open houses and comment opportunities in several ways including a short message in every utility bill, two press releases that resulted in articles in the Idaho Press Tribune, Facebook postings, and a frequently updated webpage. A letter describing the rate increase with a Frequently Asked Question sheet was sent to commercial domestic water customers with bi-monthly consumption over 35,000 cubic feet.

A copy of the bill notice, press releases, news articles, and the letter to commercial customers is included in the appendix of this document.

Hookup Fee Outreach

The cost of service study found that new development is not paying enough with current hookup fees to buy into the domestic or irrigation water systems. Based on a 2015 Supreme Court Case (North Idaho Building Contractor's Association vs. the City of Hayden) hookup fees should equal the total system replacement value divided by the number of units served in Nampa. City of Nampa staff reached out to building contractors and developers to get feedback on the proposed hookup fee increase and to help those affected plan for future costs.

Engineering Policy Manual and Construction Standards Advisory Group

The water and irrigation rate study and proposed hookup fee increase was shared with the Engineering Policy Manual and Construction Standards Advisory Group on October 22. The advisory group recommended that 6 to 12 months of notice be given to developers and builders. They also recommended that the increase be phased in over two years.

Snake River Building Contractors Association

A presentation was given to the Snake River Building Contractor's Association Board on November 5, 2015. Comments received and answers provided are below:

Comment: The proposed increase seems to have new construction pay for past deficiencies in the system. Putting these costs (nearly \$2,000 per home) on new construction will likely result in 500 fewer potential buyers in the market.

Answer: The cost of service study found that all rates and fees will need to increase. Existing rate payers, based on the cost of service study allocation, should pay 77% of the \$61.3 million needed for capital improvement projects over the next 10 years. The cost of service study also found that hookup fees should cover 13% of the costs. The water system was built to support growth. Therefore some of the costs of the existing system are caused by new construction. In addition new construction relies on a fully functional system. There are costs associated with building and maintaining the wells, lines, pumps and valves that bring water to the site of new construction. Hookup fees allow the city to collect new development's share of water system costs. The fee calculation was determined by the recent Supreme Court case and supports the city in charging even more than is proposed.

Comment: The studies seem to say that revenue required will more than double, why?

Answer: We have been able to survive on a basic operations and maintenance budget for many years, now 26% of Nampa's domestic water pipes are reaching the end of their useful life. It is time to start reinvesting in our system. Without reinvestment we will see increased emergency breaks.

Comment: Nampa already has the highest levy rate around and higher costs will keep new homebuyers out of the market. If we raise the cost of homes by \$2,000 appraised values will not keep up with costs.

Answer: To help the market respond to increased costs, the first hookup fee increase is proposed for October of 2016. The increase is proposed to be phased in over two years with the second increase in October of 2017.

Comment: This appears to be a 270% increase in hookup fees, is there a commensurate increase for current users?

Answer: The cost of service study determined that current hookup fees do not pay for the true cost of buying into the system. Since the fees are currently much lower than the cost of service the percentage increase for hookup fees is greater than for current users. Current user fees are proposed to increase in proportion to their cost of service.

Community Open houses

Community open houses were held on November 17 and December 15 from 4 to 6 p.m. at the Nampa Civic Center. In total, 22 people attended the open houses, 19 in November and 3 in December. Open house attendees were greeted at the door and asked to sign in. A City of Nampa representative gave a brief overview of the open house, provided a fact sheet, and let participants know that comment sheets were available.

Several display boards were positioned around the room, and project members were available to answer questions. Copies of the display boards are included in the appendix of this document. Attendees utilized a rate calculator to determine how the proposed increase will affect their bill. In addition, City of Nampa Public Works Director, Michael Fuss gave a 20-minute talk to explain the domestic and irrigation water systems and associated funding needs.

Open house attendees generally left with an appreciation for the needed increase. Five comment sheets were partially completed at the open houses. An additional comment sheet was printed from the website and mailed to City staff and one comment was received over the phone. A transcription of comments received is listed below.

Transcription of Comments Water and Irrigation Rate Increase November and December, 2015	
Comment Sheet #	Q1. How long are you willing to go without domestic or irrigation water service? <i>(Knowing how long you are willing to be without domestic or irrigation water helps the City define our level of service).</i>
1	Domestic – Needed continuously; Irrigation – 1 to 2 days.
3	Domestic – 1 to 2 days Irrigation water 1 to 2 weeks
5	Willing to tolerate necessary time for maintenance and repairs.
#	Q2. What should the City of Nampa do about aging water infrastructure? Over 121 miles of water system pipes will reach the end of its useful life in the next 25 years. Here are two scenarios we face: Emergency repairs at \$2,600 per foot totaling \$1.66 Billion or planned systematic pipe replacement at \$170 per foot totaling \$108.6 Million.
1	Planned pipeline replacements, especially for domestic water.
2	Planned systematic replacement
5	Progressively replace and make repairs as needed.
#	Q3. If bills were paid monthly the average residential customer would pay an additional \$3.99 (At the first open house the \$ amount was thought to be \$1.85) per month for the proposed domestic and irrigation rate increases. Is this a reasonable investment to improve our water systems?
1	Absolutely
2	This is more than reasonable to ensure a quality system.
3	Reasonable?
4	Yes
5	Changing from the two monthly payments to a payment each month will only add to the management cost.
#	Q4. Should commercial customers pay their full percentage share of water costs? Proposed increases would have commercial customers pay their full share.
1	Yes, I support everyone paying their share. I would also recognize economy of scale for industrial users, and would support a lower cost per gallon for industrial users who can increase our community tax base.
2	Yes
3	Cannot tell, not commercial.
4	Yes – I include irrigation in this.
5	Considering fairness we should all pay per square foot of ground requiring water, not pavement or cement, or buildings. The domestic water should be determined by meters.
#	Q5. Other Comments
1	My experience with other communities is that even with proposed rate increases in water bills, we still have a good deal in Nampa.

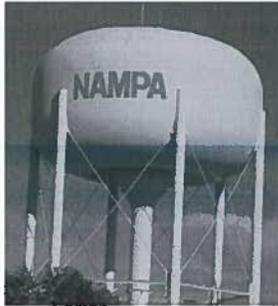
	I also support connection fees that require development to pay their fair share.	
2	I would like to see the option for current hookup fees to remain unchanged. An increase of \$1,748 actually adds \$2,180 to the overall price of the home. This money can be better spent on tangible features for the buyer. It is also less expensive for this buyer to pay their increase in their water bill than to have an additional cost wrapped into their mortgage for the next 30 years.	
3	Need to get word out better. In bill – by address – email.	
4	Paved over surfaces should not get a discount even if they only have a flower bed to water. There is significant cost to make the water available.	
5	Water and air are worth more than gold, we can survive without gold. Every living thing on this earth requires water.	
6	What would rates be for current users if the hookup fee increase was less? The proposed hookup fee increase is substantial and significantly impacts a small group. If some of that burden was spread out to all customers the incremental cost increase would likely be minimal. Such a large increase to hookup fees cannot be easily included in the price of the home because it takes time for appraised values to catch up with cost increases.	
7 - Phone	I'm tired of rate increases. The annual 4.9% rate increases that we have seen with wastewater should not be allowed. Rate increases should go to a vote. There should also be a bid for all consultants. Wastewater consultants have continued year after year. Not enough notice was given for the water and irrigation rate increase open houses.	

See Appendix for:

- **Notifications**
 - Utility bill notice
 - November and December press release
 - News articles
 - Letter to commercial customers with Frequently Asked Question sheet
- **Snake River Building Contractors Association packet**
- **Open House Materials**
 - Display boards
 - Water at a Glance handout
 - Comment sheet
 - Frequently Asked Question sheet (December Open House -only)
- **Webpage**

APPENDIX

Public Involvement Summary December 2015 Domestic Water and Irrigation Rate Increase





City of Nampa
401 3rd St. South
Nampa, ID 83651
208-468-5711



* 1 3 3 7 6 2 + 0 0 2 + 0 0 0 0 8 9 6 6 + *

Pay free on-line at www.cityofnampa.us/eservices
Or pay by phone 886-322-7410
There is a \$1.50 fee per transaction

DUE DATE: 12/24/2015
SHUT OFF DATE: 01/12/2016
ACCOUNT NO.: [REDACTED]
CURRENT DUE: 110.34
PAST DUE AMOUNT: [REDACTED]
DUE UPON RECEIPT: Credit -200.00
TOTAL DUE: -89.66

NAMPA SHARES AND CARES DONATION

To make a donation, please visit
<http://www.cityofnampa.us/index.aspx?nid=140>

REMIT TO:

City Of Nampa
401 3rd St. So.
Nampa, ID 83651-3721

Please check box if above address is incorrect and indicate change(s) on reverse side.

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

MAKE CHECKS PAYABLE TO CITY OF NAMPA



City of Nampa
401 3rd St. South
Nampa, ID 83651
208-468-5711

PREVIOUS READING	SERVICE	DATE	QUANTITY	NET AMOUNT DUE
8/8/2015 226371	Prev. Balance			119.87
	Payments			-119.87
	Adjustment			-200.00
PRESENT READING	Water	11/05	1621	24.62
11/5/2015	Sewer	11/05	1621	54.26
227992	Trash	11/24	1	31.46
Current Amt Due				110.34
Credit				-200.00
Total Amount Due				-89.66

Account Number: [REDACTED]
Service Address: [REDACTED]
Bill To: [REDACTED]
Legal Description: [REDACTED]

STATEMENT DATE **DUE DATE** **SHUT OFF DATE**
11/24/2015 12/24/2015 01/12/2016

Past Due Amounts are subject to \$25.00 late fees. Please be advised that the shut off date is the actual date that water will be discontinued for the CURRENT amount due. Past Due amounts are subject to termination of service at any time. Payments must be received in our office by 5:00 PM MST the day BEFORE the shut off date.

Water and Irrigation rate increases are being proposed to help address Nampa's growing infrastructure needs. You are invited to attend either of two upcoming community open houses regarding Nampa's proposed water and Irrigation rate increases. Open Houses will be held at the Nampa Civic Center on November 17 and December 15 between 4 and 6 p.m. Learn more about the proposed increases at www.cityofnampa.us/increase

You can now make a one-time payment without having to register. Just go to <http://nampa.merchuntransact.com/Bills/Default.aspx> - enter your account number, click on Make Payment, enter your payment information, and submit. A receipt will be e-mailed to you. There is No fee for this service.

Si necesita ayuda con la traducción de esta factura, por favor llame (208)468-5701.

Karla Nelson

From: Vickie Holbrook
Sent: Tuesday, November 10, 2015 4:54 PM
To: City Employees
Subject: Fwd: Open houses scheduled for proposed domestic, irrigation water rate increases
Attachments: image002.png; image004.png; image006.jpg

Open houses scheduled for proposed domestic, irrigation water rate increases

(Nov. 10, 2015) The city of Nampa will host two community open houses regarding proposed domestic and irrigation water rate increases. The first will be held on Tuesday, Nov. 17 from 4 – 6 p.m. at the Nampa Civic Center, located at 311 3rd Street South.

Aging or inadequate water infrastructure can negatively impact every aspect of life including public health, fire safety and economic vitality. There are approximately 900 miles of domestic and irrigation pipes that serve nearly every resident, business and industry in Nampa. Since water is vital for Nampa's future, long range domestic and irrigation master plans have been developed.

"Today's water rates and fees generate just enough revenue to cover operations and maintenance costs," Public Works Director Michael Fuss said.

"In order to fund needed pipe, well, pump, and valve replacements an additional \$61.3 million is needed over the next 10 years," Fuss said. "Without systematic replacement more frequent emergency breaks will occur and our ability to enjoy uninterrupted water will diminish."

The Nampa Board of Appraisers on Nov. 2 considered several funding options, but in the end, voted unanimously to recommend the following rate structure. In general the board recommended that rates match the cost of service.

The average domestic water user in Nampa consumes 1,400 cubic feet of water every two months and is billed \$22.45 for that service. The proposed domestic water rate increase is scheduled to be phased in over three years. The first year the average user would pay \$24.95 every two months, the second year \$28.53, and \$32.63 in the third year. After three years an annual rate increase of 4.5 percent would likely be needed, Fuss said.

Commercial customers on average consume 7,600 cubic feet of water every two months and are billed \$68.45. The same commercial customer would pay \$80.45 with the first year rate increase, \$107.95 the second year, and \$143.24 the third year. Increases of 4.5 percent will likely be needed in subsequent years.

Irrigation assessments are based on lot size. Assessments for the Average residential lot of 7,900 square feet are approximately \$77 and would increase 25% to \$96 annually if the new rates are approved. Commercial property assessments are also based on lot size but the paved and built surface area will be subtracted from the calculation under the new rates.

In order to pay the true cost of buying into the water and irrigation systems, hook-up fees will also need to be increased for new construction, Fuss said.

Customers are encouraged to learn more about the rate increases by visiting www.cityofnampa.us/increase or by attending one of the community open houses. Stop by the Nampa Civic Center anytime between 4 and 6 p.m., on Nov. 17 or Dec. 15. City staff will be available to describe the needed improvements, answer your questions, and if you bring a recent water bill, or know your typical water consumption, they can calculate how the increase will affect your bill.

If you have comments or questions you can submit them at one of the open houses, email them to Karla Nelson at nelsonk@cityofnampa.us, or call 468-4434. All comments will be compiled and shared with the Nampa City Council on Jan. 4, 2016, during the rate increase public hearing.

###

Media Contact: Vickie Holbrook

Karla Nelson

From: Vickie Holbrook
Sent: Thursday, December 10, 2015 10:20 AM
To: City Employees
Subject: Press Release: Second open house scheduled for proposed domestic, irrigation water rate increases

Bob Henry
Mayor



City Hall
411 3rd Street South
Nampa ID 83651
208-468-5411

Date: Dec. 10, 2015
For: Immediate Release

News Release

Second open house scheduled for proposed domestic, irrigation water rate increases

The city of Nampa will host a second community open house regarding proposed domestic and irrigation water rate increases. The open house will be held on Tuesday, Dec. 15 from 4 – 6 p.m. at the Nampa Civic Center, located at 311 3rd St. S.

Aging or inadequate water infrastructure can negatively impact every aspect of life including public health, fire safety and economic vitality. There are approximately 900 miles of domestic and irrigation pipes that serve nearly every resident, business and industry in Nampa. Since water is vital for Nampa's future, long range domestic and irrigation master plans have been developed.

The Nampa City Council will consider the proposed water rate increases at the Jan. 4 meeting when a public hearing will be held, beginning at 7:30 p.m.

"Today's water rates and fees generate just enough revenue to cover operations and maintenance costs," Public Works Director Michael Fuss said.

"In order to fund needed pipe, well, pump, and valve replacements an additional \$61.3 million is needed over the next 10 years," Fuss said. "Without systematic replacement more frequent emergency breaks will occur and our ability to enjoy uninterrupted water will diminish."

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###

Media Contact: Vickie Holbrook
City of Nampa, Communications Director
(208) 468-5411
holbrookv@cityofnampa.us

Notice: All communication transmitted within the City of Nampa Email system may be a public record and may be subject to disclosure under the Idaho Public Records Act (Idaho Code 74-101 et seq.) and as such may be copied and reproduced by members of the public. In addition, archives of all City emails are generally kept for a period of two years and are also subject to monitoring and review.

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Please be advised that we are experiencing a voice mail system outage. We apologize for the inconvenience this may cause. If you need to reach us and we aren't able to answer your message, please send us an email at one of the following email addresses: customerservice@idahopress.com (for general and circulation issues), newsroom@idahopress.com (for news questions), classifieds@idahopress.com (for classified and sales issues). Again, we apologize for this inconvenience and are working hard to get the equipment repaired.

Idaho Press-Tribune News / Idaho Press-Tribune Local News

http://www.idahopress.com/news/local/city-of-nampa-proposes-water-bill-increase/article_87c03961-7351-59a7-ae5c-142a48531b60.html

SPOTLIGHT

TOP STORY

City of Nampa proposes water bill increase

Open houses held to discuss changes in rates

By IDAHO PRESS-TRIBUNE STAFF Nov 15, 2015

If you are prompted to complete a survey to access this article, you may need to scroll the window down slightly

NAMPA – The city of Nampa will host two community open houses regarding proposed domestic and irrigation water rate increases.

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Customers are encouraged to learn more about the rate increases by visiting www.cityofnampa.us/increase or by attending one of the community open houses.

8 sleep tips that will help you live longer

MaxRead

OPEN HOUSES

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Danielle Wiley

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Idaho Press-Tribune Opinion

http://www.idahopress.com/opinion/editorial/infrastructure-isn-t-getting-any-younger/article_018887e3-ee38-5232-8ca5-e819dde1a518.html

Infrastructure isn't getting any younger

Dec 2, 2015

If you are prompted to complete a survey to access this article, you may need to scroll the window down slightly

Much of the discussion and debate about aging infrastructure last year focused on Idaho's deteriorating roads and bridges and the need for the Legislature to increase transportation funding. That they did, at least to some degree, with a modest increase on the state fuel tax and vehicle registration fees.

But that extra 70 cents or so you're paying at the gas pump won't be the extent to which Nampa residents will have to pay to update their infrastructure. Just as important as the roads are what runs beneath them.

Many cities have found themselves behind the curve on their water delivery systems, including Nampa. So Canyon County's largest city is proposing rate increases that will pay for pipe, well, pump and valve replacements, a total price tag estimated at \$61.3 million over the next decade. The increases would gradually raise an average domestic water bill from about \$22.45 every two months to \$32.63 over three years, with a future annual rate increase of 4.5 percent. Commercial water users would also see increases from an average of \$68.45 per month to \$143 by the third year.

Nobody likes the prospect of seeing their home water bills increase by 50 percent (double for commercial users). But if you think about it, \$11 per month for something as vital as water is pretty darn cheap. That's less than what Ada County water users pay.

Caldwell residents are in the same boat. This past summer the city announced it had gotten behind its expenses for what it was billing residents for water, so it would be raising its rates by 4.9 percent for fiscal year 2016, followed by another 4.9 percent in 2017 and 3 percent in 2018.

Nobody can argue that water delivery systems — just like sewer systems — are costly to operate and maintain and that rate increases are needed from time to time. What's unfortunate about these hikes is that they have a larger impact on the poor because they have less money, so the increases eat up a larger percentage of their cash.

Still, it's important to realize that, comparatively speaking, we do enjoy relatively low utility costs here. Idaho is the fifth-lowest state in electricity costs due to an abundant supply of hydro-electric power (about 22 percent lower than the national average). And Treasure Valley water rates are still significantly lower than those in the nation's urban areas, which have already seen a 41 percent rate increase since 2010.

These rate increases underscore just one aspect of a national infrastructure that isn't getting any younger. And as debatable as some government spending may be, it's hard to argue against smooth roads to drive on, reliable sewage systems or safe water to drink.

Our editorial board: Our editorials are based on the majority opinions of our editorial board. Not all opinions are unanimous. Members of the board are Publisher Matt Davison, Opinion Editor Phil Bridges and community members Marie Baker, Autumn Short, Bruce Krosch, Richard Maffei and Scott Hogan. Editor Scott McIntosh is a nonvoting member.

8 sleep tips that will help you live longer

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Idaho Press-Tribune News / Idaho Press-Tribune Local News

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SPOTLIGHT

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To pay the true cost of buying into the water and irrigation systems, hook-up fees will also need to be increased for new construction, Fuss said in the press release.

Customers are encouraged to learn more about the rate increases by visiting www.cityofnampa.us/increase or by attending one of the community open houses.

West Valley Medical Center

OPEN HOUSES

The first open house will from 4 p.m. to 6 p.m. Nov. 17 at the Nampa Civic Center. The second open house will be hosted at the same time Dec. 15.

City staff will be available to describe the needed improvements and answer questions. Anyone who brings a recent water bill, or know their typical water consumption, can have a city employee calculate how the increase will affect their future water bills.

If you have comments or questions you can submit them at one of the open houses, email them to Karla Nelson at nelsonk@cityofnampa.us, or call 468-4434. All comments will be compiled and shared with the Nampa City Council on Jan. 4 during the rate increase public hearing.

Danielle Wiley



City of Nampa

PUBLIC WORKS DEPARTMENT

CITY HALL

411 THIRD STREET SO.

NAMPA, IDAHO 83651

OFFICE (208) 468-5420

FAX (208) 465-2261

December 7, 2015

Dear City of Nampa Domestic Water Customer:

The City of Nampa is proposing domestic and irrigation water rate increases for the coming year. Nampa City Council will vote on the proposed changes January 4, 2016.

Aging or inadequate water infrastructure can negatively impact every aspect of life including public health, fire safety and economic vitality. There are approximately 900 miles of domestic and irrigation pipes that serve nearly every resident, business and industry in Nampa. Since water is vital for Nampa's future, long range domestic and irrigation master plans have been developed.

With needed projects identified, a water system cost of service study and rate analysis was completed in the last year. The studies found that all rates and fees will need to increase to properly maintain the city's water system integrity and reliability. The studies also looked at various customer groups to ensure the cost burden is equitably shared.

In order to fund needed pipe, wells, pumps, and valve replacements an additional \$61.3 million is needed over the next 10 years. Without systematic replacement, more frequent emergency breaks will occur and the ability to enjoy uninterrupted water will diminish.

A "Frequently Asked Questions" sheet about the proposed rate increases is attached for your reference. We also encourage you to attend a community open house where additional detailed information will be shared. City staff will be available to describe the needed improvements, answer your questions, and if you bring a recent water bill or know your typical water consumption they can calculate how the increase will affect your bill. The open house will be held on Tuesday, December 15, from 4:00 p.m. to 6:00 p.m. at the Nampa Civic Center located at 311 Third Street South.

Sincerely,

Michael Fuss, P.E., MBA
Public Works Director

**City of Nampa - Water System Improvements
Domestic and Irrigation Water Rate Increases
Questions and Answers – December 2015**

— Frequently Asked Questions —

Why is my water bill and irrigation assessment increasing?

The City of Nampa, like most communities around the country, has an aging water system. There are 900 miles of domestic and irrigation pipes in Nampa and we currently replace an average of 1.1 miles annually. Twenty-six percent of Nampa's domestic pipe (121) miles will have reached its useful life by the year 2040. Current funding levels just cover operations and maintenance costs. In order to fund needed pipe, wells, pumps and valve replacements an additional \$61.3 million is needed over the next 10 years.

Without systematic replacement more emergency breaks will occur. Emergency breaks can be 15 times more costly than planned replacement because they frequently require overtime staff hours, can result in property damage, and can occur under newly paved roadways. Proposed rate increases will allow the city to annually replace 0.46 percent of its domestic water pipe resulting in a 216 year replacement cycle, far better than the current cycle which is closer to 900 years.

Why are commercial domestic water rates being raised more than residential rates?

In 2015 the City of Nampa completed a cost of service study and rate analysis study. The studies found that all rates and fees will need to increase to fund needed pipe, wells, pumps and valve replacements. The study also looked at various customer groups to ensure that the burden is equitably shared.

Residential customers currently pay more than their cost share while commercial customers pay less than their cost share. In order to cover the true cost of service, commercial customers should be contributing 25.3 percent of the total revenue. They currently contribute 17.4 percent. Commercial customers' domestic water service is provided at a higher cost than residential customers due to larger meter sizes, increased fire protection needs, and peak demand.

Will the City raise water rates again?

The rate increase is proposed to be phased in over three years. In future years additional rate increases would be driven by inflation. The proposed rate increase will allow the city to replace every domestic water pipe approximately every 200 years. Today's water pipes are expected to have an average life of 75-100 years and a 100 year replacement cycle is ideal to avoid emergency repairs.

Do I have any opportunity to provide comments about the planned domestic and irrigation water rate increases?

Yes, there are several opportunities to provide comment. All comments will be compiled and submitted to Nampa City Council.

- Attend a community open house on Tuesday, December 15, at the Nampa Civic Center from 4:00 p.m. to 6:00 p.m. City of Nampa staff will be available to answer your questions and collect your comments.

- If a community open house does not fit in your schedule, materials can be viewed online at www.cityofnampa.us/increase and comments can be submitted to Karla Nelson at nelsonk@cityofnampa.us or call (208) 468-4434.
- Provide testimony at the proposed rate increase public hearing scheduled for January 4, 2016, at Nampa City Hall, starting at 7:30 p.m.

What are the proposed domestic water rates for commercial customers?

Bill Components:

Proposed domestic water bills will be based on a fixed rate and the amount of water used each month. The fixed rate pays the associated costs of bill processing, customer service and utility administration.

Existing Rates:

Existing rates are the same for residential and commercial customers. Customers inside the city are billed a fixed rate of \$16.08 regardless of meter size. The fixed rate currently pays for the first 750 cubic feet of water consumption. Consumption between 751 to 4,000 cubic feet is billed at \$0.98 per 100 cubic feet. Consumption greater than 4,000 cubic feet is billed \$0.57 per 100 cubic feet. Existing rates provide a discount to heavy consumers.

Proposed Commercial Rates:

The average commercial customer consumes 7,600 cubic feet of water every two months and is currently billed \$68.45. The same commercial customer would pay \$80.45 with the first year rate increase. Under the proposed rate structure commercial customers will be billed the same rate for each 100 cubic feet of consumption.

Non-Residential	2016	2017	2018
Meter Size	Bi-Monthly Fixed Charge		
1" or less	\$ 18.13	\$ 24.35	\$ 32.28
1 1/2"	\$ 26.94	\$ 36.19	\$ 47.97
2"	\$ 39.21	\$ 52.66	\$ 69.81
3"	\$ 86.49	\$ 116.17	\$ 153.98
4"	\$ 122.52	\$ 164.54	\$ 218.11
Consumption	\$/ 100 cf		
All Usage	\$ 0.82	\$ 1.10	\$ 1.46

- Rates are estimates. Nampa City Council will vote on rates on January 4, 2016.

How much will my irrigation assessment increase?

An increase is being proposed for irrigation assessments. The exact amount is still being determined. Learn more at the rate increase community open house or by visiting www.cityofnampa.us/increase later in December.

How do I get more information?

To learn more about planned water system improvements and the proposed rate increases visit www.cityofnampa.us/increase

Michael J. Fuss, P.E., MBA
Public Works Director



Sheri L. Murray
Executive Assistant

**City of Nampa
Public Works Department**

November 5, 2015

Dear Snake River Building Contractors Association,

Thank you for the work you provide in building quality homes in Nampa and beyond. As important partners and leaders in our community it is critical that you understand proposed hook-up fee increases to Nampa's domestic and irrigation water systems and a proposed decrease to sewer system hook-up fees.

The Nampa Waterworks Division has been working diligently for the past several years to improve operations, evaluate system conditions, and forecast current and ongoing needs. Part of this work included completion of water and irrigation master plans in 2014. These plans identified additional supply, fire protection and pipeline needs. The list of identified capital projects is large and has tipped the scales toward funding increases. Rate and fee increases will provide for in ground pipe replacement of nearly 900 miles of water pipeline that needs to be systematically replaced to avoid emergency breaks. Funding will also go to replacement wells, pumps, valves and irrigation water filtration.

In 2015 the City of Nampa hired FCS Group to review the current water system capital needs and perform a cost of service study and rate analysis. The cost of service study has identified a need for increased funding. Without increased funding none of the planned capital improvements will be completed, as revenues today just barely cover operations and maintenance costs. The planned replacement cycle is 143 years for pipes likely to only last 75 to 100 years. It is anticipated that future master plans will require an increased level of investment.

In order to comply with the recent Supreme Court case of the North Idaho Building Contractors Association vs. the City of Hayden, the cost of service study also analyzed Nampa's domestic water, irrigation and sewer hook-up fees. Under the current schedule a new single family house in a subdivision pays \$4,319 (\$752 water, \$350 meter, \$329 irrigation, \$2,888 sewer) in domestic water, irrigation and sewer hook-up fees. According to the cost of service study, new single family homes should pay \$6,506 (\$2,939 water, \$452 meter, \$514 irrigation, \$2,601 sewer) to cover the true costs of buying into the systems.

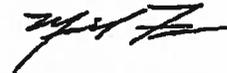
Snake River Building Contractors Association
November 5, 2015
Page 2 of 2

Since the proposed hook-up fee increases are large the Board of Appraisers recommended reducing the total allowable hook-up fees to \$6,067 (\$2,500 water, \$452 meter, \$514 irrigation, \$2,601 sewer) for a single family house. *The board also recommended that the fees be phased in with two increases; the first increase (\$5,119) would be in October of 2016, and the second increase in October of 2017 (\$6,067).* This extended timeframe is meant to give builders and developers ample time to plan for the increase. Reduced revenue from hook-up fees will be captured by increasing service charges.

This packet provides information on how hook-up fees are calculated, existing hook-up fee components, updated hook-up fee components, and the total fee for a single family home along with comparisons to surrounding communities.

The proposed hook-up fees will go to a public hearing on Monday, January 4, 2016. If you have any questions or comments about the proposed fees and effective dates, please call Karla Nelson at 468-4434. Thank you for taking the time to learn about Nampa's proposed rate increases.

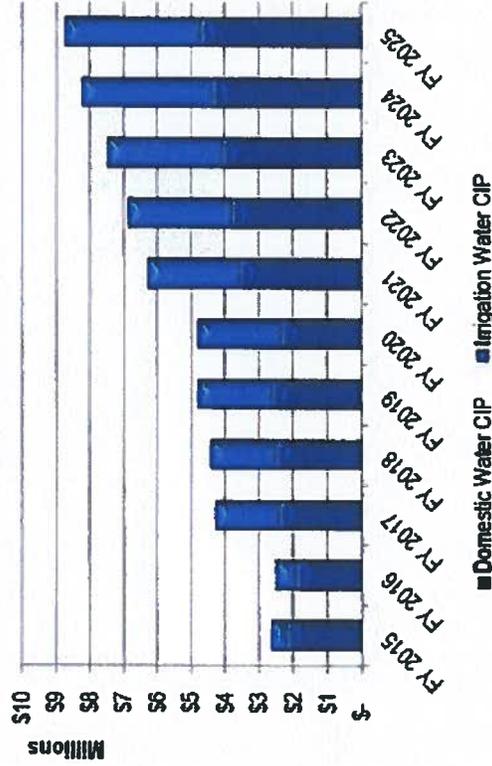
Sincerely,



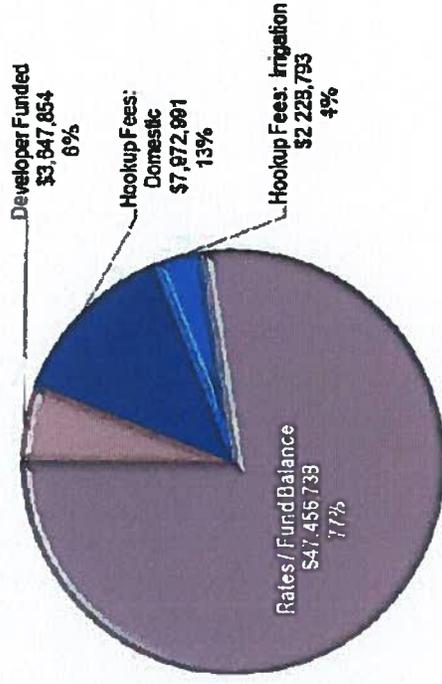
Michael Fuss, P.E.
Public Works Director

Capital Forecast

Water CIP (escalated \$)



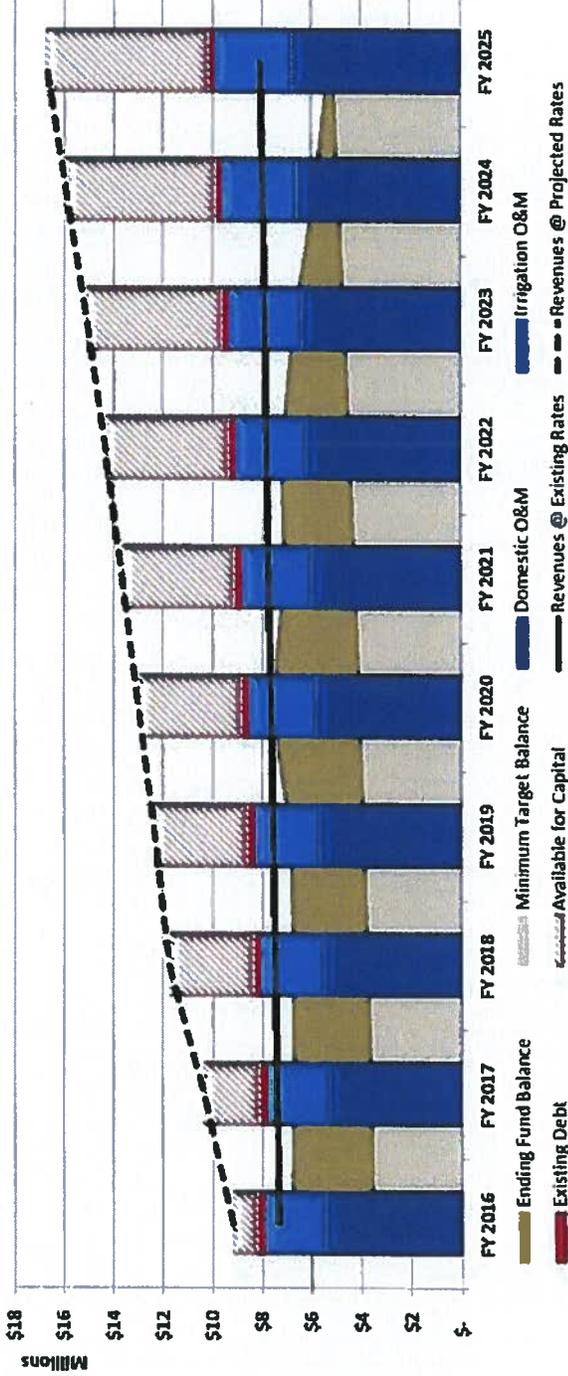
Capital Funding Strategy (FY 2015 - FY 2025)



- ◆ **\$61.3 million in capital projects from FY 2015 – FY 2025**
 - Domestic: \$33,418,533 – Irrigation: \$27,887,843
- ◆ **The City is expected to rate-fund ≈ 77% of the planned projects (in addition to expected hookup fee revenue)**



Revenue Requirement



Baseline: 3-Year Phasing (Flat)

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Domestic Rate Increase [a]	0.00%	18.40%	18.40%	18.40%	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%
Bi-Monthly Bill	\$ 22.45	\$ 26.58	\$ 31.47	\$ 37.26	\$ 38.94	\$ 40.69	\$ 42.52	\$ 44.44	\$ 46.44	\$ 48.53	\$ 50.71
Δ From Prior Year	\$ -	\$ 4.13	\$ 4.89	\$ 5.79	\$ 1.68	\$ 1.75	\$ 1.83	\$ 1.91	\$ 2.00	\$ 2.09	\$ 2.18
Irrigation Rate Increase [b]	0.00%	58.00%	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%
Annual Residential Bill	\$ 77.10	\$ 121.82	\$ 127.30	\$ 133.03	\$ 139.01	\$ 145.27	\$ 151.81	\$ 158.64	\$ 165.78	\$ 173.24	\$ 181.03
Δ From Prior Year	\$ -	\$ 44.72	\$ 5.48	\$ 5.73	\$ 5.99	\$ 6.26	\$ 6.54	\$ 6.83	\$ 7.14	\$ 7.46	\$ 7.80

[a] Assumes 14 ccf of bi-monthly usage (residential average)

[b] Nampa irrigation district, full benefit, 7,900 sq. ft. lot size (residential average)



Hookup Fees: Methodology

- ◆ **The hookup fee is a connection charge that:**
 - Is imposed on new development to recover an equitable share of system costs
 - Provides a source of funding for capital projects and / or debt service
- ◆ **Based on the cost of replacing existing infrastructure only, “buy-in” charge**
 - NIBCA v. the City of Hayden

$$\text{Hookup Fee per Unit} = \frac{\text{Net System Replacement Value}}{\text{\# of Units @ Existing System Capacity}}$$



Hookup Fee: Domestic Water

- ◆ Existing hookup fee components
 - Source capacity fee: \$438 / connection
 - Distribution line fee: \$315 / connection
 - Meter Fee: \$350 for 1" meter
 - Total existing hookup fees: \$1102 / connection

- ◆ Updated hookup fee components
 - Base Portion: \$2,599 per EDU (equivalent dwelling unit)
 - 1 EDU = 294 gpd
 - Plus: Fire Portion: \$340 per EFU (equivalent fire unit)
 - 1 EFU = 1,500 gpm of fire flow requirement,
 - Minimum 1,500 gpm (1 EDU), maximum 2,600 gpm (1.73 EDUs)
 - Plus: Meter Fee: \$452
 - Justified hookup fees: \$3,391 / single family residential home

* Proposed hookup fees are actually \$439 less than what the cost of service study would allow

* Updated hookup fees to replace existing source capacity fee and distribution line fee



Hookup Fee: Domestic Water

Hookup Fee: Domestic Water	Base	Fire	General	Total
Plant Replacement Cost [a]	\$ 83,331,486	\$ 96,936	\$ 11,157,927	\$ 94,586,349
less: Outstanding Debt Principal	\$ (2,590,168)	\$ (3,013)	\$ (346,819)	\$ (2,940,000)
less: Unfunded Depreciation [b]	\$ (14,427,070)	\$ (28,320)	\$ (4,062,254)	\$ (18,517,644)
Distribution of Fire Costs (Base to Fire) [c]	\$ (8,953,719)	\$ 8,953,719	\$ -	\$ -
Allocation of General Costs	\$ 5,831,858	\$ 916,997	\$ (6,748,854)	\$ -
Total Cost Basis	\$ 63,192,387	\$ 9,936,318		\$ 73,128,705
Capacity Units [d]	24,313 EDUs	29,239 EFUs		
Hookup Fee per Unit	\$ 2,599.07	\$ 339.84		\$ 2,938.91

[a] Original costs inflated to current replacement costs using historical ENR-CCI. Includes contributed assets.

[b] Deduction for accumulated depreciation on original costs

[c] A portion of base assets (supply, pumping, storage, transmission/distribution) are upsized to provide fire flow

[d] Capacity estimates from 2012 Master Plan, EDUs weighted by fire flow reqs. to arrive at equivalent fire units (EFUs)

Residential = 1,500 gpm of fire flow, Non-Residential = 2,500 gpm of fire flow

1 EFU = 1,500 gpm of fire flow required

Hookup Fee: Irrigation Water

- ◆ Existing hookup fee
 - “Source capacity fee”
 - 1” service line = \$329
 - 1.5” service line = \$673
 - 2” service line = \$1,331

- ◆ Updated hookup fee (FY 2016 implementation)
 - Service capacity equivalent (SCE) Basis: \$514 per SCE
 - SCE factors based on American Water Works Association (AWWA) maximum continuous flow data

**Updated hookup fee to replace existing source capacity fee*

Hookup Fee: Irrigation Water

- ◆ Hookup fee calculation
- ◆ Fee applied to AWWA meter factors

Hookup Fee: Irrigation Water	
Plant Replacement Cost [a]	\$ 18,928,717
less: Outstanding Debt Principal	\$ -
less: Unfunded Depreciation [b]	\$ (2,708,538)
Total Cost Basis	\$ 16,220,179
Capacity Units [c]	31,584 SCEs
Hookup Fee per SCE	\$ 513.56

[a] Original costs inflated to current replacement costs using historical ENR-CCI. Includes contributed assets

[b] Deduction for accumulated depreciation on original costs

[c] Based on System Plan capacity data and

AWWA flow factors (max cont flow)

	Existing Factors	AWWA Factors	Fee Schedule
1"	1.00	1.00	\$ 514
1 1/2"	2.05	2.00	\$ 1,027
2"	4.05	3.20	\$ 1,643
3"	n/a	6.40	\$ 3,287
4"	n/a	10.00	\$ 5,136
6"	n/a	20.00	\$ 10,271
8"	n/a	32.00	\$ 16,434



Hookup Fee Comparison

Rate Survey: Hookup Fees¹

Agency	Domestic	Irrigation
City of Pocatello	\$ 3,100	-
City of Nampa (recommended)	\$ 2,939	\$ 514
City of Nampa (alternative)	\$ 2,500	\$ 514
City of Meridian	\$ 1,794	-
City of Caldwell	\$ 1,698	\$ 1,511
City of Twin Falls	\$ 1,261	-
City of Nampa (existing)	\$ 752	\$ 329

¹ Residential customer; smallest service size assumed

Hookup Fee: Wastewater

- ◆ Existing hookup fee was calculated in 2012, prior to recent changes to the Idaho Code connection charge statute in February 2015 (NIBCA v. the City of Hayden)
 - Replacement costs to be used instead of original costs
 - Future facility costs now excluded from cost basis

Hookup Fee Calculation: Wastewater		Flow	BOD	TSS	TKN	TP	TOTAL
Plant Replacement Cost [a]	\$ 106,545,483	\$ 30,157,571	\$ 28,568,838	\$ 34,275,779	\$ 317,174	\$ 199,864,845	
less: Outstanding Debt Principal [b]	\$ (1,173,998)	\$ (332,299)	\$ (314,793)	\$ (377,676)	\$ (3,495)	\$ (2,202,261)	
less: Unfunded Depreciation [c]	\$ (22,094,380)	\$ (8,021,788)	\$ (6,067,253)	\$ (9,292,230)	\$ (96,827)	\$ (45,572,477)	
Total Cost Basis	\$ 83,277,105	\$ 21,803,484	\$ 22,186,792	\$ 24,605,873	\$ 216,853	\$ 152,090,107	
Total Plant Capacities	7,465,909	19,126,000	17,027,250	2,584,200	509,905		
	ccf / year	lb / year	lb / year	lb / year	lb / year		
Hookup Fee Unit Costs	\$ 11.15	\$ 1.14	\$ 1.30	\$ 9.52	\$ 0.43		
	per ccf	per pound	per pound	per pound	per pound		

[a] Original costs inflated to current replacement costs using historical ENR-CCI. Includes contributed assets.

[b] Existing debt to be allocated proportionally among asset base.

[c] Deduction for accumulated depreciation on original costs



Hookup Fee: Wastewater

Class	Example Customers	2012 Study (per EDU*)	Updated Fee (per EDU*)
SE1	Dry cleaners, laundromats, car washes	\$2,089	\$1,992
SE2	Residential, retail stores	\$2,888	\$2,601
SE3	Hospitals, schools, churches	\$3,354	\$3,039
SE4	Food markets, sit-down restaurants	\$3,821	\$3,477
SE5	One identified in Nampa	\$5,084	\$4,302
SE6	Bakeries, dairies, drive-thru restaurants	\$5,900	\$5,067
SE7	Special permit	\$7,065	\$6,161
Industrial			
•Flow (per mgd)		\$4,856,270	\$5,442,948
•BOD (per lb / day)		\$383	\$416
•TSS (per lb / day)		\$567	\$476
•TKN (per lb / day)		\$2,943	\$3,475
•TP (per lb / day)		\$19,250	\$155
	Large industrial customers		

* 1 EDU = 294 gpd



Next Steps

- ◆ **Community open houses – November 17 and December 15 at the Nampa Civic Center from 4 – 6 p.m.**
- ◆ **Public hearing January 4**
- ◆ **Proposed effective date for first increase: October 1, 2016**
 - Domestic: \$2,004
 - Irrigation: \$514
 - Sewer: \$2,601
 - Total hook-up fees for a new single family residential home: \$5,119
(Existing hookup fees are \$4,319 and would increase \$800)
- ◆ **Proposed effective date for second increase: October 1, 2017**
 - Domestic: \$2,952
 - Irrigation: \$514
 - Sewer: \$2,601
 - Total hook-up fees for a new single family residential home: \$6,067
(Existing hookup fees are \$4,319 and would increase \$1,748 by October 2017)



Welcome

Thank you for attending today's meeting. The purpose of this meeting is to:

- Provide results of the water and irrigation cost of service study, rate analysis, and recommended rate increases .
- Present information about needed future improvements.
- Explain how recommended rate increases will affect your utility bill and irrigation assessment.

We encourage your participation and welcome your questions and comments.



Aging Water Infrastructure, A National Problem

BRIDGING THE WATER GAP



Water systems in the United States have worked silently for years, in some cases more than a century, but now they need our attention. Without reinvestment, we are headed for a crisis.

- There are more than 650 water main breaks every day across the country.
- The last time that most communities made substantial investments in water was 40 years ago.
- Populations have increased substantially, and aging pipes need to be upgraded before they fail.
- The cost of replacing every drinking water pipe past its useful life in this country could well exceed \$1 trillion. Delaying the investment results in increased service disruptions and increased expenditures.
- Current water rates nationwide do not reflect the true cost of supplying clean, reliable drinking water.
- Water utilities must make a substantial reinvestment in infrastructure over the next 30 years. Due to material changes, pipes from the late 1800s, 1920s and those from the post World War II boom are all reaching their life expectancy at the same time (now).



2013 sinkhole in Hamsburg, Pennsylvania caused by a water main break.

900 Miles of Water Pipe in Nampa

Domestic Water

- City of Nampa drinking water comes from 14 wells which draw from the Snake River Plains Aquifer.
- Most of the groundwater only requires chlorine disinfectant.
- Pumps push water from the wells through **470 miles of pipes to your home.**
- The system includes two storage tanks that ensure supply during peak demands and emergency situations.
- Meters measure the amount of water being consumed at your home or business and customers are billed every two months based on usage.

Irrigation Water

- Nampa's irrigation water comes in the canal system from Lucky Peak. The Pioneer Irrigation District and the Nampa Meridian Irrigation District manage most of the canals and ditches in Nampa.
- In many neighborhoods the City of Nampa Waterworks Division is responsible for the pressurized irrigation pump station, **430 miles of water main lines**, and curb stop valves that brings irrigation water from canals to your home.
- The irrigation season is dependent on available canal water supplied by mountain reservoirs.
- Irrigation water is not treated.
- Irrigation assessments are due April 1 of each year and are due in full regardless of season length. The assessment pays for your irrigation service as well as the water rights that come with your property as regulated by state code.



Emergency Repairs Cost 15X Planned Replacement

Water infrastructure is crucial to every aspect of life including public health, fire safety and economic vitality. Increased investment in aging water infrastructure will help prevent emergency breaks.



October 26, 2015, Emergency Water Main break on 12th Avenue Road.

Emergency Breaks

- Without systematic pipe replacement, more frequent emergency breaks will occur and our ability to enjoy uninterrupted water will diminish.
- Emergency breaks are more expensive than planned replacement because they frequently require overtime staff hours, water line shut-offs and can result in property damage.
- Recent emergency repairs in Nampa cost \$2,600 per foot while planned repairs cost \$170 per foot.
- 26% of Nampa's domestic pipes (121 miles) will have reached their useful life by the year 2040.
- Water mainlines have had to be replaced with every recent roadway construction project in Nampa, costing the city \$175,000 in unbudgeted repairs last year.
- Nampa residents spend \$2 – \$3 Million annually on roadway repairs, emergency water breaks are even more costly if they occur under new asphalt.



November 15, 2014, Emergency Water Main break near Stanford Street.

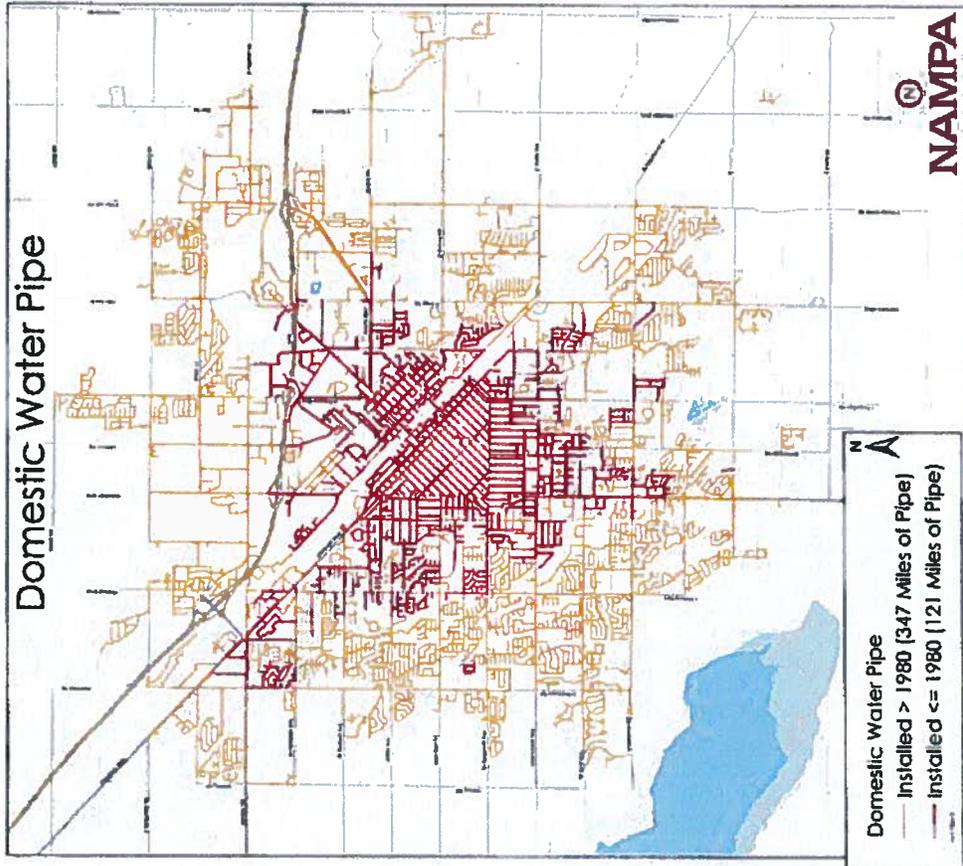


November 9, 2015, Emergency Water Main break on 21st Ave S.

Nampa's Replacement Cycle Not Enough

In 1910 William Howard Taft was president, the population of Nampa was 4,205 and our water system was brand new. Today there are 470 miles of domestic water pipes.

- According to the American Society of Civil Engineers 2012 report, communities in Idaho should be replacing 1% of their water pipes annually. This is based on a 100-year cycle which is equivalent to a 100- year useful pipe life.
- Most Idaho communities are only replacing 0.36% of pipes annually. Nampa replaces 0.12% annually.
- There are almost 900 miles of domestic and irrigation pipes in Nampa and we currently replace an average of 1.1 miles annually.
- 26% of Nampa's domestic pipe (121 miles) will have reached its AUL by 2040.
- Proposed rate increases will allow the city to annually replace 0.46% of the domestic pipe (216-year cycle) and 0.26% irrigation pipe (384- year cycle). That would be 3.2 miles annually – still almost 3 times less than the recommended 1% (or 9 miles of Nampa's 900 miles of water pipes).



Domestic Water System

Existing Pipe has an Average Useful Life (AUL) = 75 yrs

Existing Pipe Installed before 1980 has an AUL = 60 yrs

Pipe Material /Miles in Ground/Installation Period:

- Asbestos Cement (3 mi. / before 1980)
- Copper (<1 mi. / before 1980)
- Cast Iron (95 mi. / before 1980)
- Ductile Iron (12 mi. / 1970s-2000s)
- Galvanized Steel (2 mi. / before 1980)
- PVC (355 mi. / after 1980)

Currently the City requires new water pipe to be PVC,

which has a AUL = 100 yrs

What do we do with aging infrastructure?

A). Wait until it breaks

Emergency Repair costs \$2,600 per foot (spot repair)

Total Cost = \$1.66 Billion

B). Replace the pipe before it breaks / Fund Asset Management

Replacement costs \$170 per foot

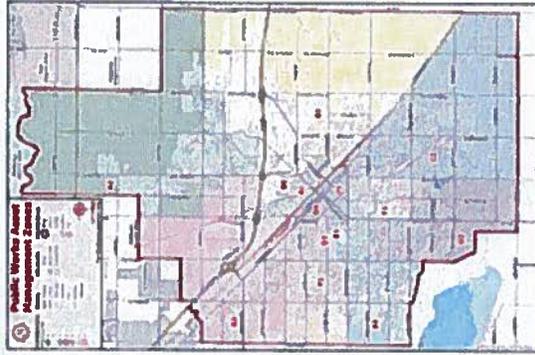
Total Cost = \$108.6 Million

Recent City Water System Improvements

Asset Management Program (Implemented in 2009)

Asset management divides the City into seven zones with a rotating annual work schedule for each zone.

- Evaluate existing pipeline, valve and hydrant infrastructure.
- Systematic replacement of valves and hydrants.



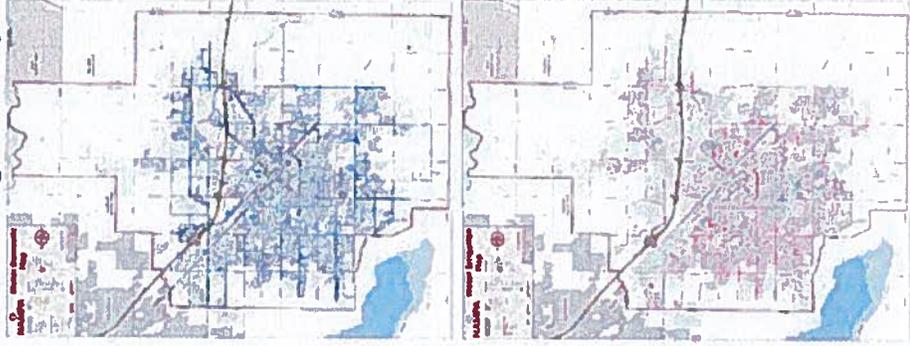
Pump Station and Well Rehabilitation Program (Implemented in 2011)

- Pump stations and wells are critical. Without them water supply cannot enter the system. This program ensures pumps, motors, and the overall station, are rehabilitated on an ongoing schedule to avoid failures at critical points in time.



Technological Improvements

- Improved GIS and work order technology allows the Waterworks Division to better evaluate repairs and prioritize pipeline replacements.
- In 2010 a meter replacement and Automated Meter Reading program began. The program ensures customer equity and improves read data.
- Improved tracking of complaints has identified locations with the dirtiest irrigation water and a plan to add new filter technology is underway.



2014 Master Plans Could Not be Funded

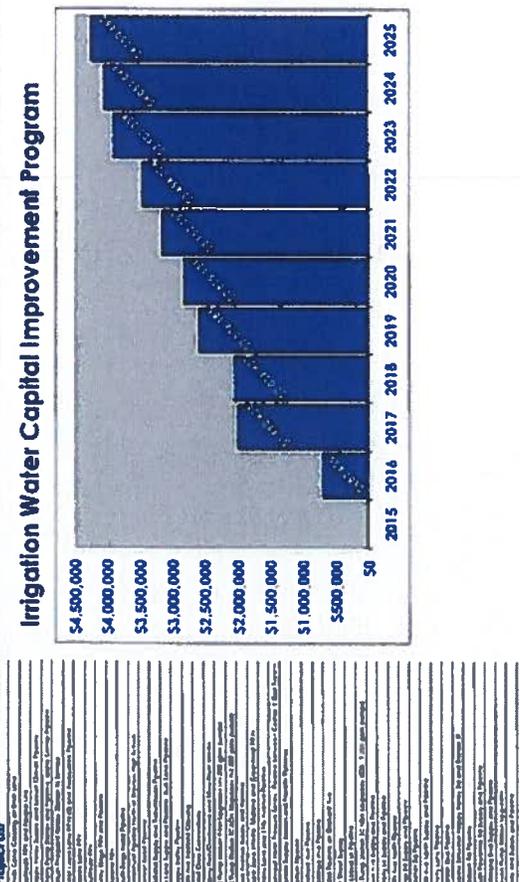
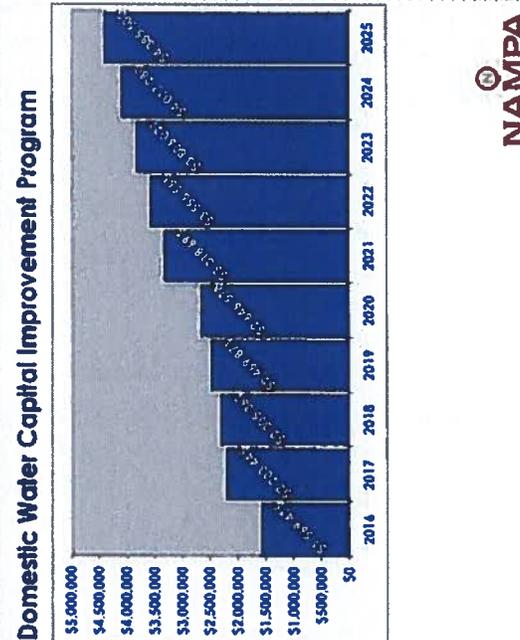
In 2014 the City of Nampa completed master plans for the water and irrigation systems. These plans were meant to determine the current state of the systems and to plan for future needs.



- The 2014 Master Plans identified a long list of needed projects. Projects were broken down into 7-year cycles to correspond with the City's Asset Management Program. The cost of completing projects identified for the first 7-year cycle was high and the work could not be completed even with anticipated rate increases.
- To make the work more achievable the first cycle was spread out over 10 years and some of the projects were abandoned. The updated Capital Improvement Programs are listed below. Future plans will likely require greater investment as the planned replacement cycle is 216 years for domestic pipes likely to only last 75 to 100 years.

Project List

1. Upgrade City of Nampa Water Treatment Plant
2. Upgrade City of Nampa Water Distribution System
3. Upgrade City of Nampa Water Meters
4. Upgrade City of Nampa Water Pipes
5. Upgrade City of Nampa Water Pumps
6. Upgrade City of Nampa Water Storage Tanks
7. Upgrade City of Nampa Water Treatment Plant
8. Upgrade City of Nampa Water Distribution System
9. Upgrade City of Nampa Water Meters
10. Upgrade City of Nampa Water Pipes
11. Upgrade City of Nampa Water Pumps
12. Upgrade City of Nampa Water Storage Tanks
13. Upgrade City of Nampa Water Treatment Plant
14. Upgrade City of Nampa Water Distribution System
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19. Upgrade City of Nampa Water Treatment Plant
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47. Upgrade City of Nampa Water Pumps
48. Upgrade City of Nampa Water Storage Tanks
49. Upgrade City of Nampa Water Treatment Plant
50. Upgrade City of Nampa Water Distribution System

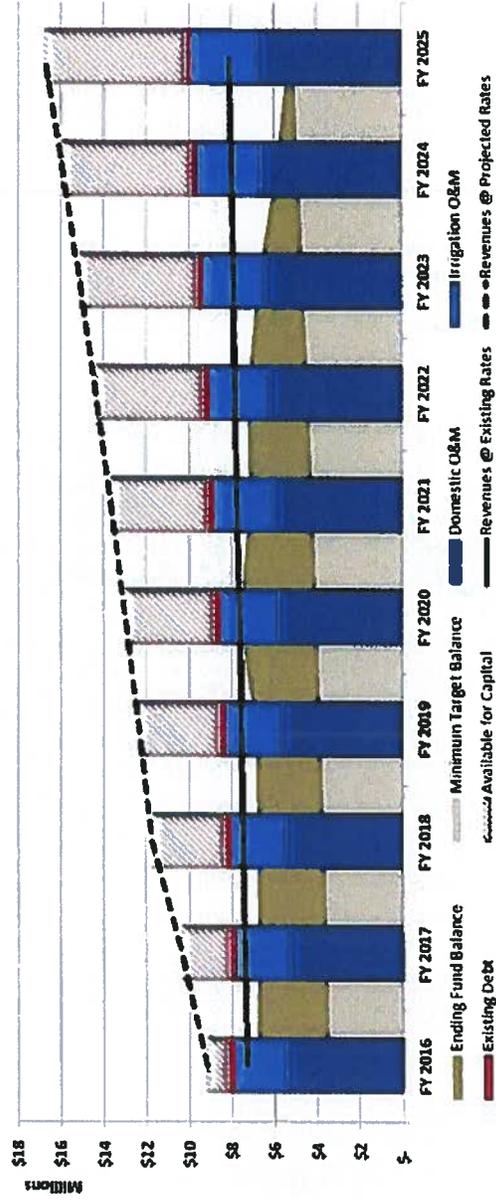
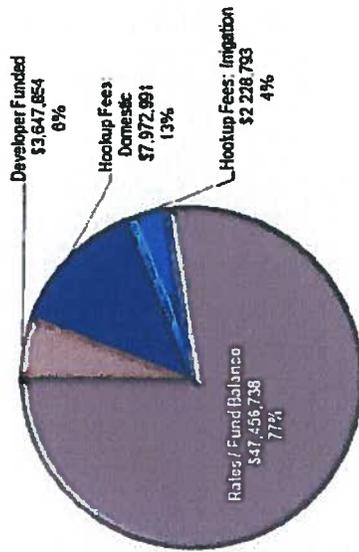


Funding Needs

The Nampa Waterworks Division has not requested a significant rate increase in the past 6 years. Instead, the Division has worked to minimize operations costs and use reserve funds. Projects identified in the recent master plans require a funding increase.

With master plan projects identified, a cost of service study was done in 2015 to determine how best to generate the additional \$61.3 million needed between 2016 and 2025 (\$33.4 million for domestic and \$27.8 for irrigation). Existing customers will pay for 77% of the needed improvements. The other 23% will come from developers and new construction hookup fees.

Capital Funding Strategy (2016 – 2025)



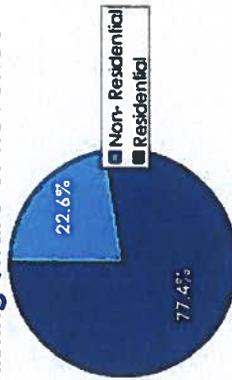
Cost of Service Study

The cost of service study found that all rates and fees will need to increase to properly maintain our water systems. The study also looked at various customer groups to ensure the burden is equitably shared.

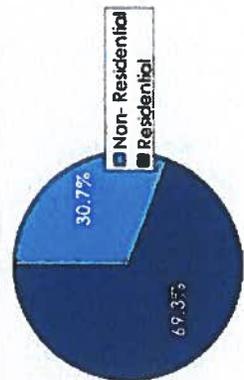
The cost of service study showed that residential customers are paying more than their percentage share while commercial customers are paying less.

The study found that new development is not paying enough with current hookup fees to buy into the system. New development is reliant on a fully functional domestic and irrigation water system. Fees should equal the total system replacement value divided by the number of units served in Nampa.

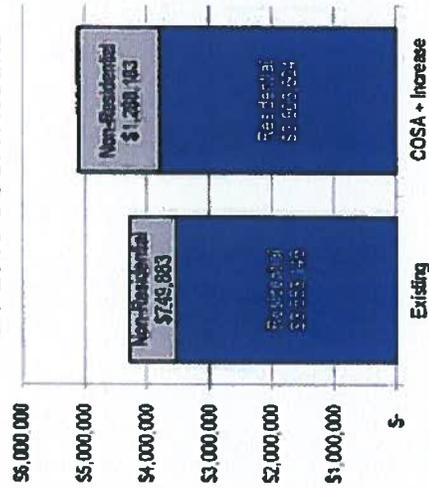
Existing Share of Revenue



Cost of Service Allocation



FY 2016 COSA Results



Hookup Fee Calculation *

$$\text{Hookup Fee per Unit} = \frac{\text{Net System Replacement Value}}{\# \text{ of Units @ Existing System Capacity}}$$

*Based on 2015 Supreme Court Case

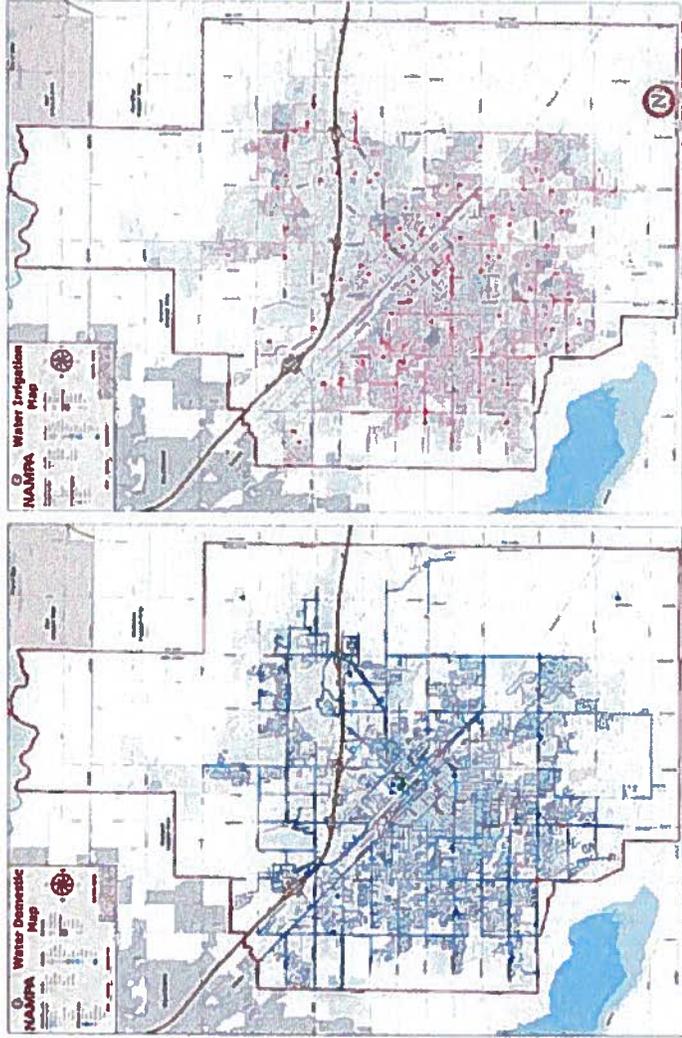


Planned Capital Improvement Projects

Today, water and irrigation rates only cover operations and maintenance costs. Without recommended rate increases planned Capital Improvement Projects (CIP) cannot be accomplished.

Pipe Replacement

The ongoing replacement of approximately 900 miles of domestic and irrigation pipes comprise the majority of planned projects. Some of the planned pipe replacements will increase fire protection capabilities. Adequate fire flow is key in attracting industries and business to Nampa.



Wells



Well 10 (2009 upgrade) serves South Nampa

Existing utility customers, and those moving into Nampa, need assurance of continuous and adequate water supply.

Two new wells are planned along with upgrades to existing wells in the 10 - year CIP.

Pump Station Upgrades



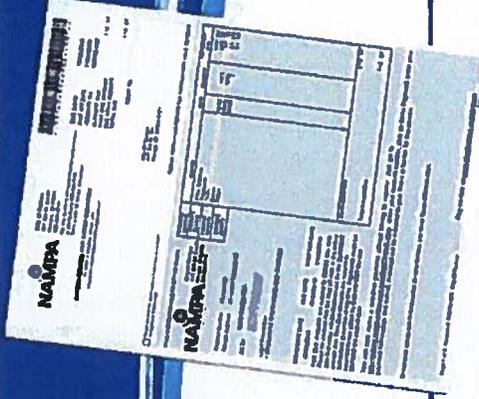
Pump stations push water from its source to customers. The CIP includes 5 pump station improvements to ensure that water is continually delivered.

Irrigation Filtration



Irrigation customers have requested cleaner water with less debris and sediment. The 10 - year CIP includes improved filter technology.

Calculate Your Water Bill



Existing Rates (Residential & Commercial):

Bi-Monthly Fixed Rate	Allowance (0-750 cf)	Block 1 (751-4,000 cf)	Block 2 (>4,000 cf)
\$ 16.08	\$ 0.00	\$ 0.98	\$ 0.57

*Volume Rates / 100 cf

Your new domestic water bill will be based on:

- **The Water fixed rate.** The City charges all customers a fixed rate for associated costs of bill processing, customer service and utility administration. The recommended rate increase for residential customers with a 1" water meter includes a **fixed rate of \$15.88** per bill (\$7.94 each month). Commercial customers with a 1" meter are proposed to have a fixed rate of \$16.55 per bill (\$8.27 each month).
- +**
- **The amount of water used each billing cycle (2 months).** Water bills are based on usage which is measured by your water meter. You can find how much water you use in cubic feet (cu ft) by looking at your utility bill. Existing rates provide a discount to heavy consumers. **Proposed rates will reward conservation efforts with a tiered rate** for residential customers and a flat rate of \$0.82 per 100 cu ft for commercial customers.

Proposed Residential Rate Structure:

Residential Meter Size	2016	2017	2018
1" or less	\$ 15.88	\$ 18.04	\$ 20.50
1 ½ "	\$ 23.05	\$ 26.20	\$ 29.77
2"	\$ 33.96	\$ 38.59	\$ 43.83
Consumption	\$/ 100 cf		
0 - 700 cu ft	\$ 0.46	\$ 0.53	\$ 0.60
701 - 1,400 cu ft	\$ 0.81	\$ 0.92	\$ 1.05
1,400 cu ft or more	\$ 1.05	\$ 1.19	\$ 1.35

*The average residential customer has a 1" meter and consumes 1,400 cu ft every billing cycle.

*Rates are estimates. Nampa City Council will vote on rates January 4, 2016.

Proposed Commercial Rate Structure:

Non-Residential Meter Size	2016	2017	2018
1" or less	\$ 16.55	\$ 21.68	\$ 28.40
1 ½ "	\$ 23.77	\$ 31.15	\$ 40.81
2"	\$ 34.19	\$ 44.80	\$ 58.70
3"	\$ 76.96	\$ 100.83	\$ 132.11
4"	\$ 107.40	\$ 140.72	\$ 184.38
Consumption	\$/ 100 cf		
All Usage	\$ 0.82	\$ 1.08	\$ 1.41

*Rates are estimates. Nampa City Council will vote on rates January 4, 2016.



Irrigation Assessment

Irrigation assessments are due in full April 1 of each year regardless of season length. Assessments pay for irrigation service as well as the water right that comes with your property as regulated by state code.

Irrigation Assessment Components

Irrigation assessments include a base fee (\$14.84 proposed), underlying district fees, and a rate applied to each customer's lot size.

Commercial Customers (Non-Residential)

Many commercial customers have large parking lots with minimal landscaping. Proposed rates for commercial customers will apply only to the landscaped (pervious) area.



Impervious Area

Pervious Area

Existing Irrigation Rates

	City of Nampa Rates		Irrigation District Rates	
	Full Benefit	No Benefit	Boise Kuna	Pioneer
Base Fee (a)	\$ 13.90	\$ 13.90		
Lot Size: Tier 1 (b)	\$ 0.005860	\$ 0.001466	\$ 0.001250	\$ 0.002140
Lot Size: Tier 2 (c)	\$ 0.000430	\$ 0.000114	\$ 0.000775	\$ 0.001150
Assessable Acreage (d)	\$ 0.001720	\$ 0.001720		

(a) Annual fee per parcel

(b) Applied to parcel area up to 21,780 square ft. charge applied annually per sq. ft.

(c) Applied to parcel area over 21,780 square ft. charge applied annually per sq. ft.

(d) Charge applied per sq. ft. of assessable acreage

Proposed Irrigation Rates

	City of Nampa Rates		Irrigation District Rates (FY 2015)	
	Full Benefit	No Benefit	Nampa	Pioneer
Base Fee (a)	\$ 14.84	\$ 14.84		
Area Fee - Residential (b)	\$ 0.010047	\$ 0.002512	\$ 0.002140	\$ 0.002800
Lot Size: Tier 1	\$ 0.002512	\$ 0.000628	\$ 0.001150	\$ 0.001540
Lot Size: Tier 2				
Area Fee - Non-Residential (b)	\$ 0.015801	\$ 0.003950		
Pervious Area: Tier 1	\$ 0.003950	\$ 0.000988		
Pervious Area: Tier 2				

(a) Fee per parcel

(b) Fee per square foot Tier 1 up to 21,780 sq. ft.

*Rates are estimates. Nampa City Council will vote on rates January 4, 2016.



Hookup Fees

New development pays hookup fees to buy into the existing system. The fees are used to fund capital projects and or debt service.

The hookup fee calculation was determined by the 2015 Supreme Court Case North Idaho Building Contractors Association vs. the City of Hayden. Fees should equal the total system replacement value divided by the number of units served in Nampa.

Domestic Water

Existing hookup fee components:

- Source capacity fee: \$438/ connection
- Distribution line fee: \$315/ connection

Total existing hookup fees: \$752 / connection

Separate from meter installation fees (service line fee, main construction fee)

Proposed hookup fee components:

- Base Portion: \$2,170 per EDU (equivalent dwelling unit)
1 EDU=294 gpd
- Fire Portion: \$330 per EFU (equivalent fire unit)
1 EFU= 1,500 gpm of fire flow requirement
Minimum 1,500 gpm (1 EDU), maximum 2,600 gpm (1.73 EDUs)
* Separate from meter installation fees (service line fee, main construction fee)

Irrigation Water

Existing hookup fee

- 1" service line= \$329
- 1.5" service line = \$673
- 2" service line = \$1,331

Proposed hookup fee

- Service capacity equivalent (SCE) Basis: \$520 per SCE
SCE factors based on American Water Works Association (AWWA) maximum continuous flow data

Wastewater

Wastewater hookup fees are proposed to decrease.

- Existing residential fee: \$2,888
- Proposed residential fee: \$2,601

Hookup fee increases are proposed to be phased in over 2 years (October of 2016 and October of 2017).



Nampa Lowest in Rate Comparisons

Rate Survey: Residential Water Bills		
Agency	Domestic (Bi-Monthly)*	Irrigation (Annual)**
City of Twin Falls	\$57.38	\$79.77
United Water (Boise)	\$43.32	
City of Pocatello	\$42.11	
City of Meridian	\$30.88	\$121.00
City of Caldwell	\$24.70	\$111.12
City of Nampa (proposed)	\$24.77	\$77.10
City of Nampa (existing)	\$22.45	\$77.10

* Assumes bi-monthly usage of 1400 cf

** Assumes 7,900 sq. ft. lot size (Nampa Average)

Rate Survey: Hookup Fees*		
Agency	Domestic	Irrigation
City of Pocatello	\$3,100	
City of Nampa (allowed, not charged)	\$2,939	\$520
City of Nampa (proposed)	\$2,500	\$520
City of Meridian	\$1,794	
City of Caldwell	\$1,698	\$1,511
City of Twin Falls	\$1,261	
City of Nampa (existing)	\$752	\$329

* Residential customer; smallest service size assumed

*Rates are estimates. Nampa City Council will vote on rates January 4, 2016.



The proposed total monthly increase for the average residential customer is \$3.99 – about the cost of 3 (16 oz) bottles of water at your local convenience store.



You Can Save Money By Conserving Water

What you can do...

How much you save...*

- Wash only full loads of laundry and dishes Saves up to 50 gallons/ week
- Fix household leaks promptly Saves up to 20 gallons per day
- Spend only 5 minutes in the shower Saves up to 8 gallons each time
- Turn off the water while you brush your teeth Saves up to 2.5 gallons per minute
- Buy water saving devices like efficiency toilets, washing machines, and low flow shower heads. Saves many gallons per day

*bewaterwise.com



LUV your water.

FIX THOSE LEAKY FAUCETS
A single dripping faucet can waste up to 3,000 gallons of water a year.

SHUT OFF THE WATER WHILE YOU BRUSH YOUR TEETH
Brushing your teeth with the water running can waste up to 4 gallons of water.

WASH ONLY FULL LOADS OF LAUNDRY AND DISHES
Washing only full loads of laundry and dishes can save up to 50 gallons of water a week.

USE A BUCKET AND A SPONGE
Using a bucket and a sponge to clean can save up to 20 gallons of water.

GET A REUSABLE WATER BOTTLE
Using a reusable water bottle can save up to 1,500 gallons of water a year.

GET A RAIN BARREL
Using a rain barrel to collect rainwater can save up to 1,000 gallons of water a year.

WATCH WHAT YOU POUR DOWN THE DRAIN
Pouring oil, grease, and other household chemicals down the drain can clog pipes and pollute the environment.

PLUG THE SINK
Plugging the sink when you're done can save up to 10 gallons of water.

COMPOST IT
Composting food scraps and yard waste can save up to 1,000 gallons of water a year.

DOUGLA LABORER TRUST
The Douglas Laborer Trust is a 501(c)(3) nonprofit organization that provides water-saving tips and resources to help conserve water.

Decision Making Process

1. Cost of Service Study - Completed
2. Board of Appraisers Recommendation -- Completed November 2, 2015
3. Community Feedback -- (Community outreach, November and December, 2015)
4. City Council Public Hearing January 4, 2016

Nampa Board of Appraisers members consist of City personnel and two citizens at large that recommend all water and sewer rates, charges and/ or fees, conduct hearings, and hear appeals. Board of Appraiser decisions must be presented to City Council for approval.

Members

- Bob Henry, Mayor
- Michael Fuss, Public Works Director
- Nate Runyan, Deputy Public Works Director
- Deborah Spille, City Treasurer
- (Open Position), City Engineer
- Vikki Chandler, Finance Director
- Andy Zimmerman, Wastewater Superintendent
- Cheryl Jenkins, Environmental Compliance Manager
- Keith Begay, Waterworks Superintendent



- Dave Peterson, Citizen at large



- Hubert Osborne, Citizen at large

Next Steps



- City Council public hearing on January 4, 2016
- Domestic water rates in effect winter of 2016
- Irrigation assessments due April 2016
- Hookup fee increases October 2016 and October 2017

Questions: Contact Karla Nelson, Community Planner at 468-4434 or email nelsonk@cityofnampa.us





Nampa's Water at a Glance

- Water is crucial for public health, fire safety, and our economy. Imagine the difficulty in approving a new factory, school, or retail space without adequate water supply or fire protection.
- In the City of Nampa there are approximately 900 miles of water pipe (468 miles of domestic and 429 of irrigation) that serve nearly every resident business and industry.
- With current funding it will take nearly 900 years to replace every pipe in the city (1 to 1.5 miles per year). With proposed rate increases the replacement cycle would improve by over 300% but still take 275 years.
- Nampa's existing domestic water pipes have an average useful life of 75 years. Newer PVC pipe has an average life of 100 years or longer.
- 26% of our domestic water pipe will have reached its useful life by 2040 (121 miles of pipe).
- Emergency repairs cost \$2,600 per foot. If all 121 miles of pipe nearing its useful life were to break over the next 25 years, the emergency repair cost could total \$1.66 Billion. If we fund planned systematic pipe replacement the cost is \$170 per foot or \$108.6 Million.
- There is a growing gap between revenue collected from water customers and long term investment needs. Without rate increases there is no funding for capital improvement projects.
- The average residential customer who consumes 1,400 cubic feet of water every two months and lives on a 7,900 square foot lot will pay an additional \$47.88 a year (\$3.99 per month) for the proposed domestic and irrigation rate increases.



Proposed Domestic Water and Irrigation Rate Increase COMMENT SHEET

Name: _____ Business/ Affiliation: _____

Address: _____

Email: _____

1. How long are you willing to go without domestic or irrigation water service? (Knowing how long you are willing to be without domestic or irrigation water helps the City define our level of service).

2. What should the City of Nampa do about aging water infrastructure? Over 121 miles of water system pipes will reach the end of its useful life in the next 25 years. Here are two scenarios we face: Emergency repairs at \$2,600 per foot totaling \$1.66 Billion or planned systematic pipe replacement at \$170 per foot totaling \$108.6 Million.

3. If bills were paid monthly the average residential customer would pay an additional \$3.99 per month for the domestic and irrigation rate increases. Is this a reasonable investment to improve our water systems?

— Frequently Asked Questions —

Why is my water bill and irrigation assessment increasing?

The City of Nampa, like most communities around the country, has an aging water system. There are 900 miles of domestic and irrigation pipes in Nampa and we currently replace an average of 1.1 miles annually. Twenty-six percent of Nampa's domestic pipe (121) miles will have reached its useful life by the year 2040. Current funding levels just cover operations and maintenance costs. In order to fund needed pipe, wells, pumps and valve replacements an additional \$61.3 million is needed over the next 10 years.

Without systematic replacement more emergency breaks will occur. Emergency breaks can be 15 times more costly than planned replacement because they frequently require overtime staff hours, can result in property damage, and can occur under newly paved roadways. Proposed rate increases will allow the city to annually replace 0.46 percent of its domestic water pipe resulting in a 216 year replacement cycle, far better than the current cycle which is closer to 900 years.

Why are commercial domestic water rates being raised more than residential rates?

In 2015 the City of Nampa completed a cost of service study and rate analysis study. The studies found that all rates and fees will need to increase to fund needed pipe, wells, pumps and valve replacements. The study also looked at various customer groups to ensure that the burden is equitably shared.

Residential customers currently pay more than their cost share while commercial customers pay less than their cost share. In order to cover the true cost of service, commercial customers should be contributing 25.3 percent of the total revenue. They currently contribute 17.4 percent. Commercial customers' domestic water service is provided at a higher cost than residential customers due to larger meter sizes, increased fire protection needs, and peak demand.

Will the City raise water rates again?

The rate increase is proposed to be phased in over three years. In future years additional rate increases would be driven by inflation. The proposed rate increase will allow the city to replace every domestic water pipe approximately every 200 years. Today's water pipes are expected to have an average life of 75-100 years and a 100 year replacement cycle is ideal to avoid emergency repairs.

Do I have any opportunity to provide comments about the planned domestic and irrigation water rate increases?

Yes, there are several opportunities to provide comment. All comments will be compiled and submitted to Nampa City Council.

- Attend a community open house on Tuesday, December 15, at the Nampa Civic Center from 4:00 p.m. to 6:00 p.m. City of Nampa staff will be available to answer your questions and collect your comments.

- If a community open house does not fit in your schedule, materials can be viewed online at www.cityofnampa.us/increase and comments can be submitted to Karla Nelson at nelsonk@cityofnampa.us or call (208) 468-4434.
- Provide testimony at the proposed rate increase public hearing scheduled for January 4, 2016, at Nampa City Hall, starting at 7:30 p.m.

What are the proposed domestic water rates?

Bill Components:

Proposed domestic water bills will be based on a fixed rate and the amount of water used each month. The fixed rate pays the associated costs of bill processing, customer service and utility administration.

Existing Rates:

Existing rates are the same for residential and commercial customers. Customers inside the city are billed a fixed rate of \$16.08 regardless of meter size. The fixed rate currently pays for the first 750 cubic feet of water consumption. Consumption between 751 to 4,000 cubic feet is billed at \$0.98 per 100 cubic feet. Consumption greater than 4,000 cubic feet is billed \$0.57 per 100 cubic feet. Existing rates provide a discount to heavy consumers.

Proposed Residential Rates:

The proposed residential domestic water rate increase will reward conservation efforts with a tiered rate. The average residential customer consumes 1,400 cubic feet of water every billing cycle and has a 1" water meter. The average residential bill will increase from \$22.45 to \$24.95 in 2016.

Residential	2016	2017	2018
Meter Size	Bi-Monthly Fixed Charge		
1" or less	\$ 15.88	\$ 18.04	\$ 20.50
1 1/2"	\$ 23.05	\$ 26.20	\$ 29.77
2"	\$ 33.96	\$ 38.59	\$ 43.83
Consumption	\$/ 100 cf		
0-700 cf	\$ 0.46	\$ 0.53	\$ 0.60
701 – 1,400 cf	\$ 0.81	\$ 0.92	\$ 1.05
> 1,400 cf	\$ 1.05	\$ 1.19	\$ 1.35

- Rates are estimates. Nampa City Council will vote on rates in January of 2016.

Proposed Commercial Rates:

The average commercial customer consumes 7,600 cubic feet of water every two months and is currently billed \$68.45. The same commercial customer would pay \$80.45 with the first year rate increase. Under the proposed rate structure commercial customers will be billed the same rate for each 100 cubic feet of consumption.

Non-Residential	2016	2017	2018
Meter Size	Bi-Monthly Fixed Charge		
1" or less	\$ 16.55	\$ 21.68	\$ 28.40
1 1/2"	\$ 23.77	\$ 31.15	\$ 40.81
2"	\$ 34.19	\$ 44.80	\$ 58.70
3"	\$ 76.96	\$ 100.83	\$ 132.11
4"	\$ 107.40	\$ 140.72	\$ 184.38

Consumption	\$/ 100 cf		
All Usage	\$ 0.82	\$ 1.08	\$ 1.41

- Rates are estimates. Nampa City Council will vote on rates January 4, 2016.

What is the proposed irrigation rate increase?

The proposed assessment for irrigation customers will include a base fee of \$14.84, underlying district fees, and a rate applied to each customer’s lot size. Commercial customers will have the rate applied only to their lot surface area which is pervious (irrigable or landscaped).

Proposed Irrigation Rates

	City of Nampa Rates		Irrigation District Rates (FY 2015)		
	Full Benefit	No Benefit	Nampa	Pioneer	Boise Kuna
Base Fee (a)	\$ 14.84	\$ 14.84			
Area Fee – Residential (b)					
Lot Size: Tier 1	\$ 0.010047	\$ 0.002512	\$ 0.002140	\$ 0.002800	\$ 0.001250
Lot Size: Tier 2	\$ 0.002512	\$ 0.000628	\$ 0.001150	\$ 0.001540	\$ 0.000775
Area Fee – Non Residential (b)					
Pervious Area: Tier 1	\$ 0.015801	\$ 0.003950			
Pervious Area: Tier 2	\$ 0.003950	\$ 0.000988			

(a) Fee per parcel

(b) Fee per square foot: Tier 1 up to 21,780 sq. ft.

- Rates are estimates. Nampa City Council will vote on rates January 4, 2016.

When did the City last raise water rates?

The Nampa Waterworks Division has not requested a significant rate increase in the past 6 years. Instead, the Division has worked to minimize operations costs and utilize reserve funds.

Domestic Water Rate Changes										
Consumption	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
0-750	4.8%	4.0%	0.0%	13.3%	0.0%	1.5%	4.7%	0.0%	0.0%	0.0%
751 – 4,000	4.8%	4.5%	0.0%	0.0%	0.0%	1.5%	4.7%	0.0%	0.0%	0.0%
> 4,000	4.1%	4.5%	0.0%	0.0%	0.0%	1.5%	4.7%	0.0%	0.0%	0.0%

*Consumption in cubic feet

Irrigation Water Rate Changes										
Consumption	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Fixed Charge	0.0%	4.0%	4.8%	3.12%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
0 – 21,780 sq. ft.	0.0%	4.0%	4.8%	3.17%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
> 21,780 sq. ft.	0.0%	4.1%	4.7%	2.14%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Assessable Acreage	0.0%	4.0%	4.8%	2.93%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
No Benefit Fixed Charge	0.0%	4.0%	4.8%	3.12%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
0 - 21,780 sq. ft.	0.0%	4.0%	4.8%	3.24%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
> 21,780 sq. ft.	0.0%	4.1%	5.0%	3.64%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

How do I get more information?

To learn more about planned water system improvements and the proposed rate increases visit www.cityofnampa.us/increase.



Search Nampa



CITY GOVERNMENT DEPARTMENTS DOING BUSINESS OUR COMMUNITY HOW DO I? EXPLORE NAMPA

- Construction Services
- Cross Connection
- Domestic
- Irrigation
- Water Quality
- Water Conservation Tips
- Water and Irrigation Rate Increase
- Rates and Fees Resolutions

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File a claim against the city for damages.

ALERT CENTER
View any city alerts or notices.

You are here: Home > Departments > Waterworks Division > Water and Irrigation Rate Increase

Water and Irrigation Rate Increase

The City of Nampa is facing rising costs for both its domestic and irrigation water system. Costs include ongoing replacement of nearly 900 miles of pipeline (some of which is over 100 years old), upgrading pumps to bring water from its source to your home, increasing supply, and maintaining water quality to ensure clean, safe, drinking water.

Rate Increase Documents

Community open houses were held on November 17 and December 15. Open house materials included:

- [Display Boards](#)
- [Comment Sheet](#)
- [Frequently Asked Questions](#)
- [Water at a Glance](#)

Cost of Service Study and Rate Analysis

In 2015 the City reviewed current water system capital needs and performed a cost of service study and rate analysis. A special City Council meeting was held on October 8 to provide information on the water rate study. The same [presentation](#) was provided to the [Nampa Board of Appraisers](#) on November 2.

Recent Water System and Operational Improvements

The Nampa Waterworks Division has been working diligently for the past several years to improve operations, evaluate system conditions and forecast current and ongoing needs.

In 2009 the Division began developing an asset management program to evaluate the existing pipeline, valve and hydrant infrastructure. The program implemented a systematic valve and hydrant replacement program in 2011.

Technology improvements have allowed the Waterworks Division to better evaluate repairs and prioritize pipeline replacements to ensure that the most critical pipelines are repaired first. Technology also helps to track desired customer needs. Tracking irrigation water quality complaints has allowed the division to identify locations with the dirtiest water. A plan to add new filter technology to improve water quality is currently underway.

The Division has also created a systematic irrigation pump station and domestic and irrigation well rehabilitation program. Pump stations and wells are critical system starting points, without supply entering neither service can be provided. The rehabilitation program works to ensure pumps, motors, and the overall station is rehabilitated on an ongoing basis to avoid failures.

Planned Improvements

In 2014 [water](#) and [irrigation](#) master plans were completed to identify additional supply, fire protection, and pipeline needs. The list of identified capital projects is large and has tipped the scales toward increased funding needs.

Domestic Water

The master plan and subsequent [Capital Improvement Plan](#) update has identified \$33.4 million in needed domestic water system improvements over the next 10 years. The vast majority of the identified projects are pipelines which are either undersized and therefore do not provide adequate fire protection or are so old that they are approaching failure. Future master plans will likely require an increased level of investment as the planned replacement cycle is 216 years for pipes likely to last 75 to 100 years.

Irrigation Water

The master plan and subsequent [Capital Improvement Plan](#) update has identified \$27.8 million in irrigation system improvements over the next 10 years. These improvements include filtration methods that will help to remove debris and other sediments.

Cost Minimization Efforts

The Nampa Waterworks Division has not requested a significant rate increase in the past 6 years. Instead, the Division has worked to minimize operations costs and utilize reserve funds.

The Division has implemented a work order system to better track costs and identify operational efficiencies. Staff levels and staff assignments have been evaluated. The Division's strength in operations and maintenance has become the focus while major construction activities have been outsourced. A meter replacement and automatic meter reading program was implemented in 2010 with reserve funds. The program over time will lead to more operational efficiencies, customer equity and improved meter read data.

Rate Increase

The 2015 cost of service study has identified a need for increased funding. Without increased funding none of the planned capital improvements could be completed, as revenues today just barely cover operations and maintenance costs.

Public Involvement Opportunities

Please plan to attend one of the following community open houses:

- Tuesday, November 17, 2015, from 4:00 p.m. to 6:00 p.m. at the Nampa Civic Center, 311 Third Street South
- Tuesday, December 15, 2015, from 4:00 p.m. to 6:00 p.m. at the Nampa Civic Center, 311 Third Street South

More detailed information will be presented with options for your consideration at both community open houses. All input provided through these public meetings will be presented to the Nampa City Council for their consideration in January of 2016. Any rate increase is anticipated to become effective in 2016.

If you have questions call Karla Nelson, Community Planner at 468-4434 or email nelsonk@cityofnampa.us



City of Nampa

411 3rd St. S
Nampa, ID 83651
Ph. (208) 468-4413

IMPORTANT LINKS

- City Comprehensive Plan
- Maps
- Library
- Parks & Rec
- Boards & Commissions

HELPFUL NUMBERS

- Nampa Administration (208) 468-5401
- Parks & Rec (208) 468-5858
- Police Department (208) 465-2257
- Nampa Civic Center (208) 468-5500
- Human Resources (208) 468-5433
- Utility Billing (208) 468-5711

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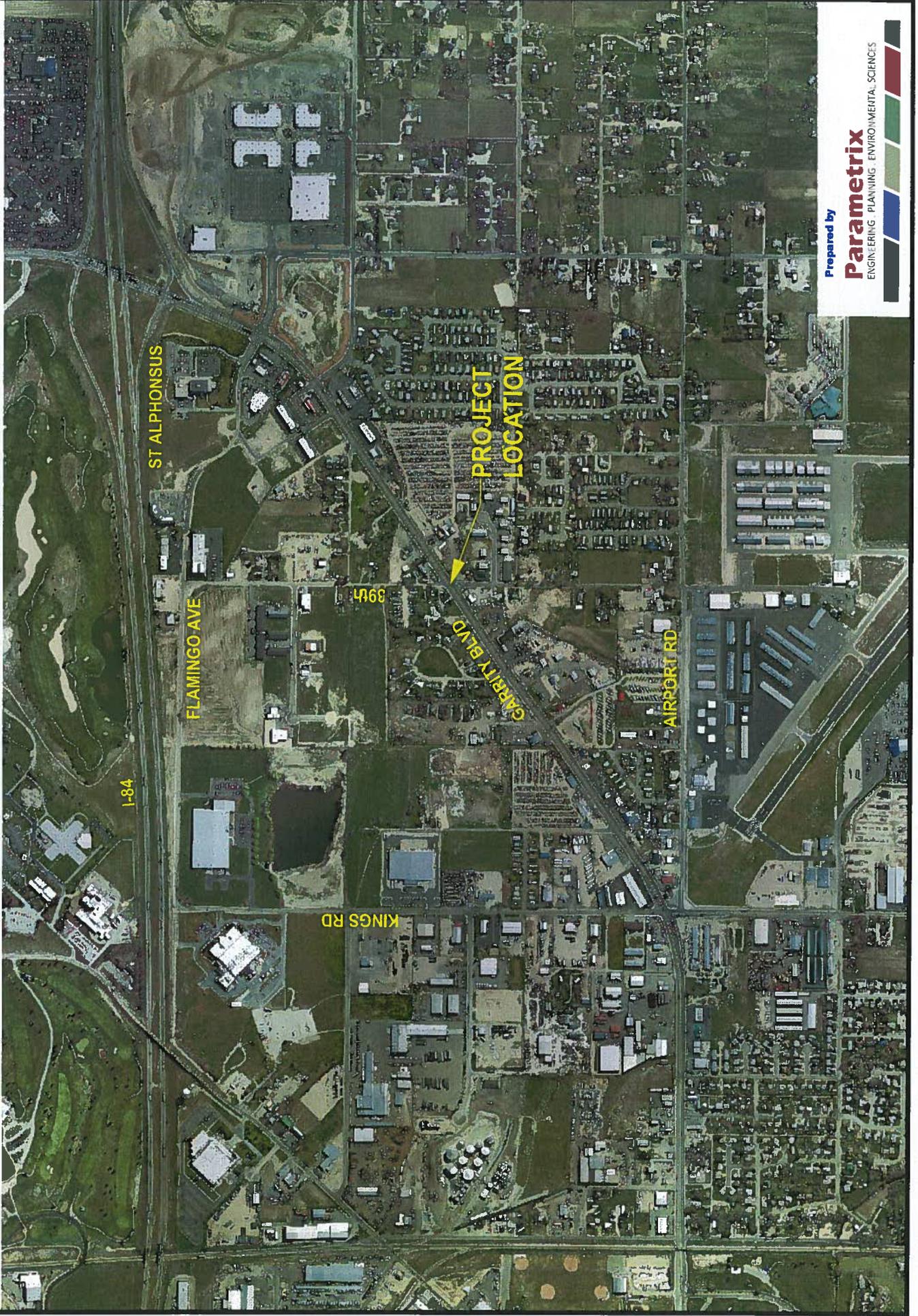
PROFESSIONAL SERVICES AGREEMENT
N 39TH STREET AND GARRITY BOULEVARD
Intersection Project

- The 2010 Airport-Overland Corridor Study identified the intersection of 39th Street and Garrity Boulevard as the western terminus of the future connection linking Airport Road with Overland Road in Ada County. Further, it specifically recommended signalizing the 39th/Garrity intersection.
- Strategic planning efforts between the City, Idaho Transportation Department (ITD) and Saint Alphonsus identified 39th Street as a critical supplemental access to Garrity Boulevard from the planned hospital campus expansion (see Vicinity Map - Exhibit A).
- In addition, the Nampa Citywide Transportation Plan indicates the intersection warrants capacity improvements based on projected traffic volumes and recommends signalization (Table 24: Intersection Capacity Rankings, Short Term; 2010 - 2019).
- The Final Draft Nampa Impact Fee Study and Capital Improvement Plan identifies Garrity and 39th as one of thirteen priority intersections recommended for Impact Fee funding.
- Total project FY16 budget is \$1.1 Million of which \$600,000 is from Impact Fees, and \$500,000 is from Streets.
- The City's Development Agreement with Saint Alphonsus commits the City to having intersection signalization complete at approximately the same time as the new hospital opens – targeted for summer, 2017.
- Engineering in partnership with ITD interviewed three consultants for professional services and selected Parametrix based on their traffic engineering experience, public involvement expertise, and knowledge of City standards and processes. Parametrix is currently designing the Orchard Avenue and Middleton Road Signal Project for the Nampa Highway District #1 (in partnership with the City) and successfully designed the 12th Avenue and South Valley Signal Upgrade.
- Parametrix submitted a Scope of Work to provide design, bid support and engineer of record services (see Exhibit B) in the amount of \$162,994.76 which is 17% of the construction estimate.
- Engineering has reviewed the Scope of Work and recommends approval.
- Design will start immediately and construction is anticipated in mid-FY17.

REQUEST: Authorize Mayor and Public Works Director to sign Task Order and Contract between the City of Nampa and Parametrix for the N 39th Street and Garrity Boulevard Intersection Project in the amount of \$162,994.76 Time and Materials Not to Exceed.

GARRITY AND 39th INTERSECTION PROJECT

Exhibit A



Prepared by

Parametrix

ENGINEERING · PLANNING · ENVIRONMENTAL · SCIENCES

SCOPE OF WORK

GARRITY BLVD / N 39TH ST SIGNAL

Prepared for

CITY OF NAMPA



Date: December 22, 2015

Task Order Number: _____

Project Number: _____

Parametrix Company Address: **Parametrix**
7761 W. Riverside Drive
Suite 201
Boise, Idaho 83714
www.Parametrix.com

Parametrix Project Manager/Contact Information: Doug Camenisch, PE
208.898.0012
dcamenisch@Parametrix.com

Contract Amount: \$162,994.76

Duration: 20 months

SCOPE OF WORK

PROJECT DESCRIPTION

The City of Nampa (City) has selected Parametrix to design and prepare construction plans for a new signal to be located at the intersection of Garrity Blvd and N 39th Ave. This project is currently programmed to begin construction in Spring of 2017 for a Summer 2017 completion. This project does not utilize Federal-Aid funding.

Garrity Blvd is currently a 5-lane section with existing curb, gutter, and sidewalks; owned by the Idaho Transportation Department (ITD). N 39th Avenue is a rural 2-lane road with minimal improvements. The City of Nampa has agreed with St. Alphonsus Medical Center to install a signal at this location as part of their development agreement. The City would like to minimize improvements to the intersection; and only do those improvements necessary to make the signal work. This is anticipated to be a right turn pocket on westbound Garrity, and full road improvements to N 39th Ave for a short distance.

The primary purpose of the project is to improve safety for all users of the roadway and to facilitate improved vehicular flow at the Garrity Boulevard and N 39th Avenue intersection. The proposed design will be developed with these two purposes in mind.

Parametrix will design the project and supply documentation in accordance with this scope of work. The design standards will utilize the current version of the ISPWC specifications with the current ISPWC City of Nampa supplements and applicable ITD Standards.

Reference Material

Parametrix will utilize and refer to the following reference studies and information to assist with development of the project. The City will assist Parametrix, as needed, to provide this information.

- Corridor crash data for the past five years (including Nampa Police data)
- Available vehicle, pedestrian, and bicycle counts
- GIS data
- Latest ortho-rectified aerial photography
- Utility facility maps
- City of Nampa Citywide Transportation Plan
- City of Nampa Bicycle & Pedestrian Master Plan

Key Assumptions

- An ITD Project Charter and/or ITD style Concept Report will not be required for the Study.
- City staff will assist with outreach and stakeholder engagement activities.
- Project duration will be twenty (20) months.

Key Milestones

- Notice to Proceed: December 23, 2015
- Initial Stakeholder Outreach & Concept Design: December 2015 – March 2016
- Final Design Submittal: June 10, 2016
- Final Design Review Meeting (2 week review): June 27, 2016
- Right-of-Way Submittal: July 8, 2016
- Right-of-Way Acquisition Completed: October 14, 2016
- PS&E Submittal: November 11, 2016
- Bid: November 21, 2016 – December 12, 2016
- Construction Award/Notice to Proceed: January 13, 2017
- Construction Complete: June/July 2017

SCOPE OF WORK

Implied Terms

In order to avoid confusing repetition of expressions in this Scope of Work, it is provided that whenever anything is to be required, directed, specified, authorized, furnished, given, designated, permitted, reserved, approved, disapproved, accepted, or rejected, it shall be understood as if the expression were followed by the words "by the City of Nampa PM" or "to the City of Nampa PM".

Whenever anything is to be performed, designed, computed, calculated, analyzed, determined, evaluated, surveyed, obtained, established, contacted, estimated, investigated, prepared, developed, delivered, collected, and/or recorded, it shall be understood as if the expression were followed by the words "by Parametrix" or "to Parametrix".

City Standards

The project shall follow the Highway Standards & Development Procedures used by the City. Additionally, the following standards shall be used:

- AASHTO Policy on Geometric Design of Highways and Streets
- AASHTO Roadside Design Guide
- ITD Standards and Specifications
- ISPWC as amended by the City of Nampa
- Traffic Engineering Handbook for Institute of Transportation Engineers.
- MUTCD

The following software and formats shall be utilized for the prosecution of work and documents as applicable:

- AutoCAD Civil 3D for CADD drawing files - Format: DWG (2014)
- MS Excel for spreadsheets - Format: XLSX
- MS Word for word processing - Format: DOCX
- MS Project for scheduling - Format: MPP

Documents

All documents shall be submitted to the City in unbound paper copy and/or electronic formats via email (or FTP) to the City of Nampa PM, unless otherwise noted or approved. Paper copies will be assembled with a single spring clip in the upper left corner, unless otherwise noted or approved. Electronic documents will be submitted in their native format and/or Adobe Acrobat PDF format.

Document revisions, additions, or modifications to an approved document at the request of the City, will be completed as a supplement to the original agreement.

SCOPE OF WORK

1 PROJECT MANAGEMENT

1.1 KICK OFF MEETING

Parametrix will prepare the agenda, schedule, and conduct a project kick-off meeting with City and ITD staff to discuss the project objectives, approach, schedule, available information, etc. Parametrix will prepare the meeting summary.

PRODUCTS AND DELIVERABLES

- Prepare for and conduct the kick-off meeting
- Prepare the meeting summary

1.2 COUNCIL MEETING

Parametrix will assist City staff to prepare the Nampa City Council write-up and exhibits, and attend one (1) council meeting to answer questions, etc.

PRODUCTS AND DELIVERABLES

- Prepare for and attend City Council meeting
- Assist with preparation of the City Council write-up and exhibits

ASSUMPTIONS

- One (1) City Council meeting
- One (1) City Council write-up
- Displays prepared as a part of the study will be used for the City Council meeting

1.3 CITY MEETINGS

Parametrix will schedule and attend regular progress meetings with City and ITD staff. Parametrix will prepare the meeting summaries. Parametrix will also regularly communicate and coordinate with the City's Project Manager as needs arise on the project. This communication will usually be via email and/or phone calls.

PRODUCTS AND DELIVERABLES

- Schedule and attend the progress meetings
- Prepare the meeting summaries
- Regular email / phone call coordination with the City

CITY RESPONSIBILITIES

- Schedule and provide facility for progress meetings.

ASSUMPTIONS

- Eight (8) progress meetings are assumed and additional meetings must be approved by City.
- Meetings are assumed to be a maximum duration of two (2) hours including travel time.

1.4 BUDGET AND TRACKING

Parametrix will provide project management and project controls to ensure adequate resources are assigned to the project; manage the schedule and budget; perform earned value analysis; and perform schedule tracking updates.

SCOPE OF WORK

PRODUCTS AND DELIVERABLES

- Monthly project status report, submitted with invoice.

1.5 STAKEHOLDER OUTREACH

Parametrix will assist the City to meet with key stakeholders throughout the project. The intent of this task is to understand stakeholder concerns, suggestions for improvements, and provide information about the project goals, schedule, and process.

Parametrix will schedule and attend up to eight (8) meetings with stakeholders. These meetings are anticipated to be with specific individuals or small groups (< 10 people) of stakeholders. It is anticipated that City staff will attend the meetings with Parametrix and conduct additional stakeholder meetings (without Parametrix), as necessary.

Parametrix will assist the City with preparing, advertising, and conducting a public information meeting (PIM). Parametrix will prepare displays for the meeting and provide two (2) staff members to attend the PIM. Parametrix will prepare and maintain a stakeholder contact database. Parametrix will prepare and mail open house flyers, provide press release, schedule and secure the open house location, provide refreshments and follow up with stakeholders as needed. The City will oversee the public meeting and provide mailing labels. Contact with stakeholders will be documented and a summary of the outreach activities will be included in the study report.

During the design phase, Parametrix will meet individually up to four (4) times with property owners to discuss the project and final design details, including specifics regarding right-of-way, driveways, and other road improvements.

PRODUCTS AND DELIVERABLES

- Schedule and attend up to eight (8) stakeholder meetings
- Schedule and attend up to four (4) additional property owner meetings during design
- Prepare the meeting summaries
- Prepare meeting notification for the PIM
- Prepare up to four (4) 22" x 34" displays for the PIM
- Two (2) staff to attend the PIM
- Prepare and maintain a stakeholder contact database (Excel file)
- Outreach summary (included in the study report)

CITY RESPONSIBILITIES

- Schedule and attend additional Stakeholder Outreach meetings, as necessary.
- City will provide mailing labels for the PIM.

ASSUMPTIONS

- This task does not include surveys, or a project website. If needed, these activities will be provided as an additional service.
- City staff will prepare meeting summaries for the meetings they attend without Parametrix.
- City will be responsible for all aspects of the public meeting, except as otherwise noted.
- The same displays/exhibits will be used for both the City Council meeting and the Public Information Meeting.
- The meeting is assumed to be 2 hours long with 2 additional hours for setup/removal and travel time.

SCOPE OF WORK

- The individual property owner meetings will last approximately 1-hour each. Meetings will be scheduled back-to-back-to back in groups of 2 to the extent possible, to save on travel.

2 DESIGN SERVICES

2.1 SURVEYING AND MAPPING

2.1.1 TOPOGRAPHIC SURVEY

Parametrix will use GPS data collection and conventional ground survey methods to create a topographic base map and digital terrain model (DTM). This topographic base map and DTM will be used for the work identified in this scope of work.

PRODUCTS AND DELIVERABLES

- Topographic survey and DTM (electronic format only). The DTM will also be submitted to the City's GIS staff.

CITY RESPONSIBILITIES

- Property owner notifications of survey activities will be prepared, parcels identified, and letters mailed by the City.

ASSUMPTIONS

- Topographic survey will extend 800-feet on each leg of the intersection, with a swath of 75-feet on either side of centerline, or to the face of building, whichever is less.

2.1.2 EXISTING RIGHT-OF-WAY / UTILITY BASE MAP

GIS linework will be used through concept design for property lines and ROW lines. Title Reports, Recorded Subdivision plats, Records of Survey, Corner Records, Roadway Plans, and ROW deeds will be used after concept design to develop the ROW and property sidelines for parcels that are anticipated to be impacted by the proposed improvements.

Survey will include Dig Line locates which are painted at the time of the field work. Utility linework will be supplemented by maps provided by the utility companies.

PRODUCTS AND DELIVERABLES

- Request and utilize GIS data and aerial photography from the City.
- Research existing Subdivisions, Records of Survey, Corner Records, Roadway plans, and ROW deeds.
- Build record alignment, ROW, and property sidelines from an examination of record documentation against field located monumentation.
- Prepare ROW reference drawing to be used in design plans, including current ownership from Assessor (GIS) information.
- Survey Dig Line field marks for utility locates.
- Generate base map of existing utilities (created from maps provided by utility companies and Dig Line information).

CITY RESPONSIBILITIES

- Provide electronic GIS data and ortho-rectified aerial photo files.

SCOPE OF WORK

- Request to Dig Line for utility locates, since they are more receptive to the request from agencies.
- Request utility maps from utility companies.
- Request and obtain title reports.

ASSUMPTIONS

- Any effort required to locate PLSS corners that are not immediately on or adjacent to the section line will be considered an additional service and require a supplemental agreement.
- City will be responsible for all costs associated with obtaining title reports.

2.1.3 CONCEPT RIGHT-OF-WAY MEMO

Prepare ROW memo identifying ownership names and impacted properties, based on the Concept Design. The ROW memo will provide anticipated ROW and easement areas required for the project.

PRODUCTS AND DELIVERABLES

- Concept ROW memo.

ASSUMPTIONS

- ROW plans and legal descriptions will not be prepared at this stage.

2.1.4 ROW PLANS

Parametrix will prepare ROW plans identifying ownership names and impacted properties showing final ROW requirements, permanent easements, and temporary easements. Color shapes will be on the plans outlining new ROW limits for each impacted parcel. Hatched color shapes will be on the road construction plans outlining required permanent easements and temporary easements. The total ownership table will be prepared showing parcel, owner, total acreage, required ROW and easement areas.

After the Final Design review meeting, applicable comments will be addressed. The plans will be finalized to initiate ROW acquisition and sealed by a Professional Land Surveyor.

PRODUCTS AND DELIVERABLES

- Title Sheet.
- Total Ownership Table (1 sheet).
- Final Color ROW on Roadway Plan and Profile Sheets (4 sheets).

ASSUMPTIONS

- Property corners or ROW monuments will not be set in field as part of this task.

2.1.5 LEGAL DESCRIPTIONS

Parametrix will prepare up to three (3) meets and bounds legal descriptions for the project. These descriptions may be used for ROW acquisition, easements, cross-access agreements, or other items as needed by the City.

PRODUCTS AND DELIVERABLES

- Sealed legal descriptions.

SCOPE OF WORK

ASSUMPTIONS

- No more than three (3) legal descriptions will be needed.
- No revisions to legal descriptions will be required. If a description boundary changes due to property owner request or client direction, the revised boundary description will be considered as an entirely new description.
- Temporary easements will not require meets and bounds descriptions.
- Property corners or ROW monuments will not be set in field as part of this task.

2.1.6 RIGHT-OF-WAY NEGOTIATION (NOT INCLUDED)

Parametrix understands that the City will perform the right-of-way appraisals and negotiations. Therefore, these services are not included in this scope of work.

2.2 CONCEPT DESIGN

2.2.1 TRAFFIC VOLUMES AND DATA

Parametrix will review existing and projected 2040 traffic volume data for the intersection to determine signal warrants and intersection lane configurations required to meet current and future demand at the intersection. Available volume data will be supplemented with field counts of intersection turning movements performed by a subconsultant to Parametrix.

Parametrix will identify and review existing access locations within the project limits. Existing access will be reviewed for compatibility with City and ITD policies and best practices for safety of all users of the corridor, including pedestrians and bicyclists. Access improvement recommendations (included in the Concept Study Report).

PRODUCTS AND DELIVERABLES

- Turning movement analysis.
- Draft and Final Traffic Memo, documenting recommended improvements (pdf).

CITY RESPONSIBILITIES

- Accident data to be considered in the study will be provided by City.

ASSUMPTIONS

- Parametrix (via subconsultant) will collect peak-hour turning movements at the Garrity Blvd and 39th St intersection.
- The design year will be 2040 and use the 2040 COMPASS Regional Travel Demand Model.
- Projected year 2040 turning movement counts will be developed in collaboration with City staff and will take into consideration the following:
 - Peak hour turning movement counts collected as a part of this task.
 - Traffic growth rates from COMPASS.
 - Census Bureau data.
- Signal warrant analysis will be based on turning movement counts collected in 2014 and MUTCD Warrant 2 (Four-Hour Vehicular Volume, 70% Factor). This task will not be required if the signal warrant analysis has been previously completed as a part of the St. Alphonsus Traffic Impact Study (City to provide the study).
- This task does not include performing an origin-destination study, etc.

SCOPE OF WORK

2.2.2 GEOTECHNICAL INVESTIGATION (NOT INCLUDED)

Parametrix will design roadway and intersection improvements to the City's standard roadway ballast and asphalt pavement section for this type of facility. Therefore, this scope of work does not include geotechnical investigations, infiltration testing, groundwater depth determinations, or recommendations for ballast and pavement sections. If geotechnical investigation and recommendation activities are required, they will be contracted as additional services.

2.2.3 ENVIRONMENTAL SCAN

Parametrix will provide a limited scan of potential environmental constraints. Scan will consist of reviewing the National Wetland Inventory, Underground Storage Tank Database, and the current Threatened and Endangered Species list. A memo will be prepared to document the results of the scan and identify any potential concerns.

PRODUCTS AND DELIVERABLES

- Environmental Scan Memo (pdf).

ASSUMPTIONS

- Due to project location, no environmental concerns are anticipated.
- Coordination with, or approval from, regulatory agencies will not be required.

2.2.4 CONCEPT INTERSECTION ALTERNATIVES

Parametrix will review the project location and evaluate concept layouts for the signalized intersection that will meet traffic needs and minimize costs and impacts. The following criterion summarizes the major items that will be used in evaluating concept layouts at the intersection.

- Intersection safety and Sight Distance
- Intersection volume capacity
- Minimize right-of-way impacts
- Minimize construction costs
- Auto-TURN turning movement evaluation
- Environmental scan analysis of impacts
- Pedestrian access and conformance to ADA requirements
- Utility impacts

Parametrix will evaluate the above criteria and produce up to two (2) concept layout roll plots depicting two (2) concept alternatives at the intersection. Concept layout sheets will consist of design features and surveyed topographic linework on an aerial photo background.

Parametrix will prepare two (2) typical section sheets, one for each alternative, showing lane configurations and road section thicknesses.

PRODUCTS AND DELIVERABLES

- Two (2) Conceptual Plan Layout roll plots depicting two (2) alternatives at the intersection.
- Two (2) Typical Section Sheets, one for each alternative.
- 11"x 17" versions of the Concept Plan Layout and Typical Section sheets for inclusion in the Concept Memo.

SCOPE OF WORK

ASSUMPTIONS

- Due to the relatively flat terrain at the project site, the vertical alignment will be assumed to be a non-controlling component at the concept level of design. For this reason, the concept layouts will only include plan view linework for review.
- Utility relocation/upgrade design (including City facilities) are not included in this Scope of Work.

2.2.5 CONCEPT MEMO

Results of the various Concept phase tasks will be summarized in a concise Draft Concept Memo. The memo will be prepared in a manner to easily communicate intersection improvements with the public, property owners, stakeholders, and elected officials. The memo will include Parametrix's recommendation for the alternative and design features to carry forward into Final Design. This task also includes preparing a planning budget level opinion of probable project costs for the recommended improvements.

Draft Concept Memo comments will be addressed and incorporated into the Final Concept Memo. A comment/response sheet will be prepared to document actions taken on review comments.

PRODUCTS AND DELIVERABLES

- Draft and Final Concept Memo (pdf); including Concept ROW Memo.
- Comment/response sheet (pdf).

CITY RESPONSIBILITIES

- Review the Draft Concept Memo and provide comments within two (2) weeks of submittal.
- Approve the Final Concept Memo.

ASSUMPTIONS

- Concept alternative layouts will be reduced to 11" x 17" for inclusion in the memo.
- Development of the Final Design plans will not begin without City approval of the Final Concept Memo.

2.3 CONTRACT DOCUMENTS (FINAL DESIGN)

The intent of the Final Design effort will be to further refine and develop the approved concept design. Plans are intended to be substantially complete (90%).

2.3.1 FINAL ROADWAY DESIGN

Based on the recommended alternative in the Concept Memo, the final roadway design for the intersection will be completed. This work includes preparing the title sheet, typical sections, and plan and profile sheets. The final roadway design will include detailed horizontal and vertical alignments, typical sections, and driveway approaches. Impacted utilities will be identified on the plan sheets.

2.3.2 FINAL DRAINAGE DESIGN

Parametrix will calculate the tributary area and associated stormwater runoff flow for the intersection improvements. The drainage for the intersection improvements will connect into the existing storm drainage system within Garrity Blvd, and they will be shown on the roadway plan and profile sheets.

SCOPE OF WORK

2.3.3 FINAL STORMWATER POLLUTION PREVENTION PLAN (NOT INCLUDED)

The City will prepare the final Stormwater Pollution Prevention Plan (SWPPP) for the project. Therefore, these activities are not included in this Scope of Work. If necessary, Parametrix can provide this work for the City as additional services.

2.3.4 FINAL SIGNING AND PAVEMENT MARKING

Develop signing and pavement marking design in accordance with MUTCD recommendations.

2.3.5 FINAL SIGNAL & LIGHTING DESIGN

A traffic signal will be designed for the intersection. The traffic signal plans will show general features of the new signal system such as pole and cabinet locations, mast arm lengths, signal head layouts, and mast arm mounted signs. It is assumed that the signal will be designed with radar detection. The use of adaptive traffic signal control will also be considered. Proposed street lights will be shown on the plans and included with the project.

2.3.6 SPECIFICATIONS

Provide special provisions that modify the Idaho Standards for Public Works Construction (ISPWC) and the City of Nampa Supplemental Provisions as needed.

2.3.7 FINAL DESIGN SUBMITTAL

This task includes performing an internal quality control review of all deliverables and preparing the submittal documents. Parametrix will deliver five (5) bond paper copies and one pdf for all Final Design deliverables.

PRODUCTS AND DELIVERABLES

- 11" x 17" Final Design plans (18 sheets).
 - Title Sheet.
 - ROW Table (1 sheet).
 - Typical Sections (2 sheets).
 - Final Roadway Plan and Profile Sheets (4 sheets), with ROW & ESC.
 - Final Drainage Details (1 sheet).
 - Final Signing and Pavement Marking Sheets (2 sheets - plan/plan).
 - Final Traffic Staging / Traffic Control Details (1 sheet).
 - Final Traffic Signal Plans (6 sheets).
 - Traffic Signal Plan
 - Traffic Signal Conduit Detail
 - Conduit Schedule & Materials List
 - Signal Field Wiring Diagram
 - Detection Wiring Diagram
 - Mast Arm Details
- Final Design Opinion of Probable Construction Cost Estimate.
- Final Design Specifications

CITY RESPONSIBILITIES

- Review the Final Design Submittal and provide comments within two (2) weeks of submittal.

SCOPE OF WORK

ASSUMPTIONS

- The Garrity Blvd storm drainage system has sufficient capacity to accept runoff from the intersection improvements.
- No irrigation improvements are anticipated with this project.
- Runoff calculations will be provided in a technical memo. A formal drainage report will not be required.
- Project will be applicable for coverage under the NPDES Construction General Permit.
- Street lights will be placed on the signal poles.
- No photometric analysis will be required for street lighting.
- Conduit will be included in the project, extending to the project limits on all four legs, except along the north side of Garrity Blvd where conduit already exists. City will be responsible to install all fiber for the interconnect system.

2.3.8 FINAL DESIGN REVIEW MEETING

City and ITD will review the plans and provide comments to Parametrix prior to the meeting. Parametrix will compile comments on a comment/response sheet. Parametrix will attend the Final Design Review meeting to discuss review comments. City will make final decisions for conflicting review comments. Parametrix will complete the comment/response sheet after the Final Design Review meeting and submit to the City.

PRODUCTS AND DELIVERABLES

- Meeting Attendance (two (2) Parametrix staff).
- Comment/response sheet (pdf).

CITY RESPONSIBILITIES

- Schedule and host review meeting.
- Provide comments prior to the review meeting.

ASSUMPTIONS

- City will complete the review within two (2) weeks of receiving the Final Design Submittal.
- Four (4) hour review meeting, including travel time.

2.4 CONTRACT DOCUMENTS (PS&E DESIGN)

2.4.1 PS&E DOCUMENTS

Parametrix will incorporate comments from the Final Design review meeting and ROW negotiations into final stamped construction plans, specifications and opinion of probable construction cost estimate.

This task includes performing an internal quality control review of all deliverables and preparing the submittal documents.

PRODUCTS AND DELIVERABLES

- One (1) set of paper bond originals, five (5) sets of paper bond copies, pdf.
- 11" x 17" Final Design plans (20 sheets).
 - Title Sheet.
 - ROW Table (1 sheet).
 - Typical Sections (2 sheets).
 - Final Roadway Plan and Profile Sheets (4 sheets), with ROW & ESC.

SCOPE OF WORK

- Approach Plan and Profile Sheets (2 sheets).
- Roadway Detail Sheets (1 sheet).
- Final Drainage Details (1 sheet).
- Final Signing and Pavement Marking Sheets (2 sheets - plan/plan).
- Final Traffic Signal Plans (6 sheets).
 - Traffic Signal Plan
 - Traffic Signal Conduit Detail
 - Conduit Schedule & Materials List
 - Signal Field Wiring Diagram
 - Detection Wiring Diagram
 - Mast Arm Details
- Opinion of Probable Construction Cost Estimate.
- Specifications

ASSUMPTIONS

- See Final Design Submittal assumptions.

2.5 ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS

2.5.1 CONCEPT COST ESTIMATE

Parametrix will prepare an Engineer's Opinion of Probable Construction Cost estimate for each of the two (2) proposed alternatives. The estimates will be used to evaluate the proposed improvements versus the available funding, thus helping to decide which improvements should be carried forward into final design.

PRODUCTS AND DELIVERABLES

- Engineer's Opinion of Probable Construction Cost Estimate for the two (2) proposed alternatives.

ASSUMPTIONS

- Estimate will be based on recent published construction bids for other projects within the Treasure Valley and will include contingency amounts.

2.5.2 FINAL DESIGN AND PS&E ESTIMATES

Parametrix will revise and update the Engineer's Opinion of Probable Construction Cost estimate for the preferred alternative as the project develops.

PRODUCTS AND DELIVERABLES

- Final Design Engineer's Opinion of Probable Construction Cost Estimate (submitted with Final Design).
- PS&E Engineer's Opinion of Probable Construction Cost Estimate (submitted with PS&E).

2.6 UTILITY COORDINATION

Parametrix will notify the private utilities (power, communications, gas) of the impending construction activities, will provide a copy of the Final Design and PS&E plans when appropriate. Parametrix will attend one (1) utility coordination meeting (hosted by Idaho Power) to discuss the project and anticipated impacts to their facilities.

SCOPE OF WORK

PRODUCTS AND DELIVERABLES

- Provide Final Design and PS&E Plans to Utility Companies.
- Attend one (1) Utility Coordination Meeting.
- Assist City with preparation of Utility Hearing Waivers, as necessary.

ASSUMPTIONS

- Coordination efforts will consist of discussion during utility coordination meeting.
- City personnel may be needed to help facilitate some coordination with individual utilities.
- All utility agreements, if needed, will be prepared by the City.

2.7 PERMITS

The construction contract specifications will require the Contractor to arrange and pay for all fees associated with connecting the new signal and lighting improvements to Idaho Power. The specifications will also require the Contractor to obtain and pay for all fees associated with the City of Nampa Storm Drain permit, City of Nampa Right-of-way Encroachment permit, and the ITD Right-of-Way Encroachment permit.

PRODUCTS AND DELIVERABLES

- Contractor requirements and responsibilities for permits (included in specifications).

ASSUMPTIONS

- Parametrix's effort associated with permits is limited to the items described in this task.

3 BID ADMINISTRATION AND SUPPORT

3.1 BID DOCUMENTS

Parametrix will prepare 15 sets of bid documents and plans to be distributed by the City during the bid process.

PRODUCTS AND DELIVERABLES

- Fifteen (15) sets of Bid Documents (11x17 plans and specs)

3.2 PRE-BID MEETING

Parametrix will prepare an agenda and conduct a meeting with City staff and interested parties to discuss the project, answer questions, etc. Parametrix will record meeting minutes and transmit to the City within one business day.

PRODUCTS AND DELIVERABLES

- Schedule and attend the Pre-Bid Meeting
- Prepare the meeting summary

ASSUMPTIONS

- City will provide the location/room for the Pre-Bid Meeting
- Two (2) Parametrix representatives will attend the meeting.
- Meeting will be a maximum duration of one (1) hour.

SCOPE OF WORK

3.3 BID ADMINISTRATION AND SUPPORT

Parametrix will review bid comments, prepare addendum, and advise the City on bid inquiries.

PRODUCTS AND DELIVERABLES

- Address questions and prepare bid addendum (if required)

ASSUMPTIONS

- A maximum of one (1) bid addendum will be issued.
- A maximum of ten (10) total labor hours will be budgeted for this task. Additional work will be provided as a part of a supplemental agreement.

3.4 BID OPENING

Parametrix will prepare bid summary and assist the City in reviewing bids

PRODUCTS AND DELIVERABLES

- Prepare bid summary

ASSUMPTIONS

- Attendance at the Bid Opening is not required.

4 CONSTRUCTION ENGINEERING AND INSPECTION, ADMINISTRATION ASSISTANCE

4.1 PRE-CONSTRUCTION MEETING

The City will utilize their on-call CE&I consultant to manage construction. The on-call CE&I consultant will schedule the pre-construction meeting, prepare the agenda, sign-in sheet, and administer the meeting. Parametrix will attend this meeting to answer questions.

PRODUCTS AND DELIVERABLES

- One (1) Parametrix representative will attend the meeting.

ASSUMPTIONS

- City and the City's on-call CE&I Consultant will schedule, organize, and lead the Pre-Construction Meeting
- Meeting will be a maximum duration of one (1) hour.

4.2 CONSTRUCTION

Parametrix understands that the City or their on-call CE&I consultant will observe all construction activities. This will include administering the contract for construction, monitoring the Contractor's performance, and closing out the contract for construction.

All Contractor product submittals and RFI's will be to the City's on-call CE&I consultant. The City will forward any submittals and RFI's that they want Parametrix to address. All responses to product submittals and RFI's by Parametrix will be directed to the City's on-call CE&I consultant with a copy to the City. The City will be responsible to distribute the submittals and RFI's to any other stakeholders or interested entities.

SCOPE OF WORK

PRODUCTS AND DELIVERABLES

- As requested, review and respond to product submittals, shop drawings, and/or RFI's up to twelve (12) total labor hours of effort.
- Provide additional on-call construction support up to twelve (12) total labor hours, as requested by City.

ASSUMPTIONS

- Parametrix's review of shop drawings, samples, and submittals shall be for general conformance with the design concept and general compliance with the requirements of the contract for construction, and is not a guarantee that the work covered by the shop drawings, samples and submittals is free of errors, inconsistencies, or omissions.
- This task will be performed as an on-call, as-requested service directed by the City and/or the City's on-call CE&I consultant. This task will be invoiced on a time and materials basis.
- The total effort for this task is limited to the effort shown in Parametrix's contract estimate. Additional work will be provided as a part of a supplemental agreement.

4.3 RECORD DOCUMENTS

Record Documents will incorporate marked-up construction drawings, addenda, change orders and other data that show significant changes made during construction. The City will be responsible for providing this information to Parametrix and resolving any conflicting mark-ups. Parametrix does not warrant the accuracy or completeness of as-built drawings or survey information provided by the Contractor or by others. Parametrix is not responsible for any unauthorized reuse or alteration of project documents.

PROJECT DELIVERABLES

- One (1) CD with Record Drawings in PDF and AutoCAD format
- One (1) Mylar copy of Plans
- Three (3) print copies of Plans (11x17)

COST ESTIMATE SUMMARY

Section	Description	Fee
1.0	Project Management.....	\$27,703.12
2.0	Design Services.....	\$121,365.44
3.0	Bid Administration & Support.....	\$4,947.22
4.0	CE&I.....	\$7,213.98
N/A	Direct Expenses.....	\$1,765.00
TOTAL.....		\$162,994.76



Parametrix

Garrity Blvd / N 39th St Signal

December 22, 2015

A1 Parametrix Labor				
	Staff	Hours	Loaded Rate	Labor Cost
1	Project Manager	144	\$210.05	\$30,247.20
2	Sr. Engineer	130	\$163.17	\$21,212.10
3	Engineer	344	\$131.58	\$45,263.52
4	Planner	44	\$88.70	\$3,902.80
5	PLS	48	\$115.39	\$5,538.72
6	GPS Survey Crew	24	\$110.00	\$2,640.00
7	Tech	514	\$92.67	\$47,632.38
8	Tech Aide	84	\$57.06	\$4,793.04
Subtotal		1332		\$161,229.76
B1 Expenses				
	Item	Estimated Amount	Unit Cost	Estimated Expense
1	Survey Equipment & Vehicle	3	\$130.00	\$390.00
2	Production & Printing	\$500.00	n/a	\$500.00
3	Mailing for PIM	\$200.00	n/a	\$200.00
4	Traffic Counts	\$675.00	n/a	\$675.00
Subtotal				\$1,765.00
TOTAL AGREEMENT AMOUNT				\$162,994.76

 Garrity Blvd / N 39th St Signal		Parametrix								
		Project Manager	Sr. Engineer	Engineer	Planner	PLS	GPS Survey Crew	Tech	Tech Aide	Sub Total
1.0 Project Management										
1.1 Kick Off Meeting		3		3						6
Kickoff Meeting										
1.2 Council Meeting		2		3						5
Council Meeting (1) & Write-Up										
1.3 City Meetings		16		8						24
Progress Meetings (8)										
Coordination		9								9
1.4 Budget and Tracking										
Monthly Project Status Report, Invoicing		20							40	60
Project Management		20								20
1.5 Stakeholder Outreach										
Initial Stakeholder Meetings (8)		8			16				4	28
Additional Property Owner Meetings (4)		6		6						12
PIM Displays (4)				2	6			14		22
PIM Notification					6				4	10
Prepare for PIM		3			8					11
Attend and Summarize PIM		4			4					8
		82	0	22	40	0	0	14	48	206
2.0 Design Services										
2.1 Survey and Mapping										
2.1.1 Topographic Survey										
Field Work										
Topographic Base Map & DTM						10	24			34
Existing Right-of-Way / Utility Base Map						4		12		16
2.1.2 Research Subs, ROS, ROW Maps										
ROW Base Map						6			4	10
Utility Base Map						6		12		18
2.1.3 Concept Right-of-Way Memo						2		8		10
Concept ROW Memo				4		2				6
2.1.4 ROW Plans										
ROW Plans (6 sheets)				4		8		12		24
2.1.5 Legal Descriptions										
Legal Descriptions (3)						10			3	13
2.1.6 Right-of-Way Negotiation (Not Included)										

 Garrity Blvd / N 39th St Signal		Parametrix								
		Project Manager	Sr. Engineer	Engineer	Planner	PLS	GPS Survey Crew	Tech	Tech Aide	Sub Total
2.2	Concept Design									
2.2.1	Traffic Volumes and Data									
	Turning Movement Analysis		24					4		28
	Draft Traffic Memo	1	6						2	9
	Final Traffic Memo	1	2						1	4
2.2.2	Geotechnical Investigation (Not Included)									
2.2.3	Environmental Scan			1	4				1	6
2.2.4	Concept Intersection Alternatives									
	Auto-TURN & Sight Distance Analysis			6						6
	Typical Sections (2 Alternatives)			2				8		10
	Conceptual Roll Plots (2 Alternatives)	2	4	24				40		70
2.2.5	Concept Memo									
	Draft Concept Memo	2		8				2	2	14
	Final Concept Memo and Comment/Response Matrix	1		2					1	4
2.3	Contract Documents (Final Design)									
2.3.1	Final Roadway Design									
	Roadway Design & Sheets (7 sheets)	2	16	58				92		168
2.3.2	Final Drainage Design									
	Drainage Design	2		12				4		18
	Drainage Detail Sheets (1)			2				8		10
2.3.3	SWPPP (Not Included)									
2.3.4	Final Signing and Pavement Marking									
	Final Signing & Pavement Marking / Traffic Control (3 sheets)		2	12				24		38
2.3.5	Final Signal & Lighting Design									
	Final Traffic Signal Plans (6 sheets)	1	8	32				80		121
2.3.6	Specifications									
	Specifications	2	4	20					6	32
2.3.7	Final Design Submittal									
	QC Review & Revisions (18 Sheets)	6	18	9				36		69
	Submittal			2				4	4	10
2.3.8	Final Design Review Meeting									
	Comment Matrix	2	2	4						8
	Review Meeting	4		4						8

Garrity Blvd / N 39th St Signal	
2.4 Contract Documents (PS&E)	
2.4.1 PS&E Documents	
Update Plans per ROW Contracts & Finalize PS&E Plans (20 Sheets)	
QC Review & Revisions (20 Sheets)	
Submittal	
2.5 Engineer's Opinion of Probable Construction Costs	
2.5.1 Concept Cost Estimate	
Engineer's Opinion of Probable Construction Costs (2 Alternatives)	
2.5.2 Draft and PS&E Estimates	
Draft Engineer's Opinion of Probable Construction Costs	
PS&E Engineer's Opinion of Probable Construction Costs	
2.6 Utility Coordination	
Utility Coordination	
Attend UCC Meeting (1)	
2.7 Permits	
ITD Encroachment Permit	
3.0 Bid Administration and Support	
3.1 Bid Documents	
Bid Documents (15 Sets)	
3.2 Pre-Bid Meeting	
Pre-Bid Meeting	
3.3 Bid Administration and Support	
Address Questions and Prepare Bid Addendum (10 hrs max)	
3.4 Bid Opening	
Bid Summary	
4.0 Construction Engineering and Inspection	
4.1 Pre-Construction Meeting	
Pre-Construction Meeting	
4.2 Construction	
Submittal, Shop Drawing, and RFI Response (12 hrs max)	
On-Call Construction Support (12 hrs max)	
4.3 Record Documents	
Record Documents	
Subtotal Construction Engineering and Inspection	
Grand Total	

Parametrix									
Project Manager	Sr. Engineer	Engineer	Planner	PLS	GPS Survey Crew	Tech	Tech Aide	Sub Total	
4	14	36				80		134	
4	20	10				30		64	
		2				4	4	10	
2		12				10		24	
2		6				4		12	
2		4				2		8	
2		10				2		14	
		2						2	
		4					2	6	
42	120	292	4	48	24	478	30	1038	
1		7				6	6	20	
2		2						4	
3		7						10	
2		2						4	
8	0	18	0	0	0	6	6	38	
2								2	
4	4	4						12	
4	4	4						12	
2	2	4				16		24	
12	10	12	0	0	0	16	0	50	
144	130	344	44	48	24	514	84	1332	

**FINAL REPORT AND FINANCIAL SUMMARY
AND PUBLIC HEARING REQUEST
VOLUNTARY LOCAL IMPROVEMENT DISTRICT (LID) 159
For Utility Extensions and Connections**

- This LID was voluntary and implemented upon homeowner's request to provide a mechanism to assist individuals pay their pressurized irrigation, domestic water, and or sewer hookup fees through a property assessment with a long-term payment plan and relatively low interest rates.
- Action to date consists of:
 - Council adopted Resolution No. 28-2014 declaring their intention to create an LID on August 4, 2014.
 - A public hearing concerning creation was held on September 2, 2014. LID 159 and, with no protest, Ordinance 4140 was passed, under suspension of rules September 2, 2014.
- Throughout the course of 2015 as property owners requested connection to city services they were given the opportunity to pay in advance or pay the hook-up(s) via the LID.
- The Water Division made utility connections for pressure irrigation and domestic water for homeowners requesting services
- Homeowners who requested hookup to sewer services hired licensed plumbers to connect to City sewer
- All assessments were for voluntary, standard utility extensions and connection fees in the amount of \$34,046.85 (see Exhibit A).
- Prior to the public hearing the Notice of Public Hearing will be mailed to property owners inviting all interested persons to attend the hearing and/or submit written comments prior to the hearing
- The Engineering Division recommends approval of the report and summary

REQUESTS:

- A. Approve Final Report and Financial Summary for Local Improvement District No. 159 for City utility extensions and connections
- B. Authorize Public Hearing for February 16, 2016 (see Exhibit B)

**FINAL REPORT AND FINANCIAL SUMMARY
LOCAL IMPROVEMENT DISTRICT NO. 159
UTILITY EXTENSIONS & CONNECTIONS
PROJECT NO. 17-1417**

**Submitted by
Daniel Badger, P.E.
Staff Engineer**

**Prepared by
Jenifer Spurling
December, 2015**

FINAL REPORT AND FINANCIAL SUMMARY
LOCAL IMPROVEMENT DISTRICT NO. 159
UTILITY EXTENSIONS & CONNECTIONS
PROJECT NO. 17-1417

The Nampa City Council adopted Resolution No. 28-2014 declaring their intention to create a Local Improvement District to fund the project on August 4, 2014. A public hearing was held on September 2, 2014. Local Improvement District No. 159 was created by Ordinance No. 4140 on September 2, 2014.

METHOD OF ASSESSMENT AND CONNECTION

Participants in this LID called the engineer's office to request connection to city utilities and were quoted standard connection costs. They had the option of paying cash or paying on an LID payment plan for which they were given written explanation.

The City Waterworks crew made connections from the main and set meters for water requests, and extended irrigation onto the properties requesting pressure irrigation. The homeowners hired licensed plumbers to connect them to city sewer.

All assessments were for standard utility extension and connection fees.

ASSESSMENT SUMMARY

Sewer Connection Fees	<u>\$13,120.00</u>
Water Connection Fees	<u>\$12,711.63</u>
Irrigation Connection Fees	<u>\$8,215.22</u>
Total Assessments	<u>\$34,046.85</u>

ASSESSMENT DETAIL

See attached draft assessment roll (exhibit A).

**CITY OF NAMPA, IDAHO
NOTICE OF PUBLIC HEARING
TO CONFIRM ASSESSMENT ROLL
FOR LOCAL IMPROVEMENT DISTRICT 159
FOR UTILITY EXTENSIONS AND CONNECTIONS**

NOTICE is hereby given that a public hearing to accept the Master Assessment Roll for Local Improvement District No. 159 for utility extensions will be held February 16, 2016 at 7:30 p.m. in the Council Chambers of the City Hall, 411 3rd Street South, Nampa, Canyon County, Idaho.

All interested persons are invited to attend said public hearing or submit written comments prior to the hearing date. Individuals, who require language interpretation or special assistance to accommodate physical, vision or hearing impairments, please contact the Office of the City Engineer or call (208) 468-5458.

Dated this 4th day of January, 2016

CITY OF NAMPA, Deborah Bishop, City Clerk

Publish: January 11, 12 and 13, 2016

BID AWARD
Secondary Digester No. 1 Joint Repair

- On November 2, 2015, wastewater treatment plant (WWTP) staff discovered a leak between the floor and wall in the Secondary Digester No.1
- Secondary Digester No. 1 has been in service at the Nampa WWTP since 1948 and is utilized to store both sludge and biogas. Due to its age and the nature of its construction, repair approaches are limited for this facility
- WWTP staff and the City's consultant, Brown and Caldwell, identified a short-term solution to repair the seal between the floor slab and the wall. Long-term options are also being evaluated and may require adding work in the Phase 1 Upgrades project
- Public Works informed City Council on November 16 of the leak and the intent to solicit quotes from contractors. The initial estimate for the repair was \$25,000.00. After further investigation the scope of the work increased, from a spot repair, to include the entire perimeter of the digester
- "Request for Quotation" was sent to three contractors; one contractor responded
- The apparent low bidder is RSCI, with a quote in the amount of \$69,344.00 (see Exhibit A)
- Project costs will be paid with Wastewater Division's 2016 fiscal year budget
- The Contractor will be required to provide necessary insurance certificates, and other documents as required. Once necessary information is submitted, the Agreement can be executed and the Notice to Proceed can be issued
- Staff, and Brown and Caldwell have reviewed the bid and recommend award to RSCI

REQUEST: Award bid and authorize Mayor to sign contract for Secondary Digester No. 1 Joint Repair with RSCI in the amount of \$69,344.00

Exhibit A



MT 36115
OR 68403
NV 0032585
ID RCE-1066
ID 12164-U-1,2,3
WA RECORSO33QK
NV 67472 & 74179

December 18, 2015

City of Nampa
Wastewater Division
340 W Railroad Street
Nampa, Idaho 83851

Attention: Nathan Runyan, P.E., Assistant Public Works Director

Reference: Request for Quotation – Secondary Digester No. 1 Joint Repair, Project No. 06.1-1628
Nampa Wastewater Treatment Plant

Mr. Runyan,

Please accept our proposal for Secondary Digester No. 1 Joint Repair, Project No. 06.1-1628 at the Nampa WWTP.

Thank you for your attention to this matter. If you have any questions regarding this correspondence, then please contact me at (208) 472-0195 or via email zeke@rscigroup.com.

Sincerely,


Zeke Johnson, P.E.
President



**REQUEST FOR QUOTATION
SECONDARY DIGESTER NO. 1 JOINT REPAIR**

City of Nampa, Idaho 83651
Wastewater Division
340 W Railroad Street
(208) 468-4493

Project Name: Secondary Digester No. 1 Joint Repair
Project Number: 06.1-1628
Date: December 9, 2015
Quote No Later Than: December 15, 2015 at 3:00 PM
Substantial Completion Date: January 15, 2016

I. PROJECT SUMMARY INFORMATION

This project will involve repair of the bottom-of-sidewall joint in Secondary Digester No. 1 at the Nampa Wastewater Treatment Plant. Joint to be repaired is at the base of the Secondary Digester No. 1 sidewall and extends around entire inside face perimeter of the tank. Entire length of joint shall be cleaned, prepped and repaired as described within this specification. The length of this joint is approximately 176 lineal feet. This work will include entry into a confined space, which will require applicable confined space entry precautions consistent with regulations.

II. QUOTATION BID SCHEDULE

Bidders shall submit a Bid on a unit price basis for the Base Bid and may choose to include a separate price for the alternate provided for in the Bid Form. If the Owner selects the alternate, this price will be the Contract Price as defined in the General Conditions. All prices that Bidder sets forth in its Bid shall be based on the presumption that the Contractor will furnish the materials and equipment specified or described in the Bidding Documents, as supplemented by Addenda.

Alternate A Provide alternate concrete crack and joint repair products in compliance with the requirements of Section 03706 and equal to the products specified therein as determined by the Engineer based on submittal information provided with this Bid. Any assumptions regarding the possibility of post-Bid approvals of "or-equal" or substitution requests are made at Bidder's sole risk.

BASE BID

BID ITEM #	Spec. #	Item Description	Estimated Quantity	Unit	Unit Price Bid	Amount Bid
1	03706	Concrete Crack and Joint Repair	176	LF	394	69,344
TOTAL PRICE						69,344

ALTERNATE A

BID ITEM #	Spec. #	Item Description	Estimated Quantity	Unit	Unit Price Bid	Amount Bid
1	03706	Concrete Crack and Joint Repair	176	LF		N/A
TOTAL PRICE						

Bidder's shall include the following submittal information as an attachment to their bid. Submittal information should be included for both Base Bid and Alternate concrete crack and joint repair products if Bidder elects to include price for Alternate A. Further information regarding these submittals is found in Section 03706.

1. Proposed sequence and methods of crack injection and joint sealant system installation.
2. Joint Sealant System:
 - a. Proposed surface preparation method for joint sealant system.
 - b. Joint sealant system materials, product data and manufacturer's instructions, including product safety bulletins, mixing and proportioning instructions, shelf life and storage requirements, environmental requirements for application, curing time, and formulation adjustments required for job site conditions.
 - c. Contractor's quality control plan, including scheduled product representative on-site during joint sealant installation.
 - d. Proposed surface preparation method for joint sealant system.
 - e. Manufacturer's recommendations for storage, handling and application of sealants and primers.
3. Polyurethane Chemical Grout:
 - a. Physical and chemical properties for polyurethane chemical grout
 - b. Technical data for metering, mixing, and injection equipment
 - c. Contractor's quality control plan, including scheduled product representative on-site during chemical grout injection
 - d. Manufacturers' recommended surface preparation procedures and application instructions
 - e. Installation instructions for repairing core holes
 - f. Manufacturers' Certificate of Compliance: Certified test results for each batch of polyurethane chemical grout
 - g. Statements of Qualification for Polyurethane Chemical Grout
 - 1) Manufacturer's site representative
 - 2) Injection applicator

- 3) Injection pump technician
- h. Two component ratio and injection pressure test records for concrete crack repair work
- i. Shelf life and storage requirements
- j. Environmental requirements for application

III. WORK SITE LOCATION

The project location is the Nampa Wastewater Treatment Plant located at 340 W Railroad Street in Nampa, Idaho.

IV. COMPLETION TIME AND DATES

The work will be substantially complete no later than January 15, 2016. All items will be ready for final payment in accordance with paragraph 14.07 of the General Conditions no later than January 22, 2016.

V. MEASUREMENT AND PAYMENT

All prices above will include all labor, tools and materials necessary to complete the work per each, set in place. Payment will be made under the pay reference numbers listed above. Invoice by the 5th of each month for any items delivered the previous month.

VI. INSURANCE REQUIREMENTS

Proof of insurance meeting the requirements of the Contract Documents.

VII. PERFORMANCE AND PAYMENT BONDS

Provide Performance and Payment Bonds, each in the amount at least equal to the Contract Price as security for the faithful performance and payment of all Contractor's obligations under the Contract Documents.

VIII. SIGNATURE OF CONTRACTOR

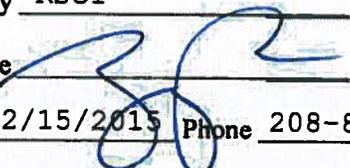
Please contact our Wastewater Program Manager, Matt Gregg, at (208)389-7717 for more information. Minority and women's owned businesses are encouraged to quote. The City of Nampa is an Equal Employment Opportunity (EEO) employer.

The City reserves the right to reject any or all bids in the best interests of the City of Nampa.

RETURN THIS FORM VIA E-MAIL TO:
Nathan Runyan, P.E., Asst. Public Works Director
runyann@cityofnampa.us

and

Matthew Gregg, P.E., Program Manager
mgregg@brwnald.com

Company RSCI
Signature 
Date 12/15/2015 Phone 208-887-1407
Public Works License # PWC-12164-U.1.2.3



DATE: January 4, 2016
TO: Mayor Henry & Nampa City Council
FROM: Darrin Johnson, Director Parks and Recreation

SUBJECT: Accept Bid for the Edwards Pathway Project Phase 1

Nampa City Council gave direction and approved funding to complete a section of pedestrian pathway. Funding for the pathway project comes from impact fees.

Staff selected a project, located between Midland Blvd. and Middleton Rd., that will eventually connect to South Fork Park. This section of Pathway will also have the possibility to connect to the Wilson Creek Pathway.

Attached is an exhibit that illustrates the project. Phase 1 of the project is about .85 of a mile. The Phase 1 add alternate and Phase 2 will be completed as easements are secured and funding is available.

Ten different companies submitted bids. Attached is a bid tally sheet showing bid amounts from each company. Nampa Parks and Recreation requests Nampa City Council accept the lowest bid for Phase 1 from Hawkeye Builders for the amount not to exceed \$181,989.10



The Engineer's Estimate for this project was Base Bid \$261,856.00, Add Alternate #1 \$106,454.00 for a Total Bid Estimate of \$368,310.00. A copy of the Bid Summary and detailed Bid Tabulation are enclosed for your review and files. As you can see, the bid submitted by Hawkeye Builders, Inc. is the apparent low bid.

The bid submitted by Hawkeye Builders, Inc. was reviewed for bid submittal requirements and it appears to be responsive. This company is a licensed public works contractor in the State of Idaho and all of the bidding documents are complete.

The City is continuing to work towards the acquisition of the pathway easement across the "Good" property but at this time does not have the easement. Therefore the city can only award the Base Bid at this time. Hawkeye Builders, Inc. has agreed to honor their bid for the Add Alternate #1 (the portion across the "Good" property) if the city can obtain the easement and award the Add Alternate by March 1st, the construction start date.

Based on the evaluation of the bid, we recommend award of the Base Bid to Hawkeye Builders, Inc. in a total amount of \$181,989.10. We will forward the Notice of Award and Agreement to you under separate cover. If you have any questions regarding the bid, bid results and subsequent award process, please call me.

Sincerely,

T-O Engineers

A handwritten signature in blue ink that reads 'David N. Sterling'.

David N. Sterling, P.E.
Project Manager

Enclosures

C:\Users\DSterling\Desktop\Edwards Pathway Docs to be saved to project\Rec Award Ltr Edwards Pathway.docx

December 30, 2015

Darrin Johnson
Parks and Recreation Director
City of Nampa
131 Constitution Way
Nampa, ID 83868

**RE: Edwards Pathway Project No. 10-1625
Recommendation of Award**

Dear Darrin:

Sealed bids for Edwards Pathway Project No. 10-1625 were received and publicly opened at 3:00 p.m., Tuesday, December 22, 2015. Ten bids were received and are summarized in the following table.

Contractor	Location	Base Bid	Add Alternate #1	Total Bid
Hawkeye Builders, Inc.	Nampa, ID	\$181,989.10*	\$67,924.00	\$249,913.10*
Asphalt Driveways and Patching, Inc.	Nampa, ID	\$195,997.00	\$76,503.00	\$272,500.00
Knife River Corp - Northwest	Bismarck, ND	\$226,576.00	\$83,799.00*	\$310,375.00*
Hazel Asphalt, LLC	Nampa, ID	\$225,001.00	\$100,001.00*	\$325,002.00*
C & A Paving Company	Boise, ID	\$233,777.22	\$100,925.03	\$334,702.25
Anderson & Wood Construction Co., Inc.	Meridian, ID	\$244,855.80	\$91,881.25	\$336,737.05
Granite Excavation, Inc.	Cascade, ID	\$264,003.14	\$103,098.17	\$367,101.31
Idaho Materials & Construction	Ogden, UT	\$269,323.00	\$104,827.00	\$374,150.00
Diamond Contractors LLC.	Eagle, ID	\$314,479.75*	\$112,694.00*	\$427,173.75*
Paul Construction, Inc.	Nampa, ID	\$336,970.00*	\$140,972.00	\$477,942.00*

*Corrected Totals. See Bid Summary for additional details.

PUBLIC HEARING #1

Documents for the public hearing, *Increase in Domestic and Irrigation Water Utility Rates for Needed Operations, Maintenance, and Systematic Replacement of Water and Irrigation Supply and Infrastructure to Provide Continuous and Reliable Utility Service*, will be presented at the January 4, 2016 City Council meeting.

Below is a link that offers information regarding the increase.

<http://www.cityofnampa.us/index.aspx?NID=963>